



SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

September 8, 1948

S P E C I A L B U L L E T I N

NOTICE TO THE FACULTY

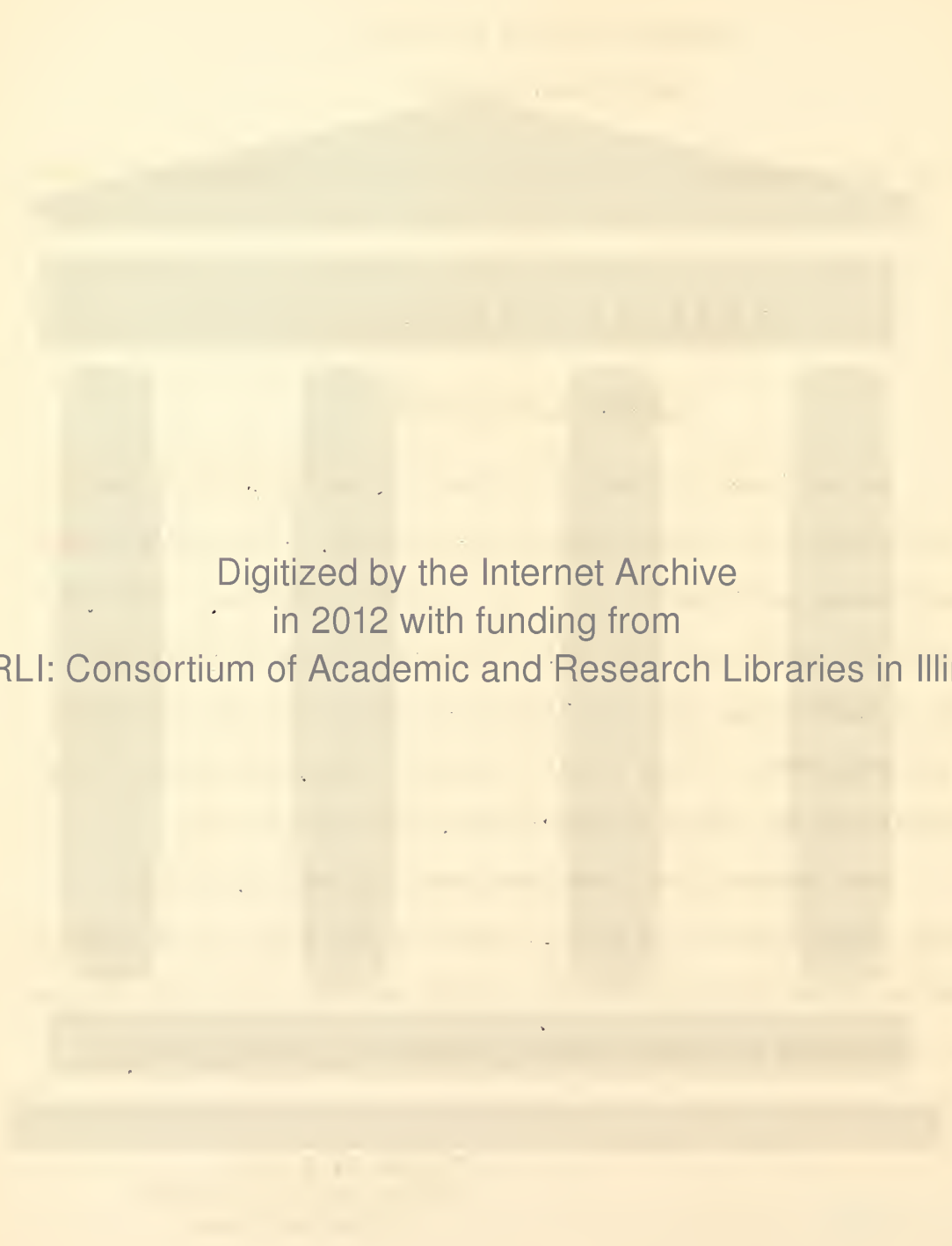
You are cordially invited to inspect the University's exhibit from the DuQuoin State Fair, which has been set up in the Little Theater by Miss Drummond and members of the Fair Exhibits Committee. The exhibit will be open all day Thursday, September 9, from eight-fifteen o'clock to twelve noon; from one o'clock to five o'clock in the afternoon; and from seven o'clock to nine o'clock in the evening. On Friday the exhibit will be open from nine o'clock until twelve noon.

Miss Drummond asks that Department Chairmen and Office Directors please come by the Little Theater Friday afternoon or Saturday morning and gather up whatever part of their exhibits they wish to preserve. The panels and tables must be cleared up by Monday morning.

Charles D. Tenney
Administrative Assistant
to the President

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CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

September 13, 1948

S P E C I A L B U L L E T I N

SEPTEMBER FACULTY MEETING

The September meeting of the faculty will be held in the Little Theater at four o'clock Monday afternoon, September 13.

This meeting is being called for the purpose of introducing to the faculty our new President, Dr. D. W. Morris.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc



SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

September 21, 1948

S P E C I A L B U L L E T I N

SPECIAL FACULTY MEETING

A special meeting of the faculty, requested by President Morris, will be held in the Little Theater Thursday afternoon, September 23, at three o'clock.

The Speech Department will be hosts at the tea with which the meeting begins.

LONG TERM PLANNING COMMITTEE MEETING

There will be an important meeting of the Long Term Planning Committee in the President's Office Tuesday afternoon, September 21, at four o'clock.

MEETING OF DEPARTMENT CHAIRMEN

The academic deans have requested an important meeting of all chairmen of departments Wednesday afternoon, September 22, at four o'clock in Main 104.

INSTRUCTIONS CONCERNING MAIL

We have received word from the Carbondale Post Office that students are dropping unstamped mail and money in the mail box in front of the Canteen. The carrier is not supposed to pick up unstamped mail and money or to stamp the mail. Will you please, therefore, pass along word to your students not to put mail in the boxes unless it is stamped?

The Business Office has also called our attention to the fact that many letters are returned to the campus post office without our being able to determine the senders. All members of the staff should therefore place their names on all University envelopes used by them; otherwise, such mail may very likely be sent to the dead letter office and not returned.

COMMUNITY CONCERT ASSOCIATION MEMBERSHIPS

The following announcement is made in behalf of the Carbondale Community Concert Association:

"Persons joining the faculty this fall and persons returning from leaves of absence may become members of the Carbondale Community Concert Association for the current season by applying to Dr. Robert D. Faner, Department of English. Membership dues are \$6.00 for four concerts, including tax. Student memberships are \$1.80. University students do not need memberships.

"The attractions for this season are as follows: Helen Traubel, soprano; Whittemore and Lowe, duo-pianists; Tossy Spivakovsky, violinist; The Revelers, male quartette.

"Memberships must be applied for before September 27."

Charles D. Tenney
Administrative Assistant
to the President

CDT:mdr

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

September 23, 1948

S P E C I A L B U L L E T I N

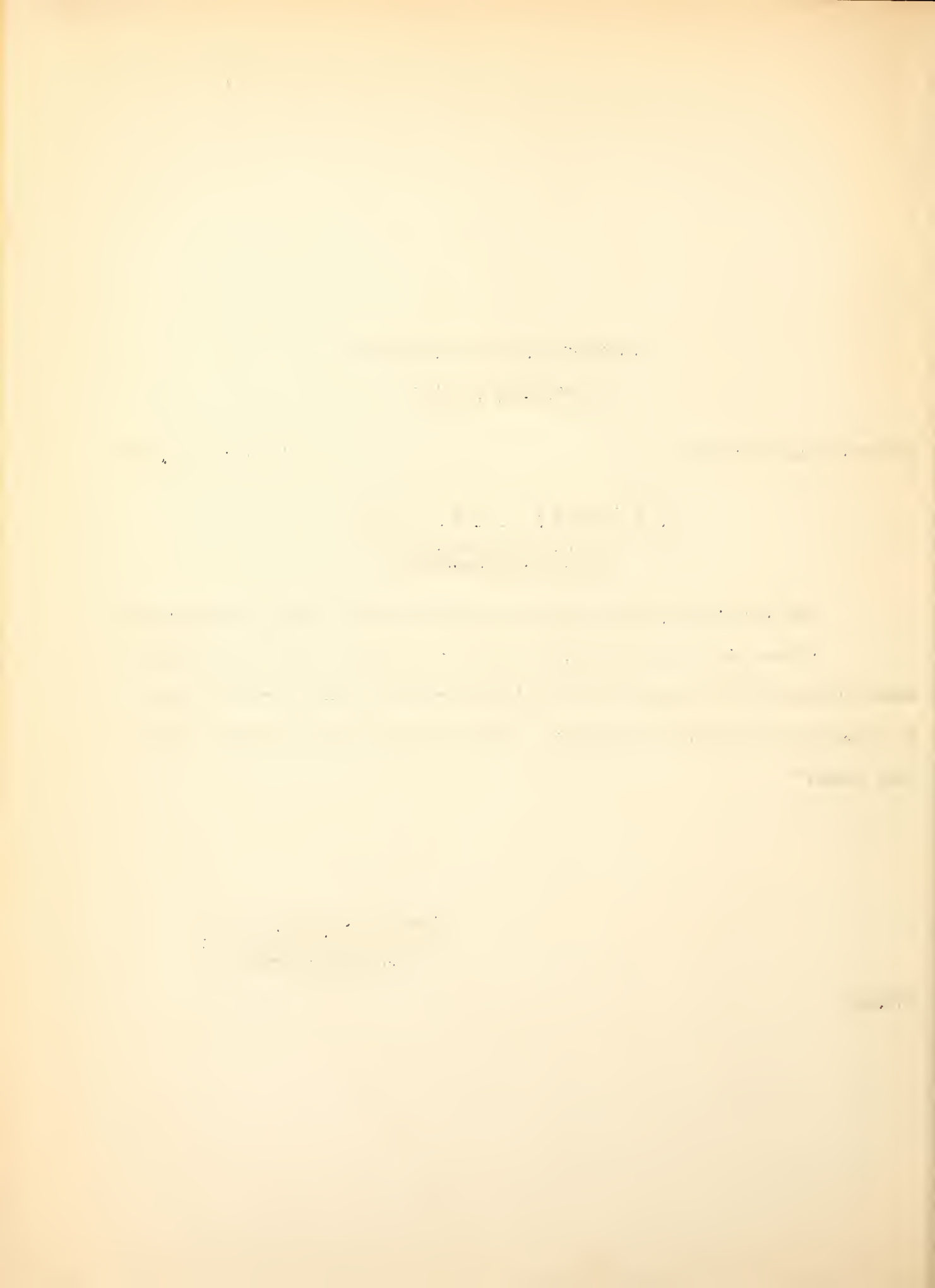
NOTICE TO THE FACULTY

The Girls' Rally has requested us to issue the following announcement:

"There will be an all-school assembly in Shryock Auditorium today at three o'clock, for the purpose of choosing cheerleaders for the school year. All students are eligible to try out. Those wishing to try out please report back stage."

Charles D. Tenney
Administrative Assistant
to the President

CDT:mdr



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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

September 28, 1948

SPECIAL BULLETIN

FACULTY MEETINGS

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

The permanent members of the faculty of the College of Education are requested by Dean Lawson to meet in Main 101 at three o'clock Thursday afternoon, September 30.

The permanent members of the faculty of the College of Vocations and Professions are requested by Dean Rehn to meet in Main 102A at three o'clock Thursday afternoon, September 30.

The permanent members of the faculty of the College of Liberal Arts and Sciences are requested by Dean Abbott to meet in the Little Theater at three o'clock Thursday afternoon, September 30.

There will be a special meeting of all faculty members immediately following the above meetings in the Little Theater at three-thirty o'clock. Sorry, no tea!

MEETING OF ADVISORY COUNCIL

The Council Advisory to the President is requested to meet in the President's Office at four o'clock Tuesday afternoon, September 28.

MEETING ON PUBLIC RELATIONS

There will be a special meeting to discuss the Public Relations Program of the University in the President's Office at four o'clock Wednesday afternoon, September 29.

The following persons are asked to attend if at all possible:

Dean T. W. Abbott
Dr. Orville Alexander
Mr. Roye R. Bryant
Mr. Raymond H. Dey
Miss Lorena Drummond
Dean Marshall S. Hiskey
Mr. Donald A. Ingli

Mr. Roy Vail Jordan
Dean Douglas E. Lawson
Mr. E. G. Lentz
Mr. Edward V. Miles, Jr.
Dean Henry J. Rehn
Dean Helen A. Shuman
Dr. Willis G. Swartz

POWER INTERRUPTION WEDNESDAY AND THURSDAY OF THIS WEEK

Because of repairs in the main electrical distribution system of the campus, power will be off in campus buildings Wednesday and possibly Thursday, September 29 and 30.

Every attempt will be made to see that the electrical services are interrupted no longer than is absolutely necessary.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

September 29, 1948

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

SPECIAL BULLETIN

For the information of faculty members, employees, and students, we have just learned that the address by President Truman on Thursday morning, September 30, has been rescheduled at nine-fifteen o'clock (9:15 a.m.) in the Auditorium.

Students wishing to see or hear the President may be released from their nine o'clock classes.

Charles D. Tenney
Administrative Assistant
to the President

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

copy

Office of the President

October 4, 1948

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

ASSEMBLIES FOR PRESIDENT MORRIS

Please make the following announcement to all Tuesday classes:

"There will be two special assemblies this week which will allow the students to meet President Morris and President Morris to greet the students. The Band will play, there will be announcements about Homecoming and other matters of interest to the students, and General Robert W. Davis, our local Board member, will introduce the President.

"These assemblies will be held at ten o'clock Wednesday and Thursday mornings, October 6 and 7. All sophomores, juniors, and seniors are requested to attend the Wednesday assembly and all freshmen are requested to attend the Thursday assembly."

"In order to avoid dismissing ten o'clock classes for two days in a row, the following schedule will be in force, both Wednesday and Thursday:

Eight o'clock classes will meet from 8:00 to 8:35.

Nine o'clock classes will meet from 8:40 to 9:15.

Ten o'clock classes will meet from 9:20 to 9:55.

"The assemblies will follow at ten o'clock and classes for the rest of the day will meet as usual. Members of the Band should be dismissed at 9:45 both Wednesday and Thursday, since they will participate in the assembly programs.

"Let's give President Morris a good send-off."

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 11, 1948

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

HOMECOMING ASSEMBLIES

Faculty members are reminded that there will be two special assemblies this week as part of the Homecoming activities. Will you please make the following announcement to all Tuesday classes?

"The Homecoming Committee has arranged two special assemblies in the Auditorium this week, the first at eleven o'clock Wednesday, October 13, the second at ten o'clock Friday, October 15. At the Wednesday assembly the queen candidates and the student steering committee will be introduced, the band will play, and there will be various important announcements and short speeches. At the Friday assembly the football team will be introduced, school songs will be sung, and tickets to the free movie will be distributed.

"In order to disturb classes as little as possible, the following schedule will be in force Wednesday morning, October 13:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

Ten o'clock classes will meet from 9:30 to 10:10.

Eleven o'clock classes will meet from 10:15 to 10:55.

At eleven o'clock the assembly will begin in the Auditorium.

"The eight and nine o'clock classes will meet as usual on Friday, October 15, after which the traditional dismissal of classes will take place so that all students and faculty members can attend the Friday assembly and other events of Homecoming.

"Members of the band should be dismissed at 10:45 on Wednesday and at 9:45 on Friday, since they will participate in both assembly programs."

* * *

OLD LETTERHEADS TO DUPLICATING SERVICE

There is now a sufficient supply of new letterheads so that outmoded letterheads can be called in. Will you please turn in to the Duplicating Service all old letterheads? The headings can be cut off and the paper used for note pads and other purposes.

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DOCUMENTS AND
CONTINUATIONS DIVISION

APPROVAL OF SPECIAL REQUISITIONS AND DEPARTMENTAL
REQUESTS FOR ADDITIONAL BUDGET APPROPRIATIONS

To avoid unnecessary paper work, departmental chairmen and other fiscal officers should assume that Special Requisitions have been approved unless the Business Office informs them to the contrary.

Notices of approval of Departmental Requests for Additional Budget Appropriations will be sent out from the Accounting Office at the time the monies are available for requisitioning.

* * *

MEETING OF THE SOUTHERN DIVISION

The Southern Division of the Illinois Education Association will meet in the Auditorium and the Men's Gymnasium Monday, October 25.

At the May 20, 1948, meeting of the Council Advisory to the President, approval was given to the dismissing of the University High School and Allyn Training School on October 25. Members of the college faculties who wish to participate in the Southern Division meeting may do so on the same basis as for attendance at other educational and professional meetings, namely, by submitting absence cards in advance to the deans of their colleges.

Memberships in the National Education Association, the Illinois Education Association, and the Southern Division are now on sale in the Business Office. All faculty members are urged to join.

* * *

USE OF STATE POSTAGE STAMPS

The Business Office has requested us to make the following important announcement:

"It has been observed that postage stamps are being used on mail addressed to campus organizations as well as to members of our staff. This results not only in a waste of postage funds, but also delays delivery of the mail since mail so stamped is first delivered to the downtown post office, the stamps cancelled, and the mail returned to the University Post Office for delivery to campus organizations and members of our staff through University Post Office boxes.

"It has also been observed that State postage stamps are being used for private mailing purposes. All State stamps are perforated and it is a violation of regulations to use them for purposes other than State business. If members of our staff, or students, wish to obtain stamps for private use, non-perforated stamps may be purchased at the University Post Office."

Charles D. Tenney **SOUTHERN ILLINOIS UNIVERSITY**
Administrative Assistant **LIBRARIES - CARBONDALE**
to the President **RECEIVED**

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**DOCUMENTS AND
CONTINUATIONS DIVISION**

October 26, 1948

To Faculty Members of the Southern Illinois University:

The members of a faculty of an institution of higher education as they hold classes from day to day are presenting to young people a scheme of values. Are they allowing these values to come in "through the back door," or are educators mature enough in our culture to face the issues, spiritual issues in particular, which confront us as a people? Does not the crisis of the hour, that of the East and the West, actually force the issues upon us?

An opportunity to discuss topics such as those suggested by the above questions and others related to education in our time will be opened to all interested faculty members of Southern during Religious Emphasis Week, October 31 to November 5.

FACULTY MEMBERS ARE CORDIALLY INVITED TO LUNCH AT

THE UNIVERSITY CAFETERIA NEXT WEEK

MONDAY, TUESDAY, WEDNESDAY, THURSDAY, AND FRIDAY

At the noon hour, 12:00 to 1:00 p.m. each day next week, one of the outstanding educators and Christian leaders imported to our campus for Religious Emphasis Week, will be presented in the south room of the University Cafeteria to discuss with us from a non-sectarian point-of-view the place of spiritual values in American education.

The four luncheon speakers are to be Dr. Joseph Crain, of Indianapolis; Reverend Bayard Clark, Cape Girardeau; Mr. Milton McLean, Ohio State University; and Mrs. Nagler, Stephens College. Each of these persons gives a week of his time away from his position without other remuneration than expense money because he believes that the dynamic, spiritual values of democratic Christianity lead to a way of life basic to the highest development of mankind.

DO COME TO THESE LUNCHEON MEETINGS !

ASSISTANCE IN CLASSROOM DISCUSSIONS AVAILABLE

The four leaders of Religious Emphasis Week are also ready to assist in classroom discussions in an acceptable, non-sectarian manner.

The special fields of knowledge of these specialists, their experience and training ought to make their appearance particularly appropriate in classes in the social sciences, humanities, or education. Other classes may wish to use them also. See the enclosed biographical material for each one's specialities.

FILL IN THE FOLLOWING BLANK AND RETURN TO PERSONNEL DEANS OFFICES

I would like to have assistance in class discussion by

_____ Mr. Clark

_____ Mrs. Nagler

_____ Mr. Crain

_____ Mr. McLean

Class: _____

Size : _____

Membership: _____

Time	First Choice:	Day	Hour	Place	Building Room
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	Topic under discussion	_____			
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Second choice:	Day	Hour	Place	Building Room
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Third choice:	Day	Hour	Place	Building Room
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Topic under discussion	_____			
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Signature _____

You will be notified as to final plans.

Hiskey, Shuman, and Swartz
Faculty Committee Members

Sarah Udarholt and Byrl Sims
Student Representatives

BIOGRAPHIES

Dr. James A. Crain

Was graduated from Texas University with A.B. and A.M. degrees. He has done work in Phillips University, Friends University, and the graduate school of the University of Chicago. He holds the B. C. degree. At present he is executive secretary of the department of social welfare of the United Missionary Society, national board of missions and a education of the Disciples of Christ, with headquarters at Indianapolis, Indiana.

He is an active worker in the field of religious social work including such areas as world peace and international relations, race relations, temperance, economic justice and labor problems. He is responsible for the service of the United Society to mountain highlander, sharecropper, and migrant areas. In two trips abroad, he has visited England, Scotland, France, Belgium, and Switzerland.

Reverend Bayard S. Clark

This is the third time Reverend Clark has rendered service to Southern during Religious Emphasis Week. Many of the faculty realize the superior quality of his leadership. He comes to us from Cape Girardeau where he is Rector of the Christ Church and co-chairman of the Department of Youth, Diocese of Missouri.

Reverend Clark is twenty-nine years old. He is a graduate of Harvard in the class of '40. In 1937 he lived with a family in Sweden as a member of the Experiment in International Living. He also did clinical training work at the Episcopal Hospital in Philadelphia. He was graduated from the Virginia Theological Seminary at Alexandria, Virginia, in 1945. Until April 1946, he was Assistant Minister of St. Peter's Episcopal Church in St. Louis. He is also national president of the Alumni of the Experiment in International Living.

Reverend Milton D. McLean

A native of Minnesota, he holds the degree of B.S. in Engineering from the University of Minnesota; B.D. from the McCormick Theological Seminary; M.A. from the University of Chicago followed by further graduate study there. In 1939-40, he was granted a General Education Board Fellowship to study the place of religion in higher education. The report of his work is given in Chapter III of the General Education in the Humanities, edited by Harold Dunkel.

At the University of Chicago, Mr. McLean was Y.M.C.A. secretary and assisted Dr. Gilkey from 1930 to 1942. Mr. McLean taught psychology, philosophy, and religion at Macalester College, St. Paul Minnesota. He then served as associate executive of the U. S. O. in the Rocky Mountain Region until going to Lincoln College where he served as president from 1945 until 1948.

At the beginning of this school year, Rev. McLean was appointed by President Bevis of Ohio State University to a newly created position, that of Counselor for Religious Activities. In this capacity he is associated with the office of the vice-president and coordinates all activities relating to the spiritual side of student life at Ohio State.

Mrs. Nagler

Comes from Stephens College where she is one of several instructors who teach classes in their well-known courses in marriage supposedly one of the best taught on the college level. Mrs. Nagler was on this campus last year along with Mr. Ellezy from the same institution.

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 29, 1948

SPECIAL BULLETIN TO THE FACULTY

WINTER QUARTER SCHEDULING RECOMMENDATIONS

The winter quarter scheduling recommendations of the Admissions, Registration, and Scheduling Committee, published in the Faculty Newsletter of Wednesday, October 20, 1948, should be slightly amended. Item 4 should read "That in general it is recommended that an instructor with an eight o'clock class need not take late afternoon classes and vice versa."

Dr. Lewis A. Maverick, Chairman of the Admissions, Registration, and Scheduling Committee, points out that all these items are merely suggestions to the department chairmen who, of course, will have to prepare the schedules as best they can in our present crowded circumstances. The putting into effect of the Committee's recommendations, however, would considerably ease the crowding of the schedule which now occurs at the hours in the middle of the day.

The recommendations of the Committee concerning fees must be acted upon officially before they can be put into effect.

FACULTY PICTURES FOR THE OBELISK

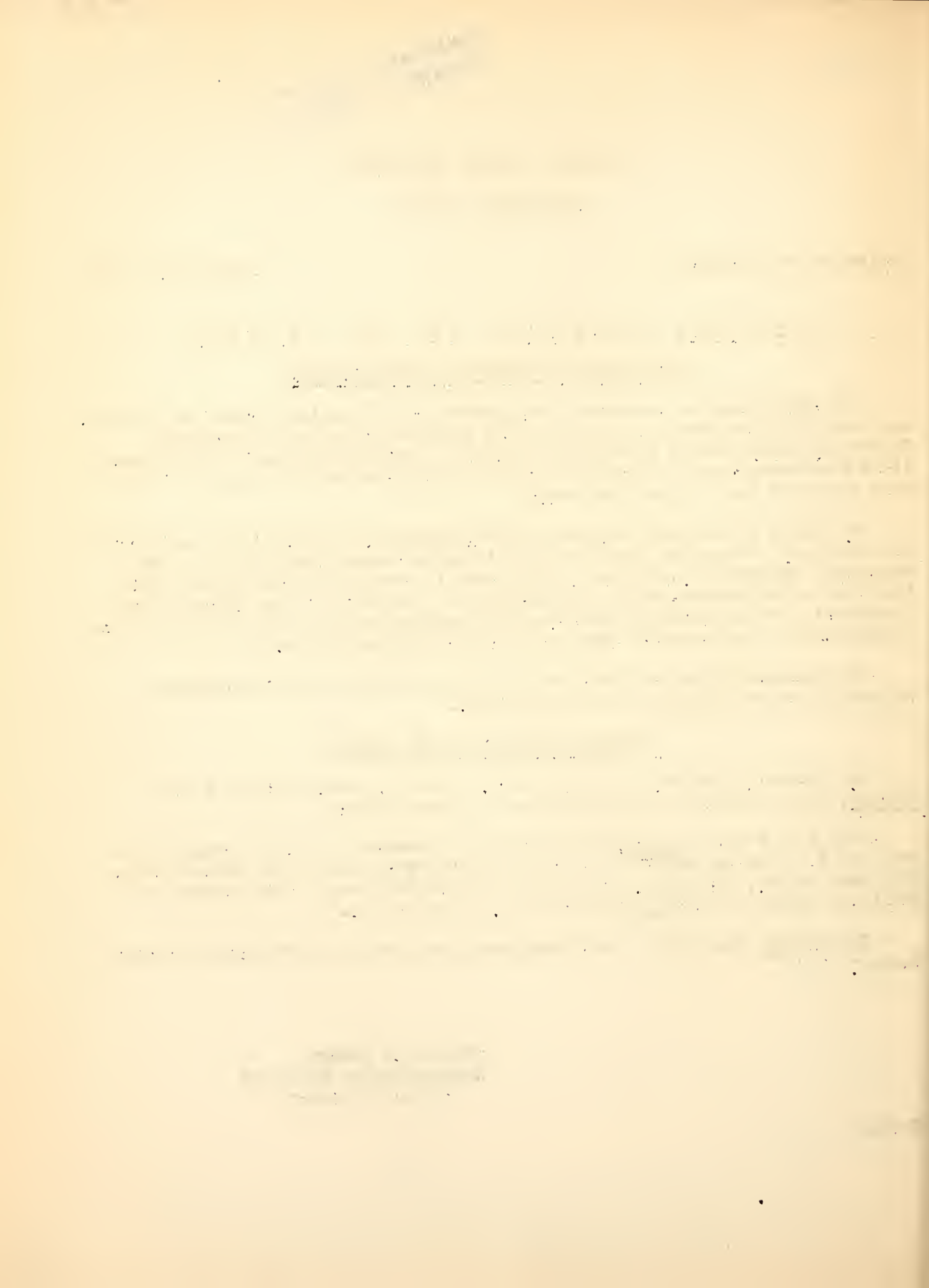
Mr. Robert A. Steffes, Sponsor, and Mr. Robert L. East, Editor of the Obelisk, have requested us to insert the following notice:

"The Editor of the Obelisk has designated November 1 through November 6 as the time for faculty members to get their photographs made at the Nauman Studio, 205A West Walnut, Carbondale. The cost of individual faculty and student portraits to appear in the Obelisk will be \$1.25 per person."

The Obelisk staff will appreciate prompt cooperation on the part of faculty members.

Charles D. Tenney
Administrative Assistant
to the President

CDT:mdr



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UNIVERSITY LIBRARY

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

November 9, 1948

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

OBELISK PICTURES

Mr. Robert L. East, Editor of the 1949 Obelisk, has requested the publication of the following announcement:

"All faculty members and graduate students who did not have their pictures taken for the 1949 Obelisk last week may do so during the period Monday, November 8, through Wednesday, November 10. Pictures are being taken at the Nauman Studios, 205A West Walnut, at \$1.25 per person. The cost of extra pictures of certain individuals specified to the photographer by the editor will be met by the Obelisk. It should be mentioned that this will be the last opportunity for such photographs to be made because of the time element involved in producing the book by next June. Co-operation of those concerned will be greatly appreciated."

FREE EXAMINATIONS FOR TUBERCULOSIS

Faculty members are reminded that the State Mobile Tuberculosis X-Ray Unit is now on the campus and that free tests will be given at the University Health Service through Wednesday, November 10. Will you please call this matter to the attention of fellow faculty members, students, and employees?

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

November 13, 1948

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

NOVEMBER FACULTY MEETING

The November meeting of the faculty will be held in the Little Theater Thursday afternoon, November 18, at three o'clock.

The Zoology Department will be hosts at the tea with which the meeting begins.

New faculty members will be introduced and President Morris will report on matters of interest to the faculty.

MEETING OF ADVISORY COUNCIL

There will be an important meeting of the Council Advisory to the President in the President's Office Tuesday afternoon, November 16, at three o'clock.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

November 20, 1948

SPECIAL BULLETIN TO THE FACULTY

ASSEMBLY FOR MR. LENTZ

Please make the following announcement to all Monday and Tuesday classes:

"The student body of Southern Illinois University is conducting an assembly in honor of Mr. E. G. Lentz Wednesday morning, November 24, 1948, at ten o'clock in the Auditorium. To make time for this assembly, the following schedule will be in force Wednesday morning:

Eight o'clock classes will meet from 8:00 to 8:35.

Nine o'clock classes will meet from 8:40 to 9:15.

Ten o'clock classes will meet from 9:20 to 9:55.

"The occasion of this assembly is the recent honor done to Mr. Lentz by his appointment as University Professor and the assembly will provide the student body with a means of sharing in this tribute to him."

Representatives of the student committee arranging this assembly would like to interrupt the ten and eleven o'clock classes on Tuesday, November 23, for one or two minutes only, to announce the program for this assembly with a view to encouraging all students to come.

All faculty members are urged to attend.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

December 6, 1948

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

LECTURE BY LELAND STOWE

All students and faculty members are invited to attend a lecture by Leland Stowe at eight o'clock Wednesday evening, December 8, on the topic "How to Face a War-Worried World". This lecture is being sponsored by the Lectures and Entertainment Committee and there is no admission charge.

Mr. Stowe has served as a foreign correspondent for more than twenty years and has covered international affairs in both war and peace on five continents. For his work as a journalist he has been awarded the Pulitzer Prize.

Please attend and bring your friends.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

December 8, 1948

SPECIAL BULLETIN TO THE FACULTY

Dr. J. Cary Davis, President of the local chapter of the American Association of University Professors, has requested the publication of the following announcement:

"Owing to the unexpected calling of meetings of the Teachers College Board and the State Budgetary Commission for next week, President Morris finds it impossible to speak at the December 15th meeting of the A.A.U.P.

"The chapter is fortunate in having obtained Dean Douglas E. Lawson of the College of Education to speak in his place. Otherwise, the program is as previously announced: six-fifteen at the University Cafeteria.

"Please get your reservations to Miss Shubert by Friday, December 10th."

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

December 13, 1948

SPECIAL BULLETIN TO STUDENTS AND FACULTY MEMBERS

CHRISTMAS ASSEMBLY PROGRAM

This will remind you of the special Christmas assembly to be held in the Auditorium at ten o'clock, Tuesday morning, December 14. The Music Department has prepared special numbers, there will be dances by the Modern Dance Group, and Dr. Robert D. Faner of the English Department will give Christmas readings, in place of President Morris, who has been called to Springfield for a meeting of the Budgetary Commission.

Ten o'clock classes will be dismissed for this program, and the eleven o'clock classes will take up when it has ended.

We shall appreciate it if all faculty members will call this program to the attention of the students on Monday and on Tuesday morning.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

January 3, 1949

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

JANUARY FACULTY MEETING

The January meeting of the faculty will be held in the Little Theater Thursday afternoon, January 6, at three o'clock.

The Agriculture Department will be hosts at the tea with which the meeting begins.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

January 10, 1949

SPECIAL BULLETIN TO THE FACULTY

Sigma Tau Delta, National Honorary English Fraternity, has requested the publication of the following announcement:

"After an absence of six years the 'Scarab,' the publication of student creative writings, is again making its appearance on the campus, under the sponsorship of Sigma Tau Delta, National Honorary English Fraternity.

"In order to encourage creative writing and to secure material for the publication, Sigma Tau Delta is announcing a contest, to open on Monday, January 10, and to close on Friday, March 4, 1949. There will be four divisions:

1. poetry,
2. short fiction,
3. non-fiction,
4. drama.

A prize will be awarded for the outstanding contribution in each division. If more than one contribution is worthy of recognition, duplicate awards will be made. If no work is worthy of the award, no award will be made. Other works considered worthy will be printed.

"In addition, Sigma Tau Delta is offering a prize for the best cover design submitted. Other original art work will be included in the publication.

"Full details of the contest will be found on all campus bulletin boards, in the English office, and the cross-halls of Old Main."

Charles D. Tenney
Administrative Assistant
to the President

NOV 24 1953

DOCUMENTS AND
CONTINUATIONS DIVISION

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

January 26, 1949

SPECIAL BULLETIN TO THE FACULTY

ALL-STUDENT ASSEMBLY

There will be a special all-student assembly in the Auditorium at ten o'clock Friday morning, January 28, for the purpose of reactivating the county organizations of students.

The following schedule will be in force Friday morning:

Eight o'clock classes will meet from 8:00 to 8:35.

Nine o'clock classes will meet from 8:40 to 9:15.

Ten o'clock classes will meet from 9:20 to 9:55.

All students and faculty sponsors of county organizations are urged to be present at this assembly.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

P. S. PLEASE READ TO WEDNESDAY AND THURSDAY CLASSES.

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

January 31, 1949

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

FEBRUARY FACULTY MEETING

The February meeting of the faculty will be held in the Little Theater Thursday afternoon, February 3, at three o'clock.

The Art Department will be hosts at the tea with which the meeting begins.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

February 1, 1949

SPECIAL BULLETIN TO THE FACULTY

ANNOUNCEMENT FOR STATE HEALTH DEPARTMENT

At the request of Mr. Ralph Boatman, Health Coordinator, and the State Health Department, we are asking the faculty members to pass on to their students the following information:

"1. Water that is obtained from wells which are located in the flooded area, and water which is obtained from the Murphysboro Municipal Water system should be boiled before drinking. Vegetables and food that is to be eaten raw should be washed and prepared in boiled water.

"2. A sanitary engineer will be available to disinfect all wells that have been contaminated. For further information, the local District Health Department Office should be called at 798 or at 202½ E. Main in the First National Bank Building, Carbondale.

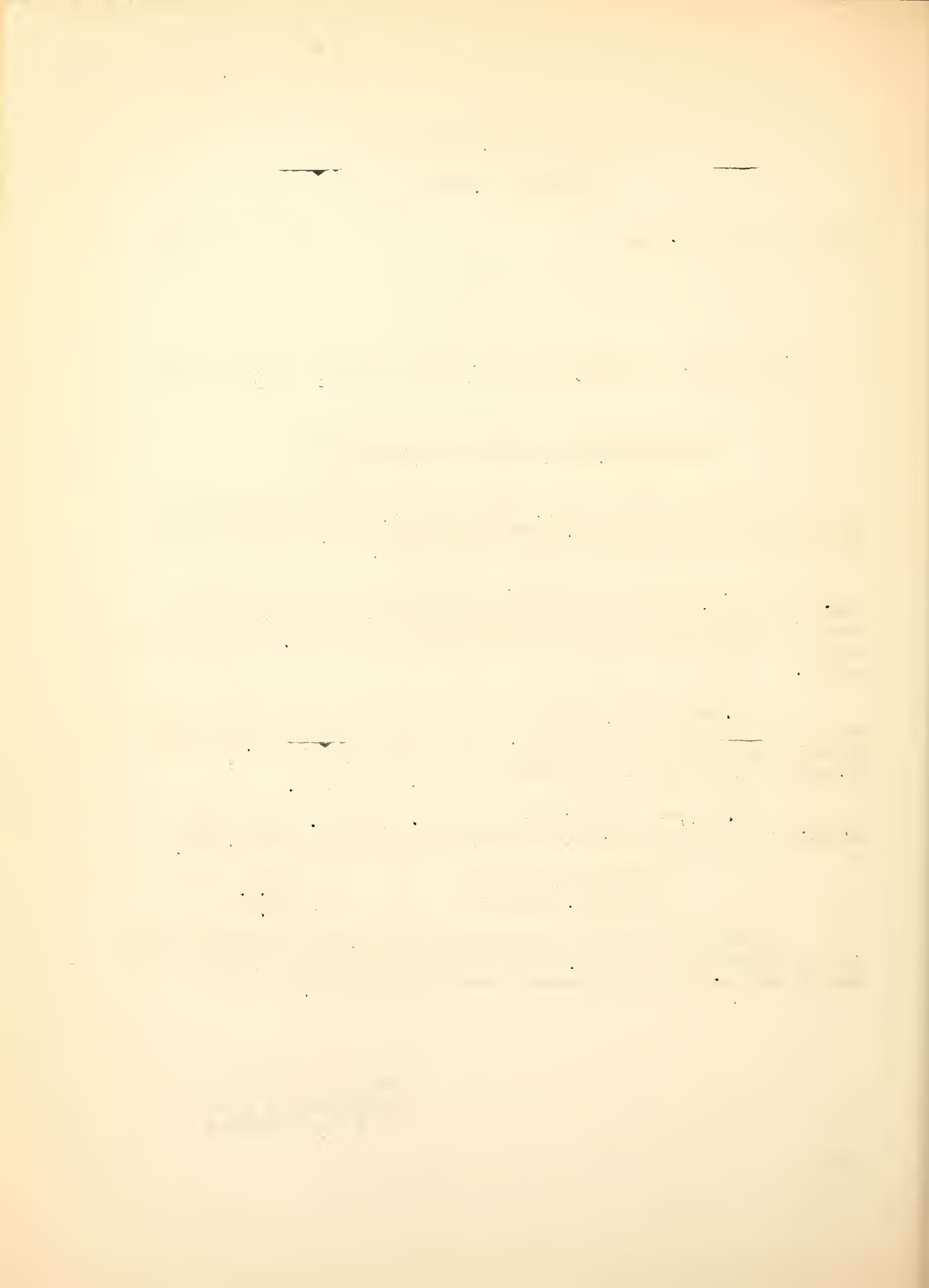
"3. Typhoid immunizations will be available at the Health Service for students, faculty and employees at the following times.

Wednesday, February 2	--	1 - 4 P.M.
Thursday, February 3	--	9 - 4 P.M.

"Booster shots will be offered and the complete series of three will be offered at this time. This will be the last time during the year when it will be possible to secure these immunizations."

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc



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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

February 5, 1949

S P E C I A L B U L L E T I NMEETING OF ACADEMIC FACULTY

The academic faculty members, who include all those with the rank of instructor, or above, will have a second meeting Tuesday afternoon, February 8, at four o'clock in the Little Theater.

DEPARTMENTAL LETTERHEADS

The Business Office is having printed a supply of plain Southern Illinois University letterheads for general use. These letterheads can be overprinted with the names of the various departments, and any departmental chairmen who desire letterheads of this type should notify Mr. Miles.

APPLICATIONS FOR SABBATICAL LEAVES

All applications for sabbatical leaves for the year 1949-50 must be submitted before March 1, 1949. Those interested in applying for sabbatical leaves should obtain blanks from Mrs. Pitkin in the President's Office,

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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CARBONDALE, ILLINOIS

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UNIVERSITY LIBRARY

Office of the President

February 11, 1949

S P E C I A L B U L L E T I N

SPEECH ON SCHOOL LIBRARIES

Dr. Ted R. Ragsdale, Director of Teacher Training, reports that Mr. J. Lester Buford, city superintendent of schools at Mr. Vernon and a member of the Illinois Pupils Reading Circle Board, will speak to faculty members on the Board's selection of books for elementary and high school libraries. All faculty members are invited to attend this lecture. The meeting will be held on Monday, February 14, at three o'clock in the Allyn Building, Room 300.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

THE JOURNAL OF THE
LITERARY AND ARTS

CLUB, 1911

and a few other things

THE JOURNAL OF THE
LITERARY AND ARTS

CLUB, 1911

THE JOURNAL OF THE LITERARY AND ARTS CLUB, 1911, is a volume of the series of publications of the Club, which has been published since 1901. It contains a collection of papers read at the meetings of the Club, and is a valuable contribution to the literature of the day. The papers are written by some of the most distinguished writers and thinkers of the time, and are of the highest quality. The volume is a must-read for anyone interested in the literature and arts of the day.

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CARBONDALE, ILLINOIS

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

Office of the President

March 1, 1949

S P E C I A L B U L L E T I N

ALL-UNIVERSITY ASSEMBLY FOR LEGISLATORS

There will be a special assembly at eleven o'clock Thursday morning, March 3, in the Auditorium for the purpose of introducing Southern's students and staff to the members of the House and Senate Committees to Visit the Educational Institutions. These senators and representatives will be making their biennial visit to our campus to inspect our program and to report back to their colleagues in Springfield. We should like them to have an opportunity to see all of our students and faculty members.

Will all faculty members please request the students in their Tuesday, Wednesday, and Thursday classes to attend this assembly? The eleven o'clock classes on Thursday will be dismissed for it.

MARCH FACULTY MEETING

The March meeting of the faculty will be held in the Little Theater Thursday afternoon, March 3, at three o'clock.

The Botany Department will be hosts at the tea with which the meeting begins.

ADVISORY COUNCIL MEETING

The first March meeting of the Advisory Council will be held in the second floor classroom of the Women's Gymnasium three o'clock Thursday afternoon, March 10.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

March 23, 1949

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

ALL-STUDENT ASSEMBLY

There will be a special all-University assembly in the Auditorium at nine-thirty o'clock Friday morning, March 25, for the purpose of informing the county groups and others of the plans for the University Open House, which will be held next April 3.

The following schedule will be in force Friday morning:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

The assembly will be held from 9:30 to 10:20.

Ten o'clock classes will meet from 10:25 to 11:05.

Eleven o'clock classes will meet from 11:10 to 11:50.

All students and faculty members are urged to be present at this assembly.

Faculty members are requested to read this announcement to their Thursday classes.

Charles D. Tenney
Administrative Assistant

to the President
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UNITED STATES DEPARTMENT OF AGRICULTURE

FOREIGN AGRICULTURAL SERVICE

Washington, D.C.

October 10, 1944

MEMORANDUM FOR THE SECRETARY

AGRICULTURAL EXPORTS

The following information was received from the Bureau of Agricultural Economics on October 10, 1944:

The Bureau of Agricultural Economics has been advised by the Department of Agriculture that the following information was received from the Bureau of Agricultural Economics on October 10, 1944:

The following information was received from the Bureau of Agricultural Economics on October 10, 1944:

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The following information was received from the Bureau of Agricultural Economics on October 10, 1944:

The following information was received from the Bureau of Agricultural Economics on October 10, 1944:

Very truly yours,

The following information was received from the Bureau of Agricultural Economics on October 10, 1944:

Very truly yours,

Very truly yours,
Director, Bureau of Agricultural Economics

Very truly yours,

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

March 28, 1949

S P E C I A L B U L L E T I N

ALL-UNIVERSITY ASSEMBLY

There will be a special assembly in the Auditorium at eleven o'clock Friday morning, April 1, for the purpose of introducing Southern's students and staff to the members of the State Budgetary Commission. The Commission will inspect the Southern campus before giving consideration to the University's request for a \$37,000,000.00 building program. This assembly is being set up at the suggestion of Mr. Paul Powell, Speaker of the House and member of the Commission, who was impressed with the reception accorded the House and Senate Visitation Committees a few weeks ago.

We should like them to have an opportunity to see all of our students and faculty members.

The following schedule will be in force Friday morning:

Eight o'clock classes will meet from 8:00 to 8:35.

Nine o'clock classes will meet from 8:45 to 9:20.

Ten o'clock classes will meet from 9:30 to 10:05.

Eleven o'clock classes will meet from 10:15 to 10:50.

The assembly will be held at 11:00.

All students and faculty members are urged to be present at this assembly.

Faculty members are requested to read this announcement to their Tuesday, Wednesday, and Thursday classes.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 11, 1949

SPECIAL BULLETIN TO STUDENTS, EMPLOYEES, AND FACULTY MEMBERS

Although Good Friday is not listed in the catalog as a school holiday, we have just received word from Governor Adlai E. Stevenson that the offices of all administrative departments of the State of Illinois shall be closed and the employees thereof relieved from duty on Good Friday, April 15.

In accordance with the Governor's directive, Good Friday will be observed as an all-University holiday.

Governor Stevenson requests that the various departments of the State remain open Saturday morning, April 16, with at least a skeleton force on duty. Supervisors in the various offices should make the necessary arrangements to this end, subject to our local provision that no twelve-months employee is entitled to more than eleven full days of holiday time within a given calendar year.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

May 2, 1949

SPECIAL BULLETIN TO STUDENTS, EMPLOYEES, AND FACULTY MEMBERS

All classes will be dismissed and all University offices closed for the inaugural ceremonies of President D. W. Morris on Thursday morning, May 5, with the exception of Dean Abbott's office and the Bookstore. Classes from one o'clock on will meet and offices will be open during the afternoon.

Students, faculty members, and employees are invited to attend the inaugural program at ten-thirty.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

May 9, 1949

S P E C I A L B U L L E T I N

REPORTS ON CONFERENCES AND GROUP MEETINGS

President Morris has requested that when there are group meetings or conferences on the campus, the division heads, chairmen, or other individuals acting as sponsors should deposit ten copies of the program in the President's Office as far in advance as possible. This will better enable the office to handle inquiries about these conferences, and to keep up its own records of University activities.

TYPHOID SHOTS

Mr. Ralph Boatman desires us to inform faculty members, students, employees, and members of the families of veterans that a new series of typhoid shots will be available as follows:

May 13, 1949	Friday	10-12 a.m.	1-4 p.m.
May 20, 1949	Friday	10-12 a.m.	1-4 p.m.
May 27, 1949	Friday	10-12 a.m.	1-4 p.m.

Booster shots will be given only with the second and third series.

HONORS DAY ASSEMBLY

The student and faculty committees arranging the annual Honors Day program wish us to announce that it will be held from ten to eleven o'clock on Thursday, May 19, in the Auditorium.

The following schedule of classes will be in force that morning:

Eight o'clock classes will meet from 8:00 to 8:35.
Nine o'clock classes will meet from 8:40 to 9:15.
Ten o'clock classes will meet from 9:20 to 9:55.
The assembly will be held from 10:00 to 11:00.
Eleven o'clock classes will meet as usual.

All faculty members not teaching classes at eleven are urged to attend the reception at Anthony Hall following the program.

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Charles D. Tenney
Administrative Assistant
to the President

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

May 25, 1949

S P E C I A L B U L L E T I N

ALL-STUDENT ASSEMBLY

There will be a special all-University assembly in the Auditorium at nine-thirty o'clock Thursday morning, May 26, at which time the Student Council will hold recognition ceremonies for students who have earned various honors during the year.

The following schedule will be in force Thursday morning:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

The assembly will be held from 9:30 to 10:20.

Ten o'clock classes will meet from 10:25 to 11:05.

Eleven o'clock classes will meet from 11:10 to 11:50.

All students and faculty members are urged to be present at this assembly.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CAIRO, ILLINOIS

May 22, 1942

Office of the President

APPROPRIATE

ALL-STUDENT ASSEMBLY

There will be a special all-University Assembly in the Auditorium at nine-thirty o'clock Thursday morning, May 28, at which time the Student Council will hold recognition ceremonies for students who have earned honors during the year.

The following schedule will be in force, please remember:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

All assemblies will be held from 9:30 to 10:15.

Ten o'clock classes will meet from 10:20 to 11:00.

Eleven o'clock classes will meet from 11:10 to 11:50.

Students and faculty who are urged to be present at this assembly.

Charles H. Young
Administrative Assistant
to the President

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

June 24, 1949

S P E C I A L B U L L E T I N

TO ALL HEADS OF OFFICES AND CHAIRMEN OF DEPARTMENTS:

Mr. W. A. Howe, Director of the Physical Plant, is attempting to prepare a list of keys now in use for the various offices and rooms on the campus.

Will you please send him a list of the people in your office or department who are entitled to hold keys to the rooms you now use and also indicate what individuals in your department now have such keys in their possession? Obviously, it will be to the benefit of everyone concerned to be able to fix responsibility for the locking and unlocking of various rooms on the campus.

Any future requests for keys directed to Mr. Howe should be accompanied by lists of the people responsible for them.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

June 27, 1949

S P E C I A L B U L L E T I N

SUMMER SESSION COFFEE HOUR

The University Social Committee and the Student Council are sponsoring a coffee hour Thursday, June 30, at ten o'clock, on the lawn between Anthony Hall and the Main building. The hour will begin at nine-thirty and end at ten-forty-five. Mid-morning classes should dismiss at ten o'clock and resume at ten-thirty in order to allow all students and faculty members to participate and to get acquainted with each other.

Everyone is cordially invited to attend.

TYPHOID SHOTS

Mr. Ralph Boatman desires us to inform faculty members, students, employees, and members of the families of veterans that a new series of typhoid shots will be available as follows:

June 30, 1949	Thursday	9-12 a.m.	2-3 p.m.
July 1, 1949	Friday	9-12 a.m.	2-3 p.m.
July 7, 1949	Thursday	9-12 a.m.	2-3 p.m.
July 8, 1949	Friday	9-12 a.m.	2-3 p.m.
July 14, 1949	Thursday	9-12 a.m.	2-3 p.m.
July 15, 1949	Friday	9-12 a.m.	2-3 p.m.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

June 29, 1949

SPECIAL BULLETIN TO STUDENTS AND FACULTY MEMBERS

DIAMOND JUBILEE CELEBRATION

Founders Day, commemorating the opening of this institution with a summer session seventy-five years ago, will be observed with appropriate ceremonies Saturday, July 2, showing the significant institutional evolution which has occurred in the span of years from the summer session, July 2, 1874, to summer session, July 2, 1949.

The impressive program in Shryock Auditorium, beginning at 9:30 in the morning, will be followed by the cornerstone laying of the new Training School building, procession leaving the campus at 11:00. President Morris, Professor F. G. Warren, and Dr. E. A. Cross will speak in the first program; and Dean Douglas E. Lawson in the ceremonies of cornerstone laying. The arrangements have been made by a faculty committee of which Mr. E. G. Lentz is chairman.

The faculty is urged not only to attend but also to encourage summer school students to stay over for this occasion. The students themselves are urged to participate and to bring their friends with them. Coming on Saturday before a Monday's holiday, the event may compete with other interests. But please help us to do fitting honor to an important occasion.

Campus offices will be closed from 9:30 to 12:00.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

July 1, 1949

SPECIAL ANNOUNCEMENT TO STUDENTS AND FACULTY MEMBERS

SUMMER LECTURE BY MR. ROBERT A. SMITH

Dr. Maurits Kesnar, Chairman of the Lectures and Entertainment Committee, has requested the distribution of the following announcement:

"Mr. Robert Aura Smith will give a lecture on 'The Far East' on July 5th at 7:30 P.M. in the Shryock Auditorium.

"Mr. Smith, of the foreign news department of The New York Times, has been engaged for the past seventeen years in work connected with the Far East and our relation to it. During the war he became Chief of the India-Burma Division of the OWI. After returning to New York he became Chief of the OWI Training Division. He has been chief commentator on Eastern affairs of the Voice of America.

"He has written the following books: Our Future in Asia, Your Foreign Policy, and Divided India.

"Mr. Smith comes here under the auspices of the Lecture and Entertainment Committee and will be introduced by Dr. Frank Klingberg of the Department of Government."

Admission is free, and everyone is cordially invited to attend.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

July 19, 1949

S P E C I A L B U L L E T I N

COKE HOUR

The University Social Committee and the Student Council are sponsoring a "coke hour" Thursday, July 21, on the lawn between Anthony Hall and the Main building. The hour will begin at nine-thirty and end at ten-forty-five. Mid-morning classes should dismiss at ten o'clock and resume at ten-thirty in order to allow all students and faculty members to participate.

Everyone is cordially invited to attend.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

September 19, 1949

SPECIAL BULLETIN TO THE FACULTY

SEPTEMBER FACULTY MEETING

The September meeting of the faculty will be held in the Little Theater Thursday afternoon, September 22, at three o'clock. All members of the faculty of the rank of instructor or above are requested to attend.

* * *

ALL-STUDENT ASSEMBLY

There will be a special assembly for all freshman students in the Auditorium at nine-thirty Thursday morning, September 22, at which time the freshmen will have an opportunity to meet President Morris and he will have an opportunity to greet them.

The following schedule will be in force Thursday morning:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

The assembly will be held from 9:30 to 10:20.

Ten o'clock classes will meet from 10:25 to 11:05.

Eleven o'clock classes will meet from 11:10 to 11:50.

All faculty members are requested to notify the members of their classes concerning this schedule and to urge the freshmen to attend the assembly. There will be an announcement later on concerning an assembly for upperclassmen.

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RECORD OF AREA SERVICE BY FACULTY MEMBERS

We have recently received congratulatory letters concerning the activities of a number of departments and individual faculty members who have engaged in services to area groups. President Morris would like to have a record of all such services, including reports of meetings with off-campus groups, of conferences with the various individuals to whom the University has rendered help, and any other forms of regional activity in which faculty members have engaged.

Will the department chairmen and office heads please assume the responsibility for compiling reports of recent activities in area service by members of their departments and of adding to these reports as occasion arises? We should appreciate having the first reports by October 1. They should be addressed to the Administrative Assistant to the President.

* * *

EFFECTS OF AMENDMENTS TO THE RETIREMENT SYSTEM

For the information of members of the staff, particularly those concerned with making recommendations for employment, we quote a statement recently sent out from the offices of the University Retirement System:

"The Law governing the University Retirement System of Illinois, as amended at the recent session of the General Assembly, provides that neither Disability, nor Additional Death Benefits may be paid within the first 5 years of participation, to or on account of any Employee, if the disability or death is a result of a mental or physical condition of the Employee existing at the date of first participation of such Employee in the System. The Law further specifies with respect to disability that the Employee will be returned to active duty when disability ceases, and that Disability Benefits will cease if the Employee is assigned any position, the duties of which could reasonably be performed by the Employee, and the earnings would be at least equal to the Disability Benefit. One of the conditions of disability is that the Employee is 'unable to perform the duties of any assigned position the earnings of which are in excess of the Disability Benefits payable'.

"These provisions put on all concerned in the employment and supervision of any Employee or staff member, certain responsibilities both to the State and to the Employee. For example, the physical examination at the time of employment may reveal a condition which would later give rise to disability or death. It is suggested that this fact be reported by the Health Officer to the Employing and Certifying Officers. Both the department and the Employee should then be informed by the Certifying Officer that if, during the first five years of participation and as a result of a condition existing at the date of first participation, (1) disability occurs, no Benefits will be paid by the System or (2) death occurs, the Death Benefit will be limited to the Employee's accumulated Contributions at the time of death.

"The fact that such limitations do apply to the payment of Benefits should not be the deciding factor as to whether the individual in any given case should be employed in spite of the physical handicap present. This decision should be based primarily on the necessity for this person's services

and on the character of service that the individual probably can render even in spite of the handicap.

"Disability cases frequently present their problems when an individual is partially recovered but not able to resume a full scale of duties similar to those carried prior to disability. It is the responsibility of the Employer's Health Officer to determine and advise as to the extent to which the individual may render service. It is then the responsibility of the department to determine if such services are possible. It is my belief that the implication of the Law is that the employing institution will do everything in its power to provide work for an individual in which his compensation will be at least equal to that of his Disability Benefits. Obviously it is better for the Employer and the State, as a matter of broad principle, to receive even partial service for the salary or wage that may be paid rather than to pay the same amount of money in the form of Disability Benefits and receive no service. Both are being paid from State appropriations made to the Employer.

"This is closely related to the problem of employment of new persons known to have a physical handicap. It would seem that the primary obligation of the Employer should be to give employment to partially recovered Disability Claimants, before hiring other handicapped persons."

* * *

COMMUNITY CONCERT ASSOCIATION MEMBERSHIPS

All faculty members and their families who are new to the campus this fall or who have returned from leaves of absence are eligible to become members of the Carbondale Community Concert Association. Fees are \$6.00 for adults, \$3.00 for students, including tax. Artists to be presented this season include Alec Tomploton, pianist; The DePaur Infantry Chorus; Elena Nikolaidi, contralto; David Lloyd, tenor; The Columbia Concert Trio (violin, cello, piano).

Those desiring memberships should apply to Mr. Floyd V. Wakeland, Department of Music, or Dr. Robert D. Faner, Department of English, before October 7. Fees are payable at the time of application. No "single concert" tickets will be available for sale during the season.

Charles D. Tenney
Administrative Assistant
to the President

CDT:ocw

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 5, 1949

SPECIAL BULLETIN TO THE FACULTY

ALL-STUDENT ASSEMBLY

There will be a special all-University assembly in the Auditorium at nine-thirty o'clock Friday, October 7, at which President Morris will speak, and at which candidates for Homecoming Queen attendants, and class officer candidates will be introduced.

The following schedule will be in force Friday morning:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

The assembly will be held from 9:30 to 10:20.

Ten o'clock classes will meet from 10:25 to 11:05.

Eleven o'clock classes will meet from 11:10 to 11:50.

All faculty members are requested to notify the members of their classes concerning this schedule and to urge all students to attend the assembly.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 12, 1949

SPECIAL BULLETING TO THE FACULTY

FRESHMEN ASSEMBLY

In accordance with tradition at Homecoming time, the freshmen students at Southern will open the Homecoming festivities with a bonfire and pep rally Thursday evening, October 20. In order to participate fully in the event, the freshman class must have adequate instructions as to procedure at the bonfire. This makes it mandatory that we have a special assembly for all freshmen at nine-fifty Thursday morning, October 13.

We sincerely hope that the faculty will cooperate and please read the following announcement in all classes:

A special assembly will be held for all freshmen at nine-fifty Thursday morning, October 13, in Shryock Auditorium.

The following schedule will be in force Thursday morning:

Eight o'clock classes will meet from 8:00 to 8:50.

Nine o'clock classes will meet from 8:55 to 9:45.

The assembly will be held from 9:50 to 10:10.

Ten o'clock classes will meet from 10:15 to 11:05.

Eleven o'clock classes will meet from 11:10 to 12:00.

Twelve o'clock classes will meet from 12:05 to 12:55.

Charles D. Tenney
Administrative Assistant
to the President

SOUTHERN ILLINOIS UNIVERSITY
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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 17, 1949

SPECIAL BULLETIN TO THE FACULTY

HOMECOMING ASSEMBLIES

Faculty members are reminded that there will be two special assemblies this week as part of the Homecoming activities. Will you please make the following announcement to all Tuesday classes?

"The Homecoming Committee has arranged two special assemblies in the Auditorium this week, the first at nine-thirty o'clock Thursday, October 20, the second at ten o'clock Friday, October 21. At the Thursday assembly the queen candidates and the student steering committee will be introduced, the band will play, and there will be various important announcements and short speeches. At the Friday assembly the football team will be introduced, school songs will be sung, and tickets to the free movie will be distributed.

"The following schedule will be in force Thursday morning, October 20:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

The assembly will be held from 9:30 to 10:20.

Ten o'clock classes will meet from 10:25 to 11:05.

Eleven o'clock classes will meet from 11:10 to 11:50.

"The eight and nine o'clock classes will meet as usual on Friday, October 21, after which the traditional dismissal of classes will take place so that all students and faculty members can attend the Friday assembly and other events of Homecoming.

"Members of the band should be dismissed at 9:15 on Thursday and at 9:45 on Friday, since they will participate in both assembly programs."

D. W. Morris
President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 20, 1949

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

MEETING OF THE ADVISORY COUNCIL

There will be a meeting of the Advisory Council in the President's Office Thursday afternoon, November 10, at three o'clock. Since pictures will be taken for the Obelisk, a full attendance is requested.

MEETING OF DEPARTMENT CHAIRMEN

Deans Abbott, Lawson, and Rehn are calling a meeting of the chairmen of the academic departments for Thursday afternoon, October 27, at three o'clock in Main 107 for the purpose of discussing certain questions that have come up about the University's research program.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

NOV 24 1949

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 24, 1949

SPECIAL BULLETIN TO THE FACULTY

DISMISSAL OF CLASSES FOR SOUTHERN ILLINOIS EDUCATION ASSOCIATION MEETING

In accordance with action taken at the January 13, 1949 meeting of the Advisory Council, all classes will be dismissed on Friday, October 28, so that members of the faculty and student body may attend the meeting of the Southern Division of the Illinois Education Association, which will be held on that date.

University offices, however, will remain open on Friday.

EXPLANATION OF CHANGES IN UNIVERSITY RETIREMENT SYSTEM ACT

Miss Ruth E. Kunkel, Executive Secretary of the University Retirement System, will be in Carbondale on Monday and Tuesday, November 14 and 15, to explain to members of our staff the effects of recent changes in the University Retirement System Act.

All heads of offices or departments in which there are non-academic employees should notify their employees to meet with Miss Kunkel in the Little Theatre, Monday afternoon, at three o'clock.

The American Association of University Professors is holding an open meeting Monday evening in the Cafeteria at which Miss Kunkel will report to faculty members.

Any individuals who wish to have personal advice about their status or privileges in the Retirement System should arrange for a conference with Miss Kunkel on Tuesday, November 15. Please arrange for a conference with Dr. Tenney, or his secretary, in advance of Miss Kunkel's coming.

Charles D. Tenney
Administrative Assistant
to the President

NOV 24 1953

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

November 7, 1949

SPECIAL BULLETIN TO THE FACULTY

AMERICAN EDUCATION WEEK PROGRAMS

We shall appreciate it if the faculty members will announce to their Tuesday, Wednesday, and Thursday classes a special American Education Week assembly on Thursday and a brief Armistice Day ceremony on Friday of this week.

Dr. Woodson W. Fishback, Chairman of the Planning Committee for the Observance of American Education Week, wishes us to announce two programs for Thursday, November 10. The first will be an all-student assembly in Shryock Auditorium at nine-thirty o'clock and the program will be a dramatization by students of how democracy works toward social equality, under the direction of Mrs. Eleanor Young.

The following schedule will be in force Thursday morning, November 10:

Eight o'clock classes will meet from 8:00 to 8:40.

Nine o'clock classes will meet from 8:45 to 9:25.

The assembly will be held from 9:30 to 10:20.

Ten o'clock classes will meet from 10:25 to 11:05.

Eleven o'clock classes will meet from 11:10 to 11:50.

There will also be an evening program in Shryock Auditorium Thursday night at seven-thirty o'clock. The program will begin with a half-hour concert by the University band and the speaker for the occasion will be Dr. Julius E. Warren, Superintendent of Schools of University City, Missouri, and formerly State Commissioner of Education of Massachusetts.

Faculty members, students, and any others interested are encouraged to be present at these observances. There will be no charge for admission.

* * *

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE

NOV 24 1949

DOCUMENTS AND
CONTINUATIONS DIVISION

ARMISTICE DAY CEREMONY

Please announce also that there will be a brief ceremony in recognition of Armistice Day beginning at eleven o'clock Friday, November 11, at which time the bell will ring eleven times. It is requested that immediately after the ringing of the bell everyone on the campus observe a half minute of silence. There will then be a short program at the flagpole, which will end with the raising of the flag and the playing of the Star Spangled Banner.

The eleven o'clock classes on Friday will be shortened for this ceremony and will meet from eleven-fifteen to eleven fifty-five. Members of the band who are participating in the ceremony should be excused from ten o'clock classes at ten forty-five.

This program is being arranged by student veterans of World War II.

* * *

PRE-ADVISEMENT WEEK, NOVEMBER 7-12

We have been requested to call to the attention of faculty members in general the pre-advisement week for the winter term which will be held from November 7 through November 12.

Obviously, any time which can be spent with students by faculty members during this period will pay dividends in terms of better student achievement and improved student morale. We shall appreciate it if each faculty adviser will do what he can to see that the selection of courses is in line with both the requirements of the student's college and the student's individual needs and abilities.

* * *

MEETING OF DEPARTMENTAL CHAIRMEN

Dean Abbott, Dean Lawson, and Dean Rohn would like the department chairmen to meet in Main 107 Wednesday afternoon, November 16, at three o'clock. This meeting is being called at the request of Dr. J. Cary Davis, Chairman of the Bookstore Committee, for the purpose of discussing (1) the departmental ordering of textbooks, and (2) the markup or service charge for departmental supplies obtained through the Bookstore.

* * *

LECTURE ON ALASKA

Dr. Kathryn M. Sommerman will present a lecture in room 107 of the Old Science building at four o'clock, November 8, 1949. Her lecture, which will be illustrated, is entitled BOGTROTTERING IN ALASKA.

Dr. Sommerman has degrees from the University of Connecticut and the University of Illinois and for several years served as Artist and Entomological Assistant for the Illinois State Natural History Survey. She is at present on leave from her position as Entomologist in the Department of Parasitology of the U. S. Army Medical Department Research and Graduate School to complete studies being made on a post-doctorate fellowship at the University of Illinois.

Not only students in the Botany Department, which is sponsoring Dr. Sommerman's appearance, but also faculty members and friends of the University are invited to attend this lecture.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

November 9, 1949

SPECIAL BULLETIN TO THE FACULTY

THURSDAY PERIOD FOR SCHEDULING MEETINGS

Beginning November 17 and continuing for the remainder of the present school year, a revised schedule will be in force for Thursday morning classes as follows:

8:00 classes will meet from 8:00 to 8:45.

9:00 classes will meet from 8:50 to 9:35.

The period from 9:40 to 10:20 will be reserved for class meetings, departmental meetings, special assemblies, and other such meetings and programs.

10:00 classes will meet from 10:25 to 11:10.

11:00 classes will meet from 11:15 to 12:00.

This schedule, which was worked out in the meeting of the Advisory Council Monday, November 7, represents an attempt to solve two problems:

1. The difficulty of finding appropriate meeting times in our crowded schedule, and
2. The disturbance of classes by the irregular scheduling of meetings which has prevailed under past policy.

It is requested that as far as is possible all student or faculty groups desiring to schedule meetings during the school day make use of the 9:40 period on Thursday, and that these meetings be reported to the Information Service at the earliest possible moment for inclusion in the weekly calendar. The 3:00 period on Thursday will still be available for general faculty meetings, meetings of the Advisory Council, etc.

MEETING OF DEPARTMENTAL CHAIRMEN

Through an error the meeting of departmental chairmen in Main 107, Wednesday afternoon, November 16, was listed in the November 7 bulletin for three o'clock. This meeting will be held at four o'clock instead, because a number of the departmental chairmen have three o'clock classes.

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILL.

NOV 24 1953

ADVISORY COUNCIL MEETING

Members of the Advisory Council are reminded that the regular meeting of the group will take place in the President's Office at three o'clock Thursday afternoon, November 10.

SPECIAL ASSEMBLY

Will all faculty members please announce to their students that there will be a special all-student assembly Thursday, November 17, in the Shryock Auditorium at nine-forty? Details of the program will be published later.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

November 15, 1949

SPECIAL BULLETIN TO THE FACULTY

THANKSGIVING HOLIDAYS

In reply to numerous questions, we wish to point out that all offices of the University will be closed Thursday, Friday, and Saturday, November 24-26, for the Thanksgiving recess. No classes will meet on Thursday and Friday, November 24 and 25. The option is with the instructor and the students as to whether Saturday morning classes will meet on November 26 or at some other time.

* * *

ALL-UNIVERSITY ASSEMBLY

We shall appreciate it if you will announce to your students a special all-University assembly at the regular meeting period Thursday morning, November 17, at nine-forty o'clock in Shryock Auditorium.

The purpose of this assembly, which is sponsored by the Student Council, is to present to the student body members of the Shrine and to arrange plans for the Shrine benefit football game. The band will play, and there will be a short talk by President Morris.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

November 30, 1949

SPECIAL BULLETIN TO THE FACULTY

DECEMBER FACULTY MEETING

The December meeting of the faculty will be held in the Little Theatre Thursday afternoon, December 8, at three o'clock.

The Chemistry Department will be hosts at the tea with which the meeting begins.

* * *

BASKETBALL DINNER

Men members of the faculty and staff are invited to attend a "Tip-off" dinner honoring the Southern basketball squad on Monday evening, December 5, at 6:15 o'clock in the University Cafeteria.

The dinner will be "through the line and dutch".

A short program featuring introductions of the team members will be presented.

The coupon should be returned to Dean Clark Davis by Saturday, December 3.

Dean Davis:

_____ I plan to attend the "Tip-off" dinner at the University Cafeteria on Monday, December 5, at 6:15 p.m.

_____ I shall be unable to attend the "Tip-off" dinner.

Signed _____

Charles D. Tenover
Administrative Assistant
to the President

NOV 24 1953

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

December 8, 1949

SPECIAL BULLETIN TO FACULTY MEMBERS AND EMPLOYEES

CHRISTMAS ASSEMBLY

Please notify all students that the Christmas assembly will be held in the Auditorium Thursday morning, December 15, at 9:40 o'clock. A program of music, modern dance, and Christmas readings is being arranged by the Music Department.

* * *

RETIREMENT BENEFITS

Attached is a statement prepared by the University Retirement System which should enable participants in the University Retirement System to estimate potential retirement benefits for themselves. Miss Ruth Kunkel, Executive Secretary of the Retirement System who visited our campus recently, has authorized its release.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

UNIVERSITY RETIREMENT SYSTEM
 OF ILLINOIS
 URB/UA

GUARANTEED RETIREMENT ANNUITIES AT AGE 65
 (1) With Pre-1941 Service Credits
 (2) No Pre-1941 Service Credits

FINAL RATE OF EARNINGS	15		20		25	
	YEARS OF SERVICE (1)	(2)	YEARS OF SERVICE (1)	(2)	YEARS OF SERVICE (1)	(2)
\$3,000	\$1,200	---	\$1,350	\$1,050	\$1,500	\$1,275
4,000	1,600	---	1,800	1,350	2,000	1,650
5,000	2,000	---	2,250	1,650	2,500	2,025
6,000	2,400	---	2,700	1,950	3,000	2,400
7,000	2,800	---	3,150	2,250	3,500	2,775
8,000	3,200	---	3,600	2,550	4,000	3,150

- (1) With 15 or more years of Service, 25% plus 1% for each year of Service, maximum 50% of Final Rate of Earnings and not over \$3,000 on September 1, 1949, \$3,900 on September 1, 1950 and \$4,000 on September 1, 1951.
- (2) With 20 or more years of Service, 1 1/2% for each year of Service, plus \$150, maximum 60% of Final Rate of Earnings and not over \$3,800 on September 1, 1949, \$3,900 on September 1, 1950 and \$4,000 on September 1, 1951.

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

January 2, 1950

SPECIAL BULLETIN TO THE FACULTYJANUARY FACULTY MEETING

The January meeting of the faculty will be held in the Little Theatre Thursday afternoon, January 5, at three o'clock.

The English Department will be hosts at the tea with which the meeting begins.

* * *

SENIOR CLASS MEETING

The officers of the senior class will appreciate it if all faculty members will announce to their senior college classes an important meeting of all seniors in the Auditorium, Thursday morning, January 5, at nine-forty o'clock.

* * *

PLACING LONG-DISTANCE CALLS

The Business Office has requested the insertion of the following announcement concerning the placing of long-distance calls to be charged to the University:

"It is necessary that all users of dial phones place their long-distance calls with the University telephone operator. Please do not place your calls directly with the city operator, because when such a procedure is followed, it does not provide the Business Office with essential information for auditing the monthly long-distance toll bills."

* * *

REPORTS OF AREA SERVICE

We should like to remind the chairmen of departments and heads of offices and divisions that President Morris needs documentation of the kinds of area relationships and services which various university agencies have engaged in and plan to engage in. Specifically, could we have a report by all department and division heads of services performed beyond the confines of the campus during the calendar year 1949, together with a prospectus for such services during the calendar year 1950? Please send such reports, if you have not already done so, to Dr. Tenney.

Charles D. Tenney
Administrative Assistant
to the President

THEORY

The first part of the theory is the definition of the function $f(x)$.

The second part of the theory is the definition of the function $g(x)$.

The third part of the theory is the definition of the function $h(x)$.

The fourth part of the theory is the definition of the function $i(x)$.

The fifth part of the theory is the definition of the function $j(x)$.

The sixth part of the theory is the definition of the function $k(x)$.

The seventh part of the theory is the definition of the function $l(x)$.

The eighth part of the theory is the definition of the function $m(x)$.

The ninth part of the theory is the definition of the function $n(x)$.

The tenth part of the theory is the definition of the function $o(x)$.

The eleventh part of the theory is the definition of the function $p(x)$.

The twelfth part of the theory is the definition of the function $q(x)$.

The thirteenth part of the theory is the definition of the function $r(x)$.

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

January 9, 1950

SPECIAL BULLETIN TO THE STUDENTS AND FACULTY MEMBERS

Please note the following special features during the present week:

ASSEMBLY ON HEALTH AND SAFETY

Mr. J. E. Beasley of the Illinois Central Railroad will be the featured speaker at an assembly program on health and safety in the Auditorium at nine-forty o'clock Thursday morning, January 12. The program will be under the joint sponsorship of the Health Service and the Health Education Department. All students and faculty members are urged to attend. University School students from grades seven to twelve will be excused from their work to attend this assembly.

Mr. Beasley has had a great deal of practical experience in health and safety education and is an interesting and forceful speaker.

* * *

LECTURE ON LATIN AMERICA

There will be a lecture Monday night, January 9, at eight o'clock in the Little Theatre by Professor Luther L. Bernard, formerly of Washington University, who has traveled extensively in South America. Professor Bernard will talk on the subject "Latin America in Transition".

* * *

TALK ON COIN COLLECTING

Mr. Joe Ross, numismatist, of Centralia, will give two lectures on Thursday, January 12. He will appear first before the pupils of the University School in the Allyn Auditorium at one o'clock. He will lecture to the general public in the Little Theatre at eight o'clock, Thursday, January 12. He has made coin collecting a lifetime hobby and will illustrate his lecture with exhibits.

* * *

Attendance at all these lectures is free of charge.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

January 10, 1950

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

SPECIAL FACULTY MEETING

There will be a special meeting of the faculty Thursday afternoon, January 12, in the Little Theatre, for the purpose of introducing to faculty members Mr. E. W. Vandever, President of the Alumni Association. The program will feature a discussion, led by a faculty panel, of the relationship between faculty members and alumni and the potentialities of the alumni in helping develop Southern's program.

The meeting will begin at three o'clock with a tea, for which the Department of Foreign Languages will be hosts.

* * *

SABBATICAL LEAVES

All applications for sabbatical leaves for the academic year 1950-51 should be made before January 20. Forms for making application are available in the President's Office.

* * *

PERSONAL REPORTS FOR 1949

Forms for the faculty member's Annual Personal Report have been placed in the mailboxes and should be returned to your department chairman or office head and to the President's Office before January 12 at the latest.

The data called for on these forms are for the calendar year 1949 only. This report constitutes an annual supplement to the faculty personnel records.

* * *

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

February 18, 1950

SPECIAL BULLETIN TO STUDENTS, EMPLOYEES AND FACULTY MEMBERS

PROGRAM FOR CONSERVATION OF COAL

As a result of the serious coal shortage and the necessity of economizing in the use of heat and electricity, President Morris is requesting all faculty members, employees and students to assist in the following conservation program, effective immediately and until the end of the emergency:

1. Please work at home evenings, Saturdays and Sundays rather than in University offices or classrooms.
2. Keep all windows and doors closed wherever possible.
3. Economize on the use of lights and water, particularly hot water.
4. Do not schedule additional student or faculty activities except during the regular school day until the emergency is over. Any activities already scheduled should be checked again with Miss Ruth Haddock.

The Physical Plant will cut off all hot water except in the Gymnasium and Anthony Hall for the time being. It will cut off the heat early Friday afternoon and turn it back on early Monday morning, except in the Library and the Old Science building. Saturday classes will be rescheduled in these buildings by the Registrar's office. The Physical Plant will also cut off the heat each afternoon and turn it up the next morning except in the Library, the Auditorium, Parkinson Laboratory, and the Old Science building. Evening classes and other activities will be scheduled for these buildings.

In order to have some check upon radiators, windows, doors, lights, and so forth, we are asking the following people to assume the responsibility for checking on these matters each day, particularly at the close of class each afternoon:

OLD MAIN

1st Floor - Dr. Welch
2nd Floor - Dr. Cherry
3rd Floor - Dr. Klingberg

OLD SCIENCE

1st Floor - Dr. Foote
2nd Floor - Dr. Lindegren
3rd Floor - Dr. Rafalko

ANTHONY HALL

Miss Vogely

MEN'S GYMNASIUM

Mr. Franklin

WOMEN'S GYMNASIUM

Dr. Davies

ALLYN

Mr. Mees

PARKINSON LABORATORY

1st Floor - Mr. Carl Trobaugh

2nd Floor - Dr. Hadley

3rd Floor - Dr. Lucke

GEOGRAPHY BUILDING

Dr. Cunningham

HIGH SCHOOL MUSIC BUILDING

Mr. Paterson

CANTEEN

Miss Van Hason

STUDENT CENTER

Miss Haddock

GUIDANCE AND SPECIAL EDUCATION BUILDING

Dr. Hiskey

EDUCATION

Mr. Warren

DUPLICATING SERVICE

Mr. Adams

AUDIO-VISUAL AIDS SERVICE BUILDING

Mr. Ingli

SPEECH

Dr. Talley

EXTENSION AND PLACEMENT OFFICES

Mr. Dey

INFORMATION AND ALUMNI OFFICES

Miss Drummond

LIBRARY

Dr. Muller

FOREIGN LANGUAGES BUILDINGS (2)

Dr. Davis

MUSIC BUILDINGS (2)

Dr. Kesnar

CAFETERIA

Mrs. Windate

BARRACKS BUILDINGS (3)

Mr. Arnold Turner

ART CENTER

Mr. Watkins

AGRICULTURE BUILDING

Dr. Tucker

JOURNALISM BUILDING

Mr. Steffes

HOME MANAGEMENT HOUSE

Miss Babcock

HEALTH EDUCATION

Miss Phillips

TEMPORARY ADMINISTRATION BUILDING

Dr. Swartz

HEALTH SERVICE

Dr. Reilly

DEAN OF WOMEN'S BUILDING

Miss Haddock

DEAN OF MEN'S BUILDING

Mr. Etheridge

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Figure 1. The effect of the concentration of the *Agrobacterium* suspension on the transformation efficiency of *Agrobacterium* strains.

1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

These people will undoubtedly be grateful for your individual cooperation as will President Morris, the Physical Plant, and everyone else concerned.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

1. The first part of the paper is devoted to a general discussion of the problem of the existence of solutions of the system of equations

which are satisfied by the functions u_i and v_i in the domain G .

S/C 2278

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

February 27, 1950

SPECIAL BULLETIN TO THE FACULTY

CONSERVING ELECTRICITY

The Illinois Commerce Commission has ordered the use of electricity cut down one-fourth during the present emergency. As soon as Southern Illinois University as a user has consumed its allotment of electricity, the power will be turned off.

It is therefore necessary that all members of the staff exercise great care to economize in the use of electricity and that they follow strictly the conservation measures published in the Special Notice of February 18. All night projects and activities, with the exception of already scheduled classes and programs, should be eliminated for the period of the emergency. Please do as much of your work at home as possible.

* * *

CONSERVING HEAT

Mr. W. A. Howe, Director of the Physical Plant, has submitted the following schedule for heating temporary buildings. In the following buildings the heat will be turned up to 70° during the day Monday through Friday but at 6:00 P.M. Monday through Friday the thermostats will be turned back to 50°-55°:

Geography
High School Music
Guidance and Special Education
Education
Speech
Foreign Language

Barracks
Art Center
Agriculture
Journalism
Health Education

In the following buildings the heat will be turned up to 70° during the day Monday through Saturday and turned back by the persons designated to take care of the buildings by noon on Saturday to 50°-55°:

Duplicating Service
Audio-Visual Aids
Extension and Placement Offices
Information and Alumni Offices

Music
Health Service
Dean of Women

No one is authorized to change the thermostats ~~except~~ ^{except} designated faculty members or designated members of the Physical Plant staff. If something is wrong with the heating of any building, please call the Physical Plant office.

* * *

DOCUMENTS AND
CONTINUATIONS DIVISION

NOV 21 1950

Case	Equation	Order	Number of solutions	Number of solutions in \mathbb{Z}_p	Number of solutions in \mathbb{Z}_p^*	Number of solutions in \mathbb{Z}_p^* for $p \equiv 1 \pmod{4}$	Number of solutions in \mathbb{Z}_p^* for $p \equiv 3 \pmod{4}$
1	$x^2 + y^2 = 1$	2	2	2	2	2	2
2	$x^2 + y^2 = 2$	2	2	2	2	2	2
3	$x^2 + y^2 = 3$	2	2	2	2	2	2
4	$x^2 + y^2 = 4$	2	2	2	2	2	2
5	$x^2 + y^2 = 5$	2	2	2	2	2	2
6	$x^2 + y^2 = 6$	2	2	2	2	2	2
7	$x^2 + y^2 = 7$	2	2	2	2	2	2
8	$x^2 + y^2 = 8$	2	2	2	2	2	2
9	$x^2 + y^2 = 9$	2	2	2	2	2	2
10	$x^2 + y^2 = 10$	2	2	2	2	2	2
11	$x^2 + y^2 = 11$	2	2	2	2	2	2
12	$x^2 + y^2 = 12$	2	2	2	2	2	2
13	$x^2 + y^2 = 13$	2	2	2	2	2	2
14	$x^2 + y^2 = 14$	2	2	2	2	2	2
15	$x^2 + y^2 = 15$	2	2	2	2	2	2
16	$x^2 + y^2 = 16$	2	2	2	2	2	2
17	$x^2 + y^2 = 17$	2	2	2	2	2	2
18	$x^2 + y^2 = 18$	2	2	2	2	2	2
19	$x^2 + y^2 = 19$	2	2	2	2	2	2
20	$x^2 + y^2 = 20$	2	2	2	2	2	2
21	$x^2 + y^2 = 21$	2	2	2	2	2	2
22	$x^2 + y^2 = 22$	2	2	2	2	2	2
23	$x^2 + y^2 = 23$	2	2	2	2	2	2
24	$x^2 + y^2 = 24$	2	2	2	2	2	2
25	$x^2 + y^2 = 25$	2	2	2	2	2	2
26	$x^2 + y^2 = 26$	2	2	2	2	2	2
27	$x^2 + y^2 = 27$	2	2	2	2	2	2
28	$x^2 + y^2 = 28$	2	2	2	2	2	2
29	$x^2 + y^2 = 29$	2	2	2	2	2	2
30	$x^2 + y^2 = 30$	2	2	2	2	2	2
31	$x^2 + y^2 = 31$	2	2	2	2	2	2
32	$x^2 + y^2 = 32$	2	2	2	2	2	2
33	$x^2 + y^2 = 33$	2	2	2	2	2	2
34	$x^2 + y^2 = 34$	2	2	2	2	2	2
35	$x^2 + y^2 = 35$	2	2	2	2	2	2
36	$x^2 + y^2 = 36$	2	2	2	2	2	2
37	$x^2 + y^2 = 37$	2	2	2	2	2	2
38	$x^2 + y^2 = 38$	2	2	2	2	2	2
39	$x^2 + y^2 = 39$	2	2	2	2	2	2
40	$x^2 + y^2 = 40$	2	2	2	2	2	2
41	$x^2 + y^2 = 41$	2	2	2	2	2	2
42	$x^2 + y^2 = 42$	2	2	2	2	2	2
43	$x^2 + y^2 = 43$	2	2	2	2	2	2
44	$x^2 + y^2 = 44$	2	2	2	2	2	2
45	$x^2 + y^2 = 45$	2	2	2	2	2	2
46	$x^2 + y^2 = 46$	2	2	2	2	2	2
47	$x^2 + y^2 = 47$	2	2	2	2	2	2
48	$x^2 + y^2 = 48$	2	2	2	2	2	2
49	$x^2 + y^2 = 49$	2	2	2	2	2	2
50	$x^2 + y^2 = 50$	2	2	2	2	2	2
51	$x^2 + y^2 = 51$	2	2	2	2	2	2
52							

[illegible]

10

Number of hauls	<i>P. setiferus</i>	<i>P. setiferus</i> + <i>P. setiferus</i> + <i>P. setiferus</i>	<i>P. setiferus</i> + <i>P. setiferus</i> + <i>P. setiferus</i>
0	0	0	0
1	10	10	10
2	20	20	20
3	30	30	30
4	40	40	40
5	50	50	50
6	60	60	60
7	70	70	70
8	80	80	80
9	90	90	90
10	100	100	100

UNIVERSITY TRAVEL IN PRIVATE CARS

The Business Office has called our attention to a new State requirement for increased amounts of public liability and property damage insurance for travelers as follows:

"Public liability insurance (\$15/30,000 limits) and property damage insurance (\$5,000 limit) must be carried by all persons using privately-owned automobiles in traveling on official business."

All staff members who submit claims for mileage in their own cars on State travel vouchers should be sure that they have complied with these requirements.

* * *

LONG DISTANCE CALLS AND TELEGRAMS

Mr. Robert L. Gallegly, Assistant to the Business Manager, has requested the insertion of the following announcement:

"When placing a long distance call or sending a telegram chargeable to a fund other than the regular University account, such as calls chargeable to a local fund (University Athletics, Egyptian, etc.), please inform the telephone operator or the Western Union operator as to the name of the special local fund to which your call is chargeable, so that the University will be billed on a separate invoice."

* * *

Charles P. Tenney
Administrative Assistant
to the President

CDT:jc

S/C 2278

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

February 28, 1950

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

MARCH FACULTY MEETING

The March meeting of the faculty will be held in the Little Theatre Thursday afternoon, March 2, at three o'clock.

The Department of Geography and Geology will be hosts at the tea with which the meeting begins.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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1870

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

March 8, 1950

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

STUDENT HELP

We have been receiving requests for additional departmental appropriations for student help at a rate greater than they can be handled for the remainder of the current fiscal year.

In order to give fair consideration to all those who are in dire need of additional student help funds, we are asking department chairmen and office heads to submit any requests for additional student help on the usual Departmental Request for Additional Budget Appropriation form before leaving on the spring vacation. These forms should be sent to Mr. Robert L. Gallegly in the Business Manager's Office, and should be accompanied with explanations and schedules showing student help now provided for as well as extra student help which will definitely be needed before July 1.

Departments and offices that have already received supplementary appropriations for student help should ignore this request.

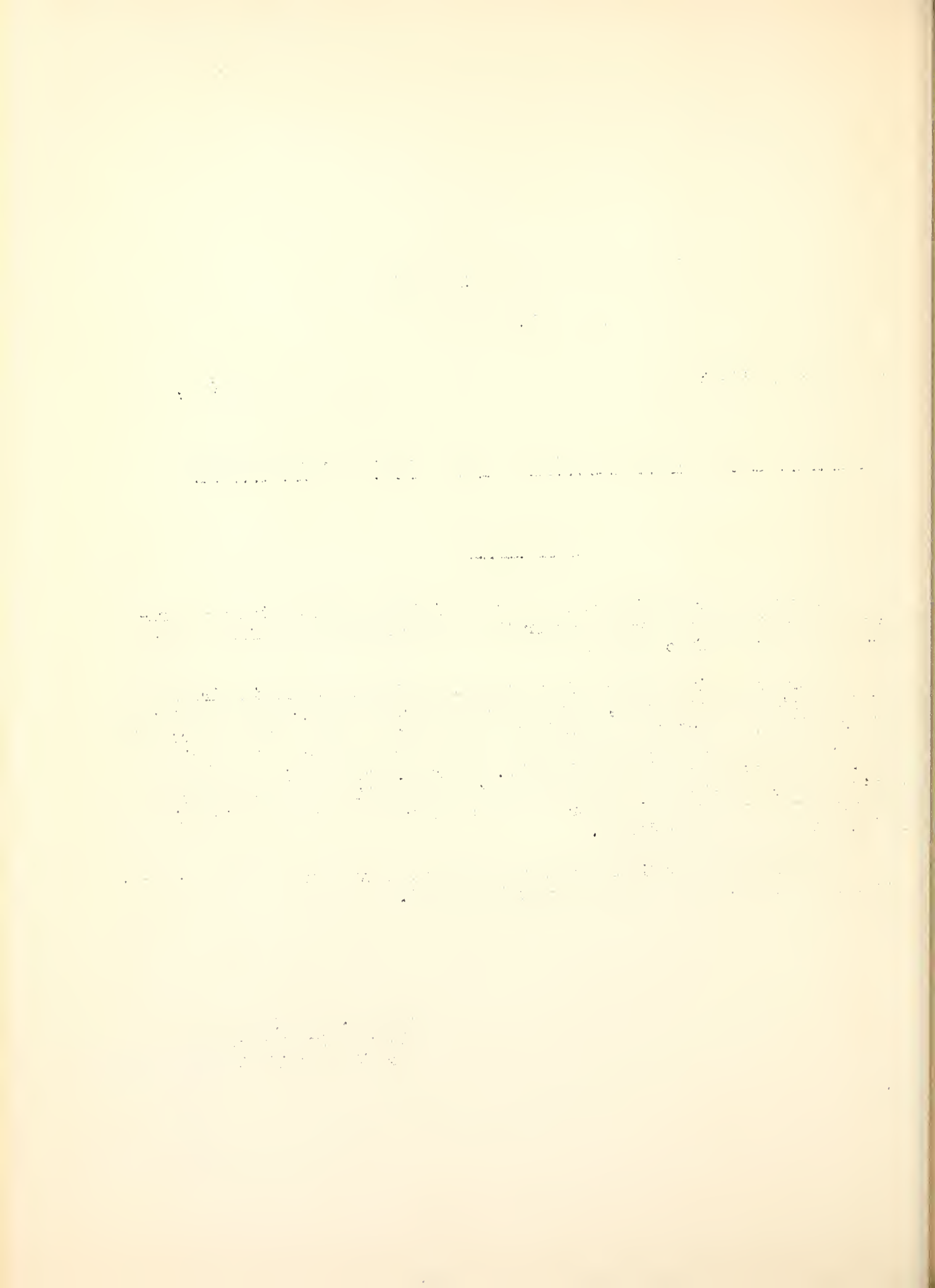
Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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S/C 2278

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

March 21, 1950

NOTICE TO STUDENTS AND FACULTY MEMBERS

RELIGIOUS EMPHASIS WEEK ASSEMBLY

The Reverend E. K. Wylie of the Student Christian Foundation has requested the insertion of the following announcement concerning a special assembly in Shryock Auditorium for Religious Emphasis Week:

"Convocation Thursday, March 23, at nine-forty o'clock will be sponsored by a joint student committee of the Baptist Foundation, the Newman Club, and the Student Christian Foundation. Its purpose is to preview the programs being sponsored by the respective religious organizations and carried through the week of March 26. Dean Davis will represent Dr. Morris. The University Chorus, under the direction of Mr. Wakeland, will sing two numbers. Short program-preview talks will be presented by one student from each of the three religious organizations."

All students and faculty members are invited.

* * *

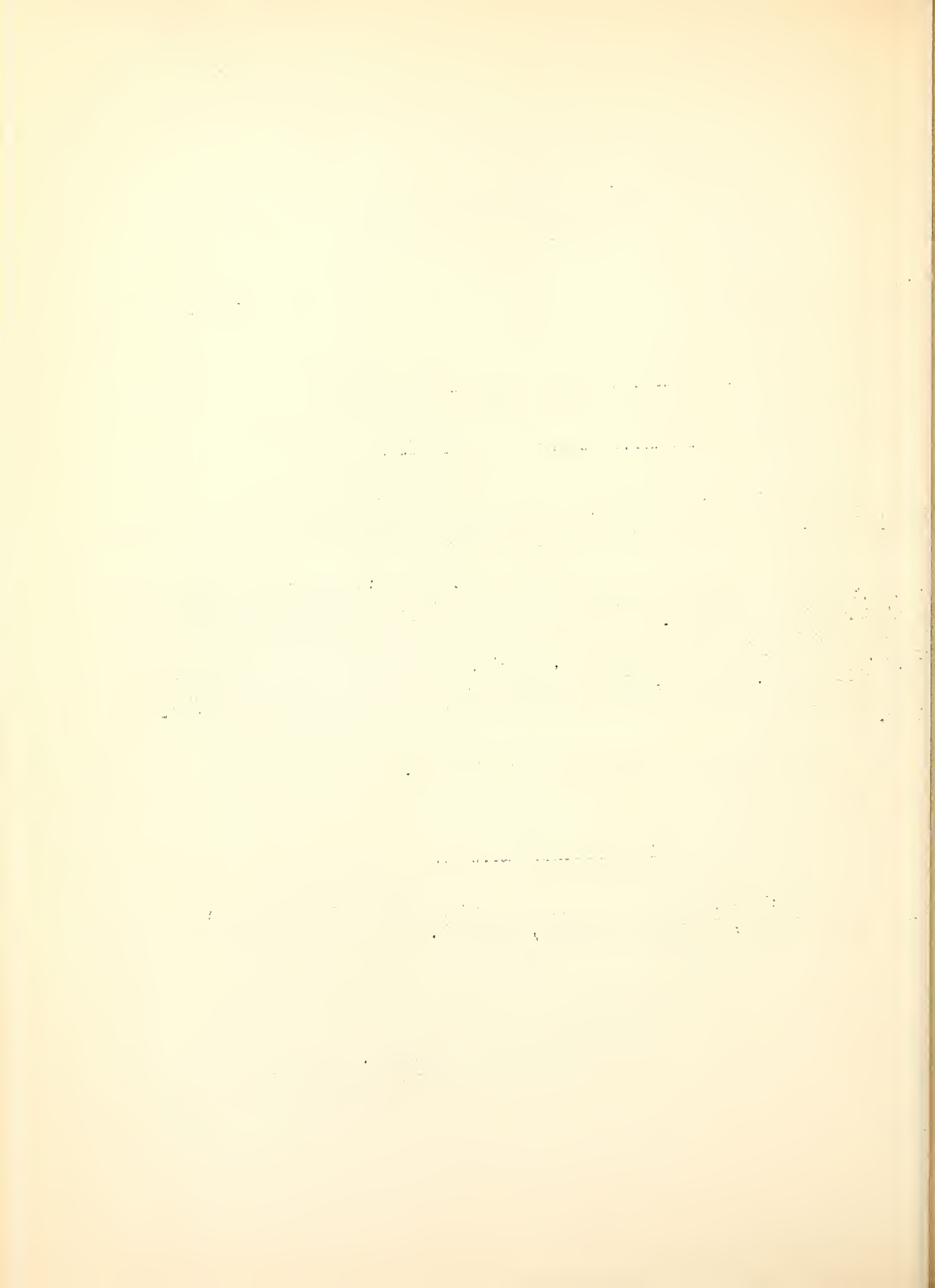
ADVISORY COUNCIL MEETING

The Council Advisory to the President will meet in the President's office at four o'clock, Thursday afternoon, March 23.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc



S/C 2278

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 4, 1950

SPECIAL BULLETIN TO THE FACULTY

APRIL FACULTY MEETING

The April meeting of the faculty will be held in the Little Theatre Thursday afternoon, April 6, at three o'clock. The Department of Government will be hosts at the tea with which the meeting begins.

The main item of business will be a discussion of the Klein report by the members of the Committee on the Study and Recommendation of University Procedures and an open discussion by the faculty of certain points in the report.

The Committee would very much appreciate it if all faculty members would bring copies of the report to the meeting and if they could have completed their reading of it in advance of the discussion.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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1925

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

April 11, 1950

SPECIAL BULLETIN TO THE FACULTY

SPECIAL FACULTY MEETING THURSDAY, APRIL 13

All members of the faculty are requested to meet in the Auditorium at three o'clock Thursday, April 13, for discussion and action of certain federal legislation which may affect the Retirement System.

There will be no tea preceding the meeting, since the Little Theatre is booked for another group.

Following the faculty meeting, the Committee on the Study and Recommendation of University Procedures will hold an open meeting which all members of the faculty interested in discussion of the Klein Report are invited to attend.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jo

THE UNIVERSITY OF CHICAGO

LIBRARY

August 15, 1957

Dear Mr. [Name]:

I have received your letter of August 10, 1957.

I am sorry that I cannot give you a more definite answer at this time. The matter is still under consideration and I will be sure to let you know as soon as a final decision has been reached. I am sure that you will understand the need for a thorough review of the situation.

Sincerely,

Very truly yours,
[Signature]

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 19, 1950

SPECIAL BULLETIN TO THE FACULTY

MEETINGS OF PROCEDURES COMMITTEE

Because of the absence from the campus of several of its members, the Committee on the Study and Recommendation of University Procedures was unable to hold its regular Monday meeting this week.

There will, therefore, be an open meeting of the Committee in the Tilton Library, Second Floor Main, Thursday afternoon, April 20, at three o'clock. The Committee will be working on that part of Dean Klein's Report from page seven to about page fifteen.

Another open meeting will be held in the President's Office at seven o'clock Monday, April 24, and will continue its consideration of the Klein Report, beginning about page sixteen.

All interested members of the faculty are cordially invited to attend these meetings.

* * *

IMPROVING THE REQUISITIONING PROCEDURE

A number of departments have had difficulty obtaining through our requisitioning process the exact articles they desire. We have therefore requested the Purchasing Office to prepare the following statement for the guidance of fiscal officers:

"There have been a few complaints recently by heads of departments concerning items received on requisitions which are not completely satisfactory. Our requisition notices which are sent to heads of departments asking for quarterly requisitions state that, 'it is absolutely necessary that a complete description, including size, color, and all other specifications as well as estimated cost be given for every item. Simply showing the catalog number of a particular company is not sufficient. The description must be sufficiently accurate to enable either the State Purchasing Agent, the State Superintendent of Printing, or the University Purchasing Agent to purchase through bids the actual item requested."

SOUTHERN ILLINOIS UNIVERSITY
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"We find that in most instances where an item received is not satisfactory in that it does not conform to the exact specifications of the item which the department wanted, that a complete description of the item was not shown so that anyone who was not familiar with the specific item could hardly be expected to know exactly what was wanted.

"Suppose that a department wishes to requisition a filing cabinet. The requisition should show first, the name of the item, for instance--filing cabinet, the material made of--steel, color--green, size--4-drawer, lettersize with lock, Remington Rand No. 4562, or equivalent. If the filing cabinet is wanted to match other filing equipment already in the particular office or department, then this should be specified on the requisition. In cases where there might be some question as to whether or not a substitute item could be used, the department should make a notation following the item, stating, 'please do not substitute without permission of the department'.

"Will department heads, therefore, be very careful to give a complete description for each and every item and follow the instructions sent out with the requisition notice. Your cooperation will be appreciated."

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

1. The first part of the report deals with the general situation of the country and the progress of the work during the year.

2. The second part of the report deals with the results of the work during the year and the progress of the work during the year.

3. The third part of the report deals with the results of the work during the year and the progress of the work during the year.

4.

5. The fourth part of the report deals with the results of the work during the year and the progress of the work during the year.

6.

S/C 2278

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 26, 1950

SPECIAL NOTICE TO ALL STUDENTS AND FACULTY MEMBERS

Spring Carnival Schedule

By reason of the Spring Carnival program which will begin at two o'clock Friday afternoon, April 28, the Advisory Council has approved a shortened schedule of classes as follows:

Friday morning classes will meet as usual.
12:00 classes will meet from 12:00 to 12:25.
1:00 classes will meet from 12:30 to 12:55.
2:00 classes will meet from 1:00 to 1:25.
3:00 classes will meet from 1:30 to 1:50.

At two o'clock Friday in Shryock Auditorium, the Miss Southern Judging Contest will be held. There will be a musical program and announcements concerning the events of the Spring Carnival. The vaudeville show will be held in Shryock Auditorium at eight o'clock Friday evening.

The numerous events of the Carnival will be held on the campus beginning at nine o'clock Saturday morning. All members of the faculty, students, and their friends have been cordially invited to participate.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

5/C2278

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

May 12, 1950

SPECIAL BULLETIN TO STUDENTS AND FACULTY MEMBERS

HONORS DAY ASSEMBLY

The Student Council has requested the publication of the following announcement concerning the annual Honors Day assembly:

"The annual Honors Day assembly will be held at nine-forty o'clock Thursday morning, May 18, 1950, in the Auditorium. The Student Council has planned a program in recognition of those students who have earned various honors during this school year. There will be an academic procession preceding the assembly. Dr. Robert D. Faner, Associate Professor of English, will give the address. President Morris will hand out the honors pins to the seniors.

"Will the department chairmen please designate one representative from each of the following departments to appear in academic regalia and to participate in the procession?

Agriculture	Government	Music
Art	Guidance and Special	Philosophy
Botany	Education	P. E. for Men
Business Administration	Health Education	P. E. for Women
Chemistry	History	Physics and Astronomy
Economics	Home Economics	Physiology
Education	Industrial Education	Sociology
English	Journalism	Speech
Foreign Languages	Mathematics	Zoology
Geography and Geology	Microbiology	

"Since the program may run slightly longer than the usual assembly period, the two morning classes which follow should split the time remaining after the assembly. Presumably, the ten o'clock classes will take up about ten-forty and the eleven o'clock classes about eleven-twenty-five.

"Students participating in the assembly program may ask to be excused shortly before the program begins and during the period just following it in order to attend the reception for parents at Anthony Hall. It is hoped that their instructors will excuse them for participation in this important student assembly.

"All faculty members and students are cordially invited to attend these ceremonies honoring our best students."

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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S/C 2278

Southern Illinois
University

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

May 15, 1950

SPECIAL BULLETIN TO STUDENTS AND FACULTY MEMBERS

Mr. W. W. Vandever, President, Southern Illinois University Alumni Association, will be heard with Mr. Andrew J. Biemiller, member of the United States Congress, Tuesday, May 16, 1950 from 8 - 8:30 p.m. (Central Standard Time) on "Town Meeting of the Air" over 272 stations of the American Broadcasting Company network - WJZ in New York and WJW in Cleveland.

The broadcast will originate from the Music Hall in Cleveland, Ohio, during the convention of the Amalgamated Clothing Workers of America convention.

It will be appreciated if faculty members will inform their students of this broadcast.

Charles D. Tenney
Administrative Assistant
to the President

CDT:ln

• • •

Journal of Management Education 30(6)p.789-804

... *... ..*

Journal of Management Studies, 19(1), 67-80.

• *Journal of the American Medical Association*, 2000; 283: 2639-2641

S/c 2278

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

May 23, 1950

N O T I C E T O T H E F A C U L T Y

SPECIAL MEETING OF THE FACULTY

There will be a brief meeting of all members of the faculty with the rank of instructor or above in the Auditorium Thursday afternoon, May 25, at three o'clock.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

(1-10)

(11-20)

(21-30)

(31-40)

1. The first of the following is a list of the names of the persons who were present at the meeting held on the 1st of January 1900.

2. The second of the following is a list of the names of the persons who were present at the meeting held on the 2nd of January 1900.

3. The third of the following is a list of the names of the persons who were present at the meeting held on the 3rd of January 1900.

4. The fourth of the following is a list of the names of the persons who were present at the meeting held on the 4th of January 1900.

5. The fifth of the following is a list of the names of the persons who were present at the meeting held on the 5th of January 1900.

6. The sixth of the following is a list of the names of the persons who were present at the meeting held on the 6th of January 1900.

7. The seventh of the following is a list of the names of the persons who were present at the meeting held on the 7th of January 1900.

8. The eighth of the following is a list of the names of the persons who were present at the meeting held on the 8th of January 1900.

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

May 24, 1950

SPECIAL BULLETIN TO STUDENTS AND FACULTY MEMBERS

RECOGNITION DAY ASSEMBLY

The Student Council has requested the publication of the following announcement concerning the Recognition Day assembly:

"Members of the following groups will be presented during the Recognition Day Program on Thursday, May 25, at nine-forty o'clock in the Auditorium. The program will be sponsored by the Student Council:

- "1. Members of the Pyramid Club (Senior Women's Honorary Society)
- "2. Sphinx Club (Activities Honorary)
- "3. Who's Who Among College and University Students
- "4. Presentation on Nominees of the Student Council

"Students and faculty members are encouraged to attend this Recognition Program."

It will be appreciated if faculty members will inform their students about this assembly.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

1. The first part of the report deals with the general situation of the country and the progress of the work during the year.

2. The second part of the report deals with the results of the work during the year and the progress of the work during the year.

3. The third part of the report deals with the results of the work during the year and the progress of the work during the year.

4. The fourth part of the report deals with the results of the work during the year and the progress of the work during the year.

5. The fifth part of the report deals with the results of the work during the year and the progress of the work during the year.

6. The sixth part of the report deals with the results of the work during the year and the progress of the work during the year.

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

July 12, 1950

BULLETIN TO ALL STUDENTS AND STAFF MEMBERS

"Do-Nut Hour"

The Student Deans are sponsoring a "Do-Nut Hour" Tuesday, July 18, on the lawn between Anthony Hall and the Main building. The hour will begin at nine-thirty and end at ten-forty-five. Mid-morning classes should dismiss at ten o'clock and resume at ten-thirty in order to allow all students and faculty members to participate.

Everyone is cordially invited to attend.

* * *

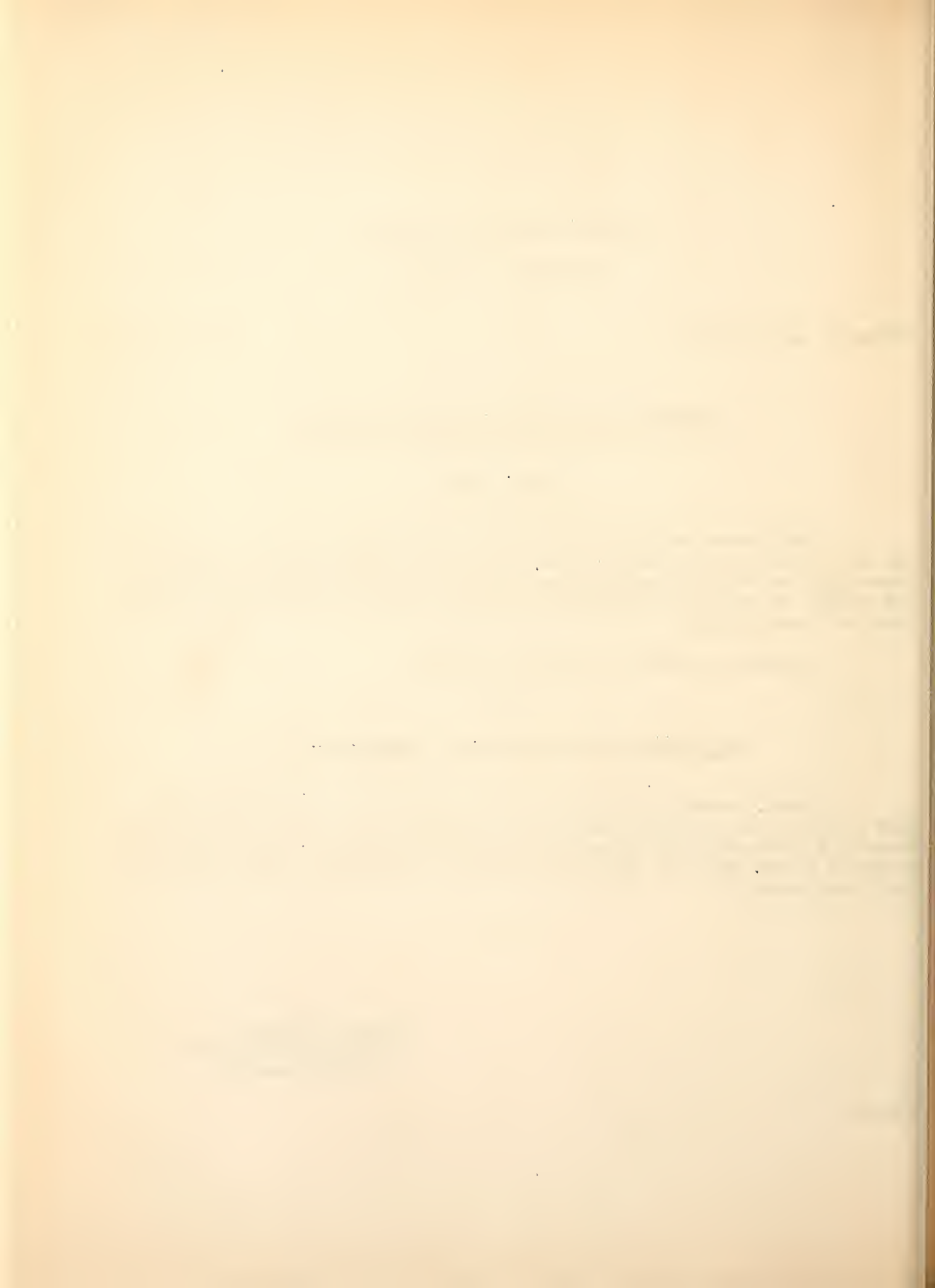
Tax Deduction for Attendance of Summer School

Faculty members may wish to inform teachers in their summer classes that a recent ruling of the Department of Internal Revenue makes it possible to deduct for purposes of the income tax expenses which teachers, who are required to attend summer school to renew their teachers certificates, incur because of their attendance.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc



S/C 2278

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

July 21, 1950

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

Various Federal and State funds are made available to educational institutions, such as Southern Illinois University, in forms of grants or appropriations.

These funds are generally made available only on application and in view of their diversity, it is extremely difficult to know exactly where or how to proceed in obtaining funds of this nature. I am, therefore, requesting you to prepare a report on any such funds which you know are available and forward the report to my office. I am making this request since Southern Illinois University as a regional university has not only the opportunity, but also the duty, to see that this area benefits from all possible sources.

In most cases the money is used to further research and study in the various academic fields, or to benefit physically, socially and economically handicapped persons.

Delyte W. Morris
President

DWM:R:ss

THE UNIVERSITY OF CHICAGO

CHICAGO, ILLINOIS

1951

TO THE PRESIDENT OF THE UNIVERSITY OF CHICAGO

Dear Sir: I am very pleased to hear of your recent return from Europe. I hope you had a very successful trip and that you were able to do much good work for the University.

I am sure that your visit to Europe was most profitable and that you were able to do much good work for the University. I am sure that your visit to Europe was most profitable and that you were able to do much good work for the University. I am sure that your visit to Europe was most profitable and that you were able to do much good work for the University.

I am sure that your visit to Europe was most profitable and that you were able to do much good work for the University. I am sure that your visit to Europe was most profitable and that you were able to do much good work for the University.

Very truly,
Your obedient servant,
[Signature]

1951

X. T. Telford
SC2276

SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

September 12, 1950

SPECIAL BULLETIN TO THE FACULTY

SEPTEMBER FACULTY MEETING

The September meeting of the faculty will be held in the Little Theatre Thursday afternoon, September 14, at three o'clock. The Department of Mathematics will be hosts at the tea with which the meeting begins.

All faculty members of the rank of instructor or above are requested to be present at this meeting. It will be appreciated if department chairmen and office heads make a special effort to see that new faculty members on their staffs are notified about this meeting.

* * *

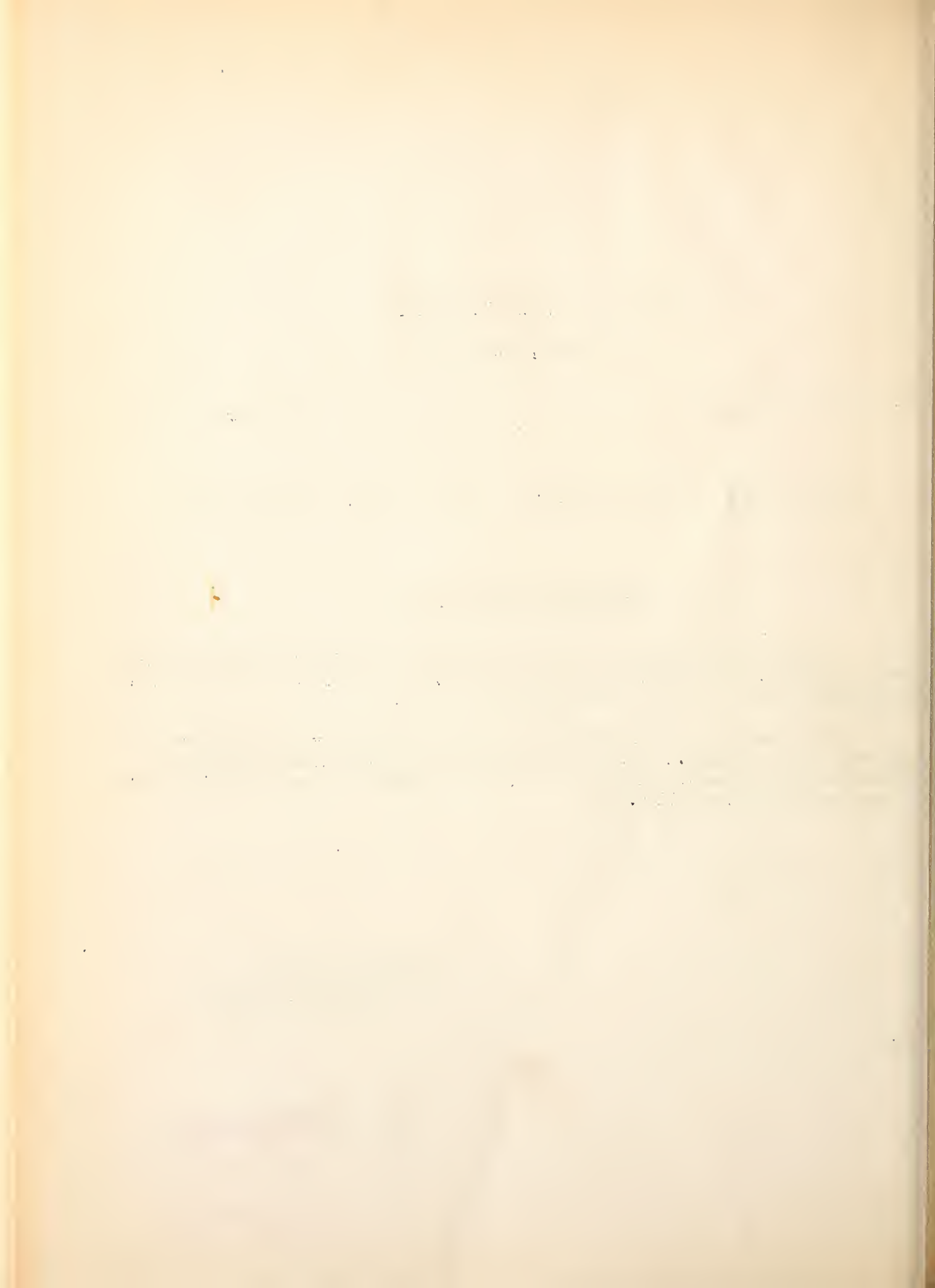
Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

September 23, 1950

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

Junior-Senior Convocation

There will be a special junior-senior assembly in the Auditorium at nine o'clock Thursday morning, September 28, at which time members of the Student Council will speak concerning student activity plans for the year. The University Band will provide the music for the program and President Morris will address the group.

At the meeting of the Council Advisory to the President held September 21, the policy of shortening classes for special Thursday morning assemblies was abandoned in favor of outright dismissal of classes held during the assembly period. It was agreed that assemblies should be rotated among the late morning and early afternoon periods so that no one class hour should be interrupted too many times within the term. After this procedure has been tried out on an experimental basis, comments as to its relative desirability will be welcome.

Any departments or student organizations of the University wishing to schedule assemblies should notify the President's Office at least three weeks in advance so that sufficient advance notice can be given to students and their instructors.

Faculty members are requested to read this announcement to their Tuesday and Wednesday classes.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jo

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

October 9, 1950

SPECIAL BULLETIN TO THE FACULTY
HOMECOMING ASSEMBLIES

The Student Council has planned two special assemblies as part of the Homecoming activities: The first at ten o'clock Thursday, October 12; and the second at eleven o'clock Thursday, October 19.

At the October 12 assembly the queen candidates and the student steering committee for Homecoming will be introduced, the band will play, and there will be various important announcements and short speeches.

At the October 19 assembly the football team will be introduced, school songs will be sung, and a skit from "Born Yesterday" will be presented.

Faculty members are requested to notify the members of their classes concerning these two assemblies.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

October 11, 1950

N O T I C E T O T H E F A C U L T Y

STUDENT TICKETS TO THE UNITED STATES MARINE BAND CONCERT

Five hundred University students will be able to obtain through the services of the Lectures and Entertainment Committee special tickets to the concerts, either afternoon or evening, to be given on Sunday, October 15, 1950, by one of the world's finest bands, The United States Marine Band.

For each one of the five hundred students, the Lectures and Entertainment Committee will pay the sponsor (Carbondale Kiwanis Club) of the concerts 40¢. The remaining cost of each ticket, which will be 50¢, is to be paid by the student.

The special student tickets are now on sale at the Audio-Visual Aids Service, 310 West Grand, and at the University Drug Store.

Maurits Kesnar, Chairman
Lectures and Entertainment Committee

LM:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 17, 1950

SPECIAL BULLETIN TO THE FACULTY

HOMECOMING ASSEMBLY

This is a reminder to all students and faculty members that a second Homecoming assembly will be held at eleven o'clock, Thursday morning, October 19.

At this assembly the football team will be introduced, school songs will be sung, and a skit from "Born Yesterday" will be presented.

This assembly is being held under the auspices of the Student Council.

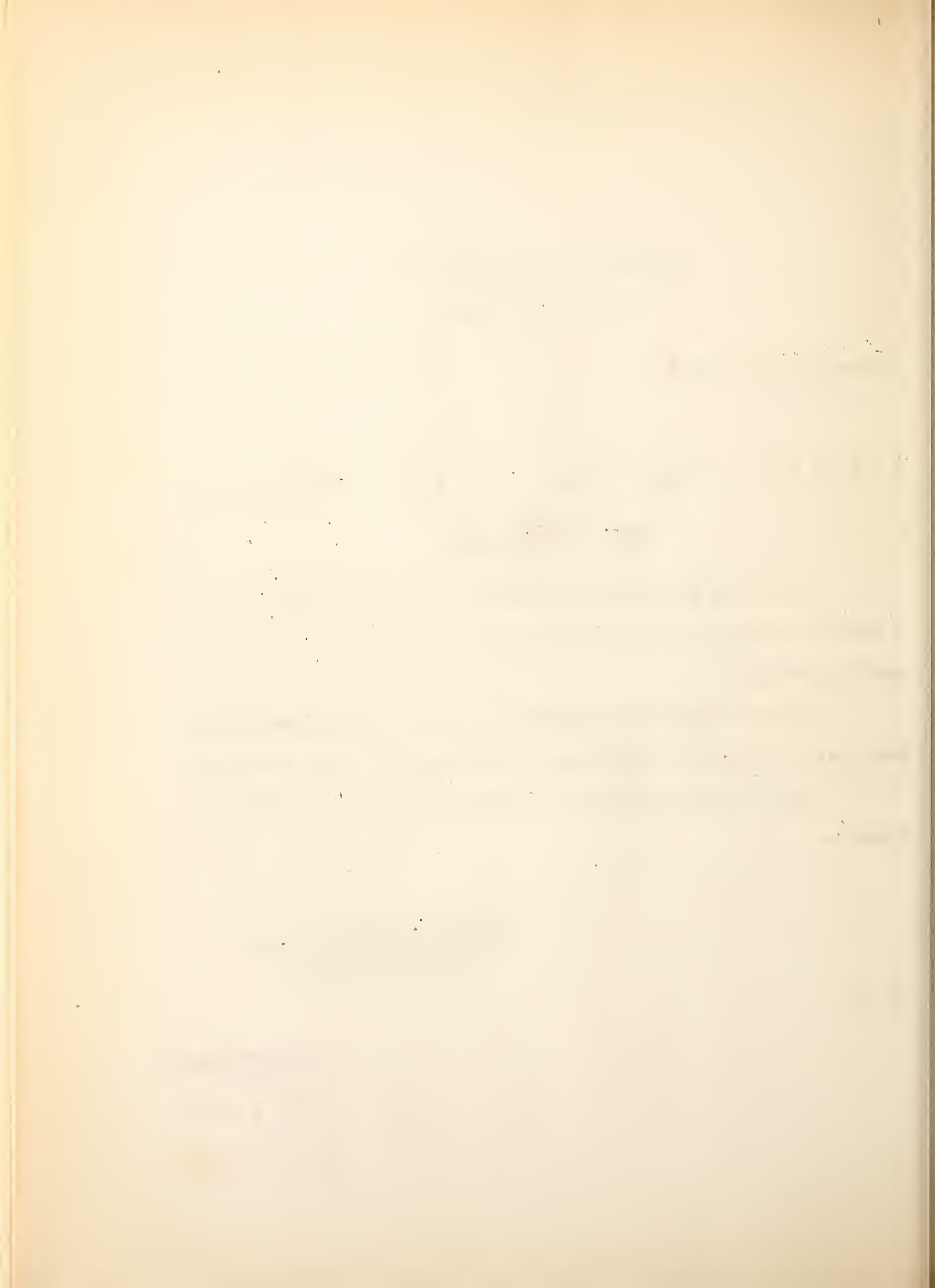
Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

October 27, 1950

S P E C I A L B U L L E T I N

Christmas Holidays

At the last meeting of the Council Advisory to the President, it was decided to move the dates of the Christmas vacation back one week in order to make it possible for students who have opportunities to work just prior to Christmas to do so. The Christmas vacation will therefore begin at two-thirty in the afternoon, Saturday, December 16, which will allow all Saturday classes to meet that day. It will end at seven o'clock Tuesday morning, January 2, 1951.

* * *

November Faculty Meeting

The November meeting of the faculty will be held in the Little Theatre Thursday afternoon, November 2, at three o'clock. The Department of Microbiology will be hosts at the tea with which the meeting begins. Dr. Leo J. Brown, Chairman of the Board of Trustees, has agreed to be present and will give a brief talk.

* * *

Power Cut Off

The electric power in all buildings will be off on Sunday, October 29, beginning about seven-thirty in the morning for an indefinite time during the day.

* * *

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

October 30, 1950

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

November Faculty Meeting Postponed

Because of conflicts in scheduling, the meeting of the faculty which was announced for Thursday afternoon, November 2, has been cancelled. A later notice will be sent out concerning the time and place of the November faculty meeting.

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

November 8, 1950

SPECIAL BULLETIN TO THE FACULTY

Freshman-Sophomore Assembly

We have been requested to make the following announcement in behalf of the Student Council:

"There will be a special freshman-sophomore assembly in the Auditorium at one o'clock in the afternoon, Thursday, November 9. Freshmen and sophomores are asked to attend this assembly. The purpose of the assembly will be to discuss a competitive contest which officers of the two classes plan to sponsor soon."

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

December 7, 1950

SPECIAL BULLETIN TO THE FACULTY

W.P.A. Paintings

Sometime ago Mr. Burnett Shryock, Chairman of the Department of Art, requested that all W.P.A. paintings be returned to the Art Department as soon as possible, in order to assist in checking inventory and also to make it possible for the paintings to be put in good shape. Mr. Shryock reports that the response was very poor and that there are a number of paintings of which no accounting has been made as yet.

It is extremely urgent that those of you who have W.P.A. paintings in your offices or classrooms return them to Mr. Shryock at once. Your cooperation will be greatly appreciated.

Delyte W. Morris
President

DWM:P:cb

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

December 30, 1950

SPECIAL BULLETIN TO THE FACULTY

January Faculty Meeting

The regular January meeting of the University faculty will be held in the Little Theater at three o'clock Thursday afternoon, January 4, 1951. The Department of Microbiology will be hosts at the tea with which the meeting begins.

Among other items will be a report from President Morris on latest developments in the University's building program.

Charles D. Tenney
Administrative Assistant
to the President

CDT:mmmp

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

February 2, 1951

SPECIAL BULLETIN TO THE FACULTY

SPECIAL ASSEMBLY FOR THE FIRST CAREER CONFERENCE

Faculty members are requested to read the following notice to their Monday and Tuesday classes:

The Career Conference, sponsored by the Student Council, will be held Wednesday and Thursday, February 7 and 8. Bulletins on the First Career Conference Program will be distributed through the boxes in the cross hall of Old Main beginning Monday noon.

There will also be a special assembly at nine o'clock Wednesday morning, February 7, for which classes will be dismissed so that students and faculty members can attend. Mr. J. C. Penney will deliver the address of the occasion and further information concerning the Career Conference will be presented by President Morris and members of the Student Council.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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THE UNIVERSITY OF CHICAGO

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

March 1, 1951

SPECIAL BULLETIN TO THE FACULTY

SPECIAL MEETING OF THE FACULTY

The faculty meeting scheduled for Monday, March 5, has been changed to Wednesday, March 7, three to five p.m. in the Little Theater.

The purpose of the meeting is to continue discussion of the Proposed Statutes.

* * * * *

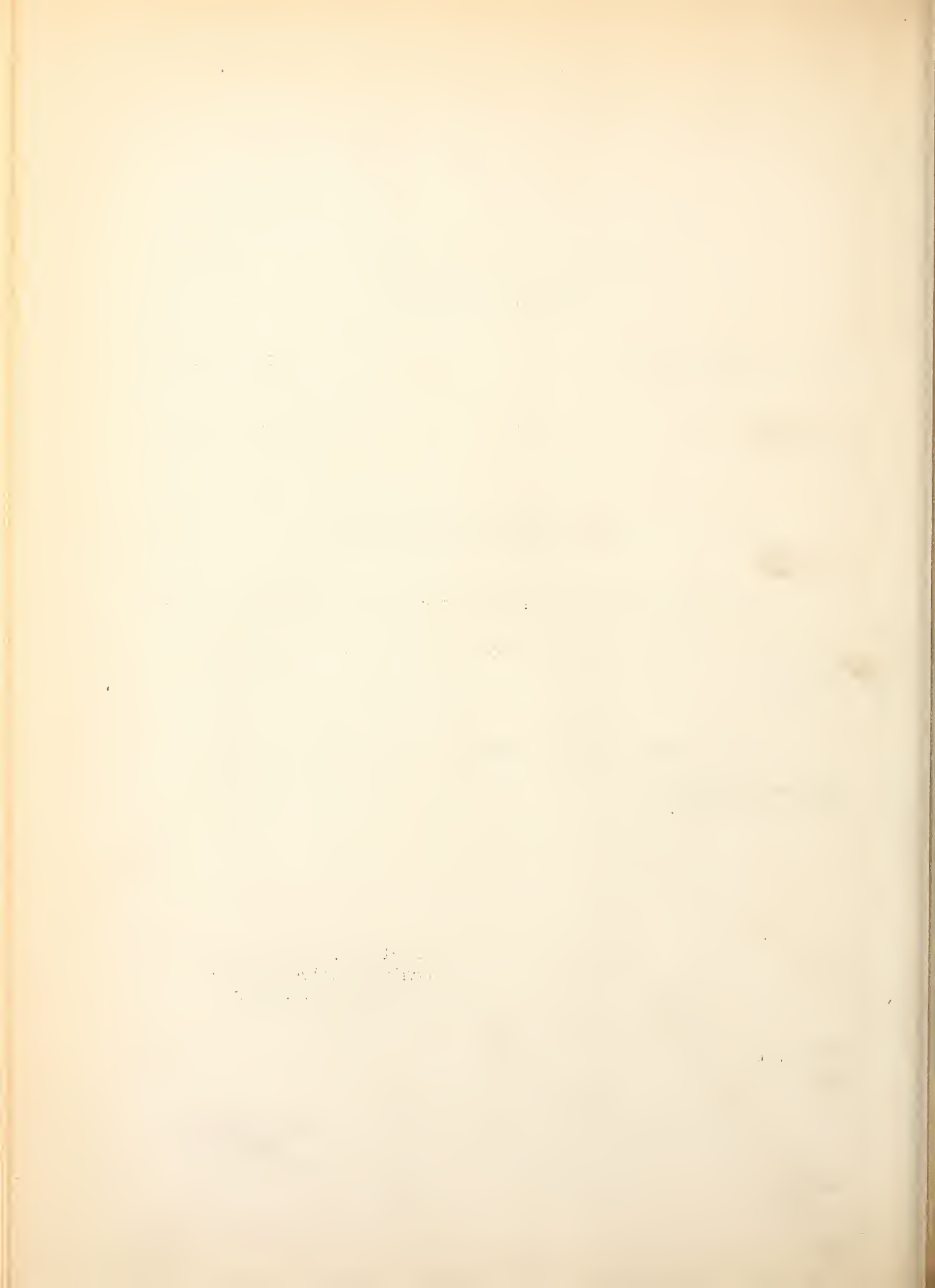
Charles D. Tenney
Administrative Assistant
to the President

CDT:P:cb

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

March 6, 1951

SPECIAL BULLETIN TO THE FACULTY

FACULTY MEETING POSTPONED UNTIL THURSDAY

Because the Swinging Door Players have agreed to present the faculty play before the student body at four o'clock Wednesday afternoon, March 7, in the Auditorium, it has become necessary to postpone again the faculty meeting scheduled for that day. The meeting will be held in the Little Theatre at four o'clock Thursday afternoon, March 8, and the discussion of the Klein Report will continue.

Incidentally, will you please call to the attention of your students this opportunity for them to see the faculty play? Handbills are available in the Egyptian boxes in Old Main. The play has been scheduled for this week, both for the convenience of the players and as a moment of relaxation from the examination schedules.

SHORTAGE OF PAPER

The Purchasing Office has called to our attention the fact that there is an acute shortage of paper on the campus and that the paper companies are presently unable to supply more. It will therefore be appreciated if examination paper, letterheads, note pads, and other paper items are used as economically as possible, so that the present supply can be made to last.

SABBATICAL LEAVES FOR 1951-52

Any member of the faculty-administrative staff wishing to apply for a sabbatical leave for the academic year 1951-52 should obtain forms from Mrs. Pitkin in the President's Office. These forms will need the endorsement of department heads and deans before their submission to the President's Office. All such applications should be sent to Dr. Tenney before Friday, March 23.

Charles D. Tenney
Administrative Assistant
to the President
SOUTHERN ILLINOIS UNIVERSITY
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THE UNIVERSITY OF CHICAGO

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DECEMBER 15, 1955

TO THE PHYSICS DEPARTMENT
FROM THE PHYSICS DEPARTMENT
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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

March 19, 1951

SPECIAL BULLETIN TO THE FACULTY

ALL-STUDENT ASSEMBLY

Abe Lincoln in Southern Illinois

There will be a special assembly in the Auditorium at nine o'clock Thursday morning, March 22, presented by the Clint Clay Tilton Library of Lincolniana and Americana, with the cooperation of the Student Council, the Speech Department, and the Music Department. A student cast will present an original tableau showing the activities of Abraham Lincoln in Southern Illinois and his relationship to the region.

Programs will be placed in faculty boxes Tuesday, March 20.

We shall appreciate your calling this program to the attention of all students in your classes, especially since there has been no recent issue of the Egyptian in which to publicize it. All faculty members and students are urged to attend. Nine o'clock classes will be dismissed for this assembly, which will be announced by the ringing of the old bell in the Auditorium.

March Faculty Meeting

The March meeting of the faculty will be held in the Little Theatre Thursday afternoon, March 22, at three o'clock. All members of the faculty with the rank of instructor or above are requested to attend. The Department of Philosophy will be hosts at the tea with which the meeting begins.

Good Friday Holiday

Good Friday this year is an all-university holiday. Classes will be dismissed and the offices will be closed Friday, March 23. Night classes may meet or postpone their meeting at the discretion of the instructor and the students. University offices will be open at their regular hours on Saturday.

Charles D. Tenney
Administrative Assistant
to the President

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THE UNIVERSITY OF CHICAGO

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 9, 1951

SPECIAL BULLETIN TO THE FACULTY

ALL-STUDENT ASSEMBLY

We have been requested to make the following announcement in behalf of the Student Council:

"There will be a special all-student assembly in the Auditorium at nine o'clock Thursday morning, April 12. The assembly is being sponsored by the Student Council in conjunction with the Red Cross Drive. Following is an outline of the program:

1. Stunt--NEA fraternity
2. Musical number
3. Mimics--Joan Schrodtt and Jim Trigg
4. Soft-shoe dance
5. Song--Lila Lee Taylor
6. Announcement of the winner of the Ugliest Man Contest
7. Speech on Red Cross by Mr. William L. "Pat" Randle

At the conclusion of the program, the student body will be asked to donate to the Red Cross as they leave the Auditorium."

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 16, 1951

SPECIAL BULLETIN TO THE FACULTY

SMOKING ON THE CAMPUS

It is requested that the following announcement from the offices of the Dean of Women and Dean of Men be read in the Wednesday, April 18, classes.

"The cooperation of faculty members and students is requested in eliminating the problem of smoking in unauthorized places on the campus. During the past few weeks there has been a definite increase of used cigarettes found in the halls, laboratories, and classrooms in the Main Building and Parkinson Laboratory.

"The smoking rules, appearing on pages 45-46 of the 1950-51 Southern Style, are rather liberal and it is expected that all persons concerned will comply with the regulations.

"Smoking is not permitted in buildings on the campus except in faculty offices at the discretion of the faculty member. If there is smoking in faculty offices, adequate ash trays must be provided and the faculty members must assume complete responsibility.

"Smoking shall be permitted in the Cafeteria, the Canteen, the Student Center, the designated areas of Anthony Hall, and the W.A.A. room of the Gymnasium."

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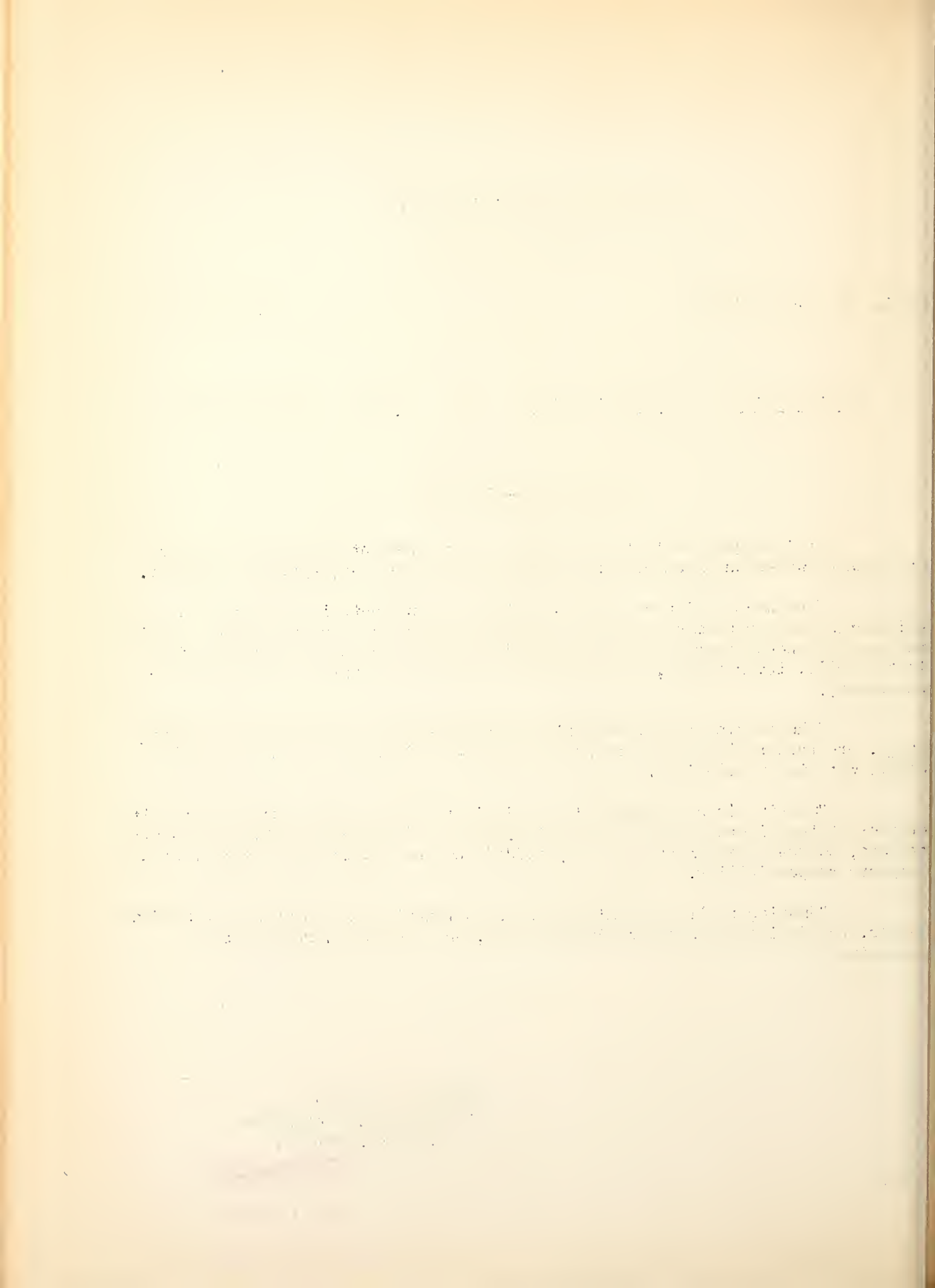
Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 20, 1951

SPECIAL BULLETIN TO THE FACULTY

SPRING FESTIVAL ASSEMBLY

The Spring Festival program will begin with a special assembly sponsored by the Student Council and held in Shryock Auditorium at three o'clock Friday afternoon, April 27. In order that as many members of the student body as possible may attend this assembly, there will be a short schedule of afternoon classes as follows:

One o'clock classes will meet from 1:00 to 1:35.

Two o'clock classes will meet from 1:40 to 2:15.

Three o'clock classes will meet from 2:20 to 2:55.

Among the features of this assembly will be the presentation of the Southern Symbol and the "Miss Southern" contest.

It will be appreciated if all students are notified concerning the revised schedule and the special assembly.

* * *

Charles D. Tenney
Administrative Assistant
to the President

CDT:jc

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

April 25, 1951

SPECIAL BULLETIN TO THE FACULTY

ALL-STUDENT ASSEMBLY

We have been requested to make the following announcement in behalf of the Student Council:

"The World Student Service Fund Committee, organized by the Student Council, is ready to inaugurate its drive for donations. The money collected in this drive will be turned over to the World Student Service Fund Organization, which in turn gives food, clothing, books, etc., to needy college students the world over.

"To start the drive, there will be an all-school assembly Monday, April 30, at ten o'clock. Appearing on the assembly program will be George Cvikevic, a World Student Service Fund field speaker, who has had experiences in WSSF Organizations in Germany and other war torn countries. Mr. Cvikevic will speak for twenty minutes. Immediately following his speech, an all-school auction will be held, the money going to the WSSF. Following is an outline of the program:

1. University Band
2. Speech by George Cvikevic
3. All school auction:

(Mr. Pat Randle will serve as M. C. and Auctioneer).

All groups and individuals are urged to bid on the following acts and donations. These acts may be used at social affairs, etc., designated by the buyer; steak dinners held at buyer's convenience:

- (a) Steak dinners for the six highest bidders at President Morris' home.
- (b) Ihi Mu Alpha Quartet
- (c) Faculty Quartet
- (d) Chuck White (Piano selections)
- (e) Jane Hall (Reading, "Peter Pan")
- (f) Four beautiful girls, who will serve as waitresses in fraternity and organized houses: Audrey Mayer, Virginia Stringer, Dolores Hamp, and Mary Jo Eumer
- (g) Virgil Fuchs (Organ selections)
- (h) Miss Carbondale (Georgia Greenwood)
- (i) Cake from Sobery Bakery"

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

May 23, 1951

SPECIAL BULLETIN TO FACULTY MEMBERS AND STUDENTS

MAY FACULTY MEETING

The May meeting of the faculty will be held in the Little Theatre at four o'clock Tuesday afternoon, May 29. Since the hour is too late for the tea which usually precedes faculty meetings, the meeting will be called to order at four o'clock.

Among other items of business, President Morris will report on the latest developments in the University's legislative program.

* * *

DECORATION DAY HOLIDAY

Please note that Wednesday, May 30, Decoration Day, is catalogued as an all-University holiday. Classes will be dismissed and offices closed for the holiday.

* * *

CONFIRMING REQUISITIONS

The Business Office requests us to call to the attention of all fiscal officers the fact that confirming requisitions cannot be honored for the remainder of the biennium, since funds in certain categories are no longer available. The fiscal officers must therefore accept the responsibility of giving the Business Office an opportunity to check on the availability of funds before committing the University to any expenditures.

* * *

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

June 13, 1951

SPECIAL BULLETIN TO THE FACULTY

PARKING RULES

The Parking Committee has requested that the attached rules concerning parking during the summer session, 1951, be read in the Thursday, June 14, classes.

Reactions to these rules by both faculty and students will be welcomed and should be turned in to Dr. W. C. Bicknell, Chairman of the Parking Committee, Parkinson 108, before eight o'clock Friday morning, June 15, at which time the Committee will review the reactions received.

* * *

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

June 13, 1951

FROM: Parking Committee

TO: Students and Faculty

The members of the Parking Committee have established the following policy concerning parking during the summer quarter, 1951.

1. Parking will be permitted in the parking lots of the campus to students, faculty members, and non-academic employees during the first week of the summer session without a parking sticker. This is an experiment, and the committee members hope that it will not be necessary to inaugurate a parking permit system during the summer quarter.

2. Automobiles will not be permitted to park on the campus circle drive at any time. There will be parking space provided for visitors in front of the auditorium.

3. The speed limit on the campus drive will be ten miles per hour.

4. Drivers of automobiles may pick up passengers on the circle drive, but they should be in the car.

5. Drivers are asked to park in the parking lots and the spaces adjacent to the University according to safety regulations, i. e., to park in the lanes if provided or to park in the general pattern if lanes are not provided.

6. Automobiles will not be permitted to park on the sidewalks or in the areas designated as "no parking" by the city and campus police.

7. Student violators will report to the Office of Student Affairs, and faculty members who violate the parking regulations will report to their Academic Dean.



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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

July 14, 1951

SPECIAL BULLETIN TO THE FACULTY

JULY FACULTY MEETING

The July faculty meeting will be held at four o'clock on
Tuesday afternoon, July 17, in the Little Theater. Sorry,
there will be no tea!

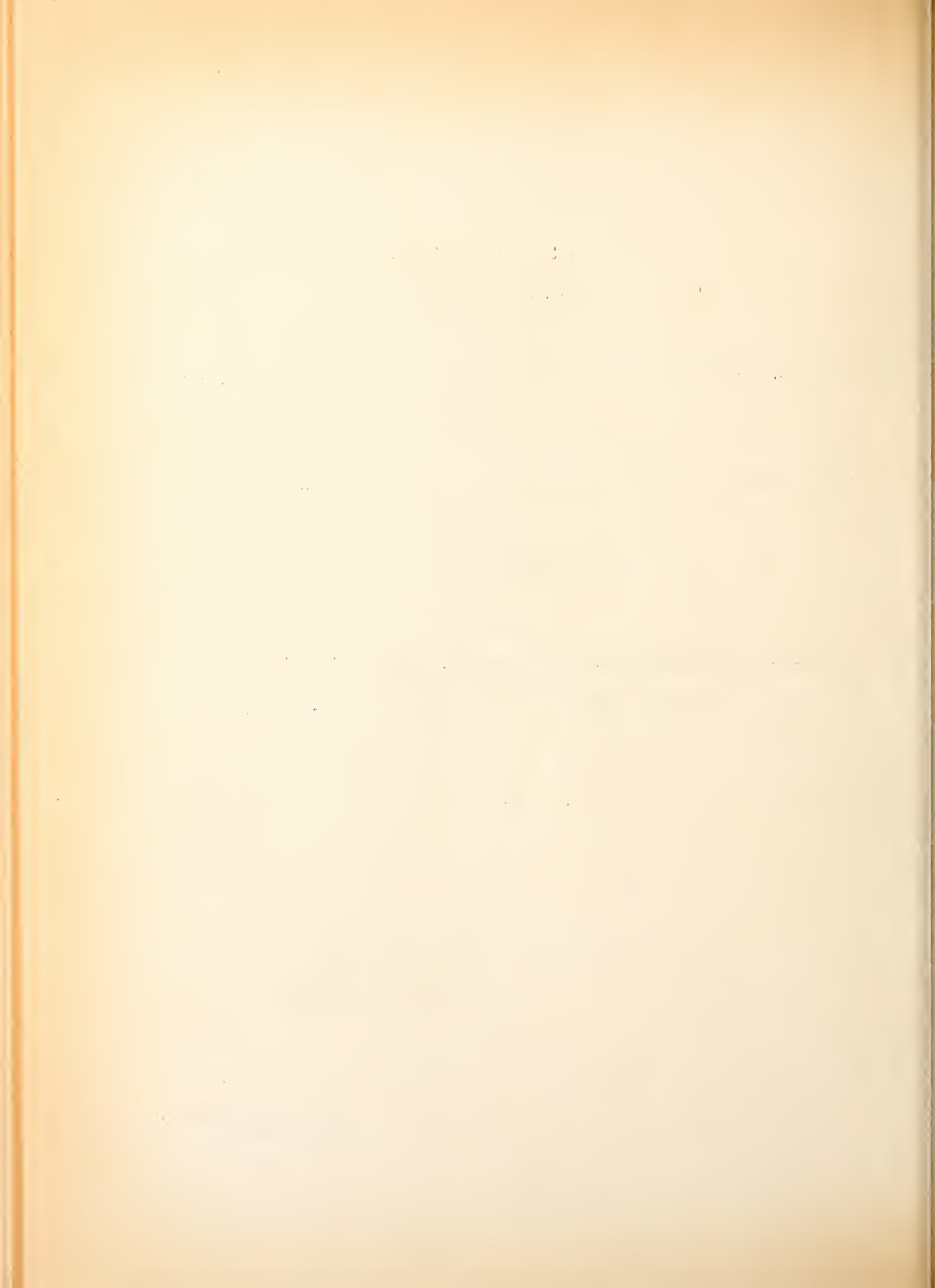
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Charles D. Tenney
Administrative Assistant
to the President

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SCOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Office of the President

July 20, 1951

SPECIAL BULLETIN TO THE FACULTY

MEETING ON DEPARTMENTAL AND RESEARCH BUDGETS

There will be an important meeting of the fiscal officers of all departments and offices in the Little Theatre at three o'clock Tuesday afternoon, July 24, Faculty members who have turned in requests for research grants, whether previously approved or not, should also attend this meeting.

NOTICE ON LAST BIENNIUM'S PURCHASES

Miss Cornelia L. Beach, Purchasing Agent, has requested the publication of the following notice addressed to fiscal officers of all departmental appropriation accounts:

"As you no doubt know, all orders and invoices covering materials chargeable to the last biennium must be cleared and vouchered for payment not later than September 1, 1951.

"The Storeroom Clerk and his student employees tell me that they are experiencing some difficulty in locating heads of departments in order to secure approval of invoice-vouchers. If you have materials delivered, please check such materials immediately and approve the blue copy of the invoice-voucher so it can be vouchered for payment. Anything you can do to assist in the approval of these vouchers will be greatly appreciated since we are anxious to clear them as fast as possible.

"Since departments now receive copies of all purchase orders, you are in a position to know what remains to be delivered. If you will not be on the campus after the summer session is over, please arrange to have someone check incoming materials and approve invoices covering such materials. It will also be necessary that items coming in be delivered to your department since we do not have the required storage space in the receiving room. Therefore, will you please inform this office the name of the person who will be responsible for checking in and approving for materials, as well as the exact location where items are to go? This should be done before you leave the campus at the end of summer school."

SUMMER CONCERT

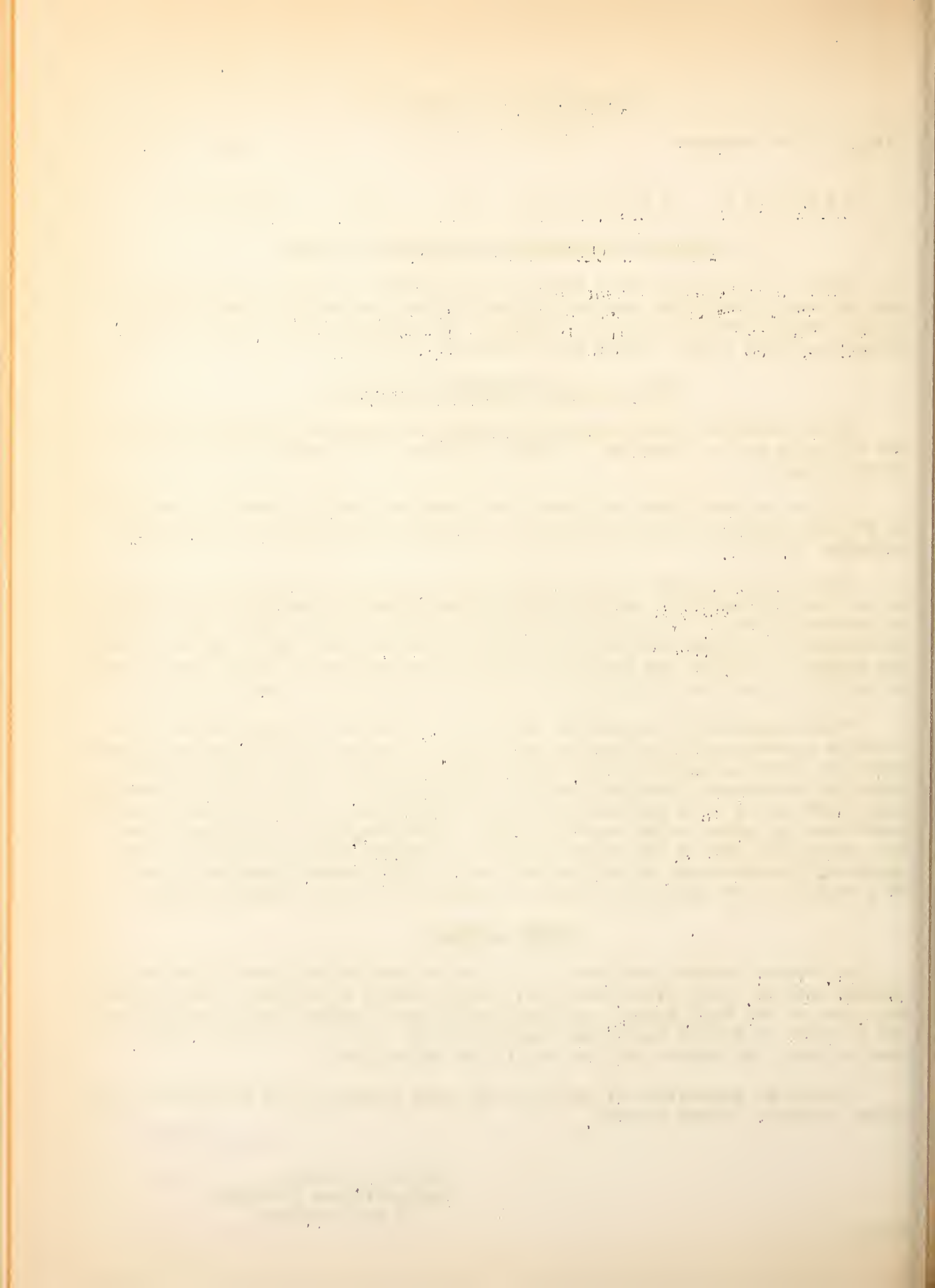
Dr. Maurits Kesnar, Chairman of the Lectures and Entertainment Committee, announces that Mr. David Aiken, baritone, former student of Southern Illinois University, now of New York, London, and Paris, will give a summer concert in the open air in front of Shryock Auditorium Monday evening, July 23, at eight o'clock. In case of rain, the concert will be held in the Auditorium.

It will be appreciated if you will call this concert to the attention of the summer students in your classes.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

July 24, 1951

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

Dr. Maurits Kesnar, Chairman of the Entertainment and Lectures Committee, wishes to call to the attention of all faculty members and students the lecture to be given on Thursday afternoon, July 26, by DR. C. P. BONER, the well-known Physicist and Dean of the College of Arts and Sciences at the University of Texas, at 3:30 p.m. in Parkinson 203. Dr. Boner's subject will be "Good and Bad Hearing, 500 B. C. -- 1951 A.D."

Everyone is invited to hear this very interesting talk on acoustics. Please attend if you can.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

September 10, 1951

SPECIAL BULLETIN TO THE FACULTY

September Faculty Meeting

The September meeting of the faculty will be held in the Little Theatre at three o'clock, Thursday afternoon, September 13. The Physiology Department will be hosts at the tea with which the meeting begins.

Chairmen of departments and heads of offices should be sure to notify new faculty members concerning this meeting so that they can be introduced to the faculty at large.

Delivery of Mail

Please do not ask janitors or other members of the Physical Plant staff to go after or bring back mail from the University Post Office.

Unless and until the University is able to establish a general messenger service, it seems advisable to place the responsibility for the safe delivery of mail on the offices and departments themselves rather than on the Physical Plant staff.

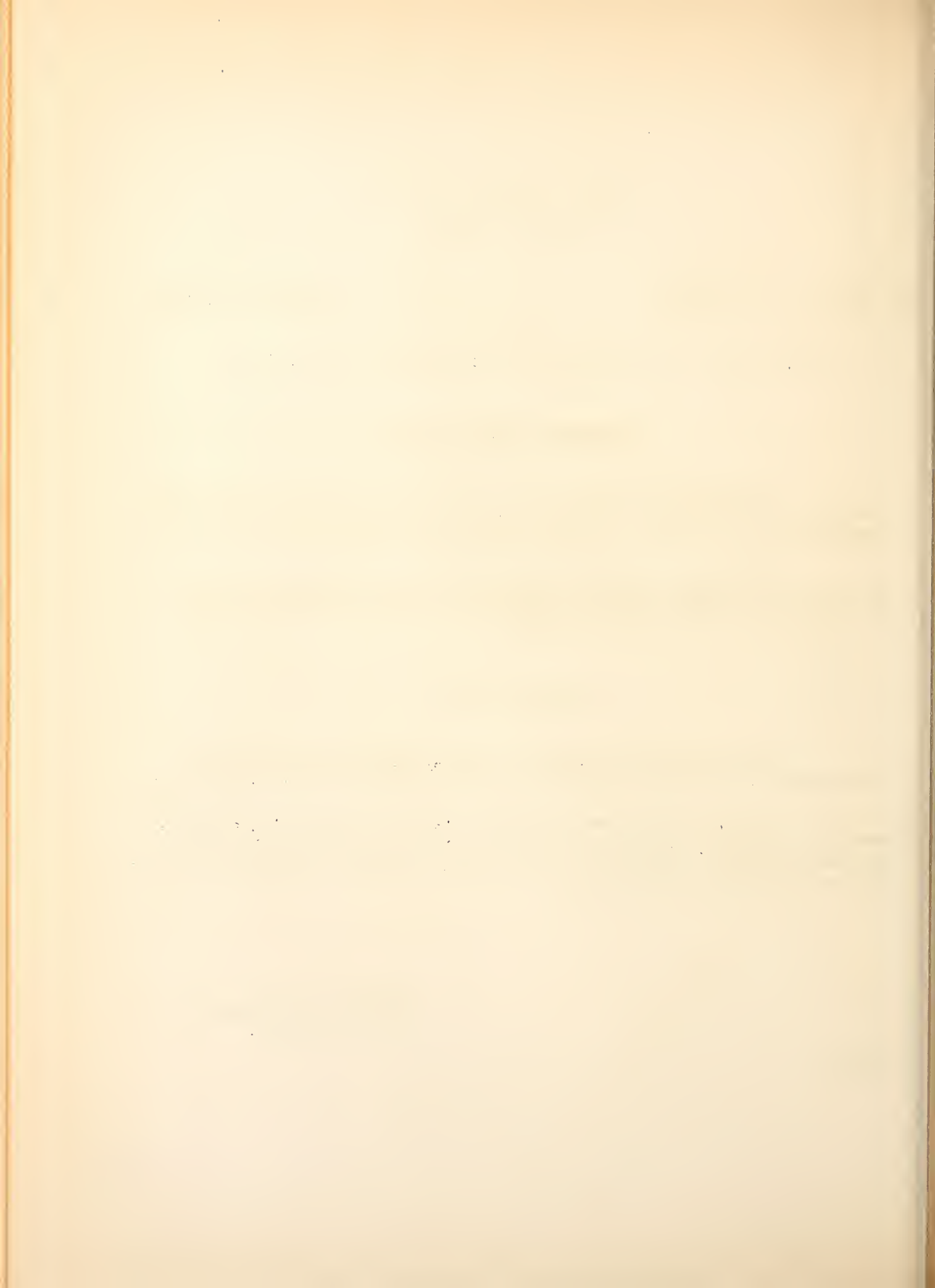
Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

September 12, 1951

SPECIAL BULLETIN TO THE FACULTY

SEPTEMBER FACULTY MEETING

The place of meeting of the faculty on Thursday, September 13, has been changed to the auditorium of the new Training School Building.

Tea will be served at three o'clock in the foyer of the auditorium on the ground floor of the Training School Building; and since the place of the meeting has been changed, the University School Faculty will be hosts at the tea.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

September 12, 1951

SPECIAL BULLETIN TO THE FACULTY

Meetings of the College Faculties

Deans Abbott, Lawson, and Rehn have requested the calling of meetings of the College Faculties for the purpose of selecting representatives to certain University councils and committees as set forth in the new Statutes of the University. According to the Statutes, the College Faculty is "the legislative body through which the members of the College staff exercise their collective legislative and regulatory functions". It consists of professors, associate professors, assistant professors, and instructors on continuing appointment, and such other members as the College Faculty itself shall determine.

The College Faculty of the College of Liberal Arts and Sciences will meet in the Little Theatre Tuesday afternoon, September 18, at four o'clock.

The College Faculty of the College of Education will meet in the University School Auditorium Tuesday afternoon, September 18, at four o'clock.

The College Faculty of the College of Vocations and Professions will meet in Room 105, Parkinson Building Tuesday afternoon, September 18, at four o'clock.

Meeting of New Faculty Members

All members of the faculty of the rank of faculty assistant, assistant instructor, or above are invited to meet with the academic deans in the Little Theatre at three o'clock Thursday afternoon, September 20. The purpose of the meeting is to acquaint newcomers with some of the University procedures and to answer any questions they may have. The meeting will last not more than one hour.

Meeting of Departmental Chairmen

There will be a meeting of the chairmen of all academic departments in the Little Theatre at four o'clock, Thursday afternoon, September 20, for the purpose of continuing the discussion of departmental budgets and procedures which was begun during the summer session.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

September 17, 1951

SPECIAL BULLETIN TO THE FACULTY

FRESHMAN CONVOCATION

Please read the following announcement to classes meeting on Tuesday, September 18, and Wednesday, September 19, 1951:

"A special convocation for all freshmen will be held on Thursday, September 20, at ten o'clock in Shryock Auditorium. President D. W. Morris will be the speaker at the convocation.

"Classes restricted to sophomores, juniors, seniors, and graduate students will meet as usual while all classes in which freshmen are enrolled will not meet at ten o'clock on Thursday, September 20."

Faculty members who do not have classes are cordially invited to attend the convocation.

FACULTY PARTICIPATION IN PARENTS DAY

This will remind the faculty of President Morris' invitation for volunteers to assist in the planning of the Parents Day program. Please drop Dr. Morris a note on this matter.

FACULTY TOURS OF THE CAMPUS

The number of faculty members who have expressed interest in making a conducted tour of the campus is already quite large. Before making up a schedule of tours, we wish to give others an opportunity to sign up. Please send your name to Dr. Tenney before Wednesday, September 19, if you are interested. The bus schedule will be announced shortly thereafter.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

CARBONDALE, ILLINOIS

Office of the President

September 20, 1951

SPECIAL BULLETIN TO THE FACULTY

ANNUAL PARENTS' DAY OBSERVANCE

It is requested that the following announcement from the Office of Student Affairs be read in as many classes as possible:

"On Saturday, September 22, 1951, Southern's Annual Parents' Day will be observed. The program is, in brief, as follows:

3:00 - 4:00 p.m.	Tours of the campus beginning at Shryock Auditorium
4:00 - 5:00 p.m.	Convocation in Shryock Auditorium
5:00 - 6:00 p.m.	Open House at the Student Center
6:00 - 8:00 p.m.	Free period for dinner
8:00 p.m.	Football game Southern vs. Central Michigan

"Your attention is called to the story in Tuesday's Egyptian where more complete information may be found."

* * *

Charles D. Tenney
Administrative Assistant
to the President

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CARBONDALE, ILLINOIS

Office of the President

September 25, 1951

SPECIAL BULLETIN TO THE FACULTY

CRUSADE FOR FREEDOM

For Announcement by Faculty to Students

The "Crusade for Freedom" campus drive is being conducted this week, as part of the nation-wide campaign, under General Lucius Clay and Harold E. Stassen, to collect signatures and raise money for Radio Free Europe -- to send messages of truth and hope behind the communist iron curtain.

Students may contribute this week at the table inside the main gate (in case of rain, in the Canteen). Coin boxes are also placed in the Student Center, the Cafeteria, the Canteen, and University Drugs. Contributions of 10¢, 25¢, 50¢ and up will be vital to the success of this drive, through which individuals can play some part in helping promote the re-birth of freedom in the world.

NOTE to Faculty: The Faculty Committee for campus drives will solicit the faculty for contributions and signatures.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 4, 1951

SPECIAL BULLETIN TO THE FACULTY

October Meeting of the University Faculty

The October meeting of the University Faculty will be held in the Auditorium of the University School at 3:30 o'clock, Thursday afternoon, October 11th. The Physiology Department will be hosts at the tea with which the meeting begins. The business part of the meeting will take up at four o'clock.

Meeting of the Faculty Council

There will be an organizational meeting of the Faculty Council in Room 201, Old Science, at four o'clock, Tuesday afternoon, October 9th. All members of the Faculty Council as listed in the Special Bulletin to the Faculty on September 18, 1951, are urged to be present at this meeting.

Meeting of the University Council

A brief meeting of the new University Council, the membership of which is listed in a Special Bulletin to the Faculty under this date, will be held in the President's Office at three o'clock, Thursday afternoon, October 11th.

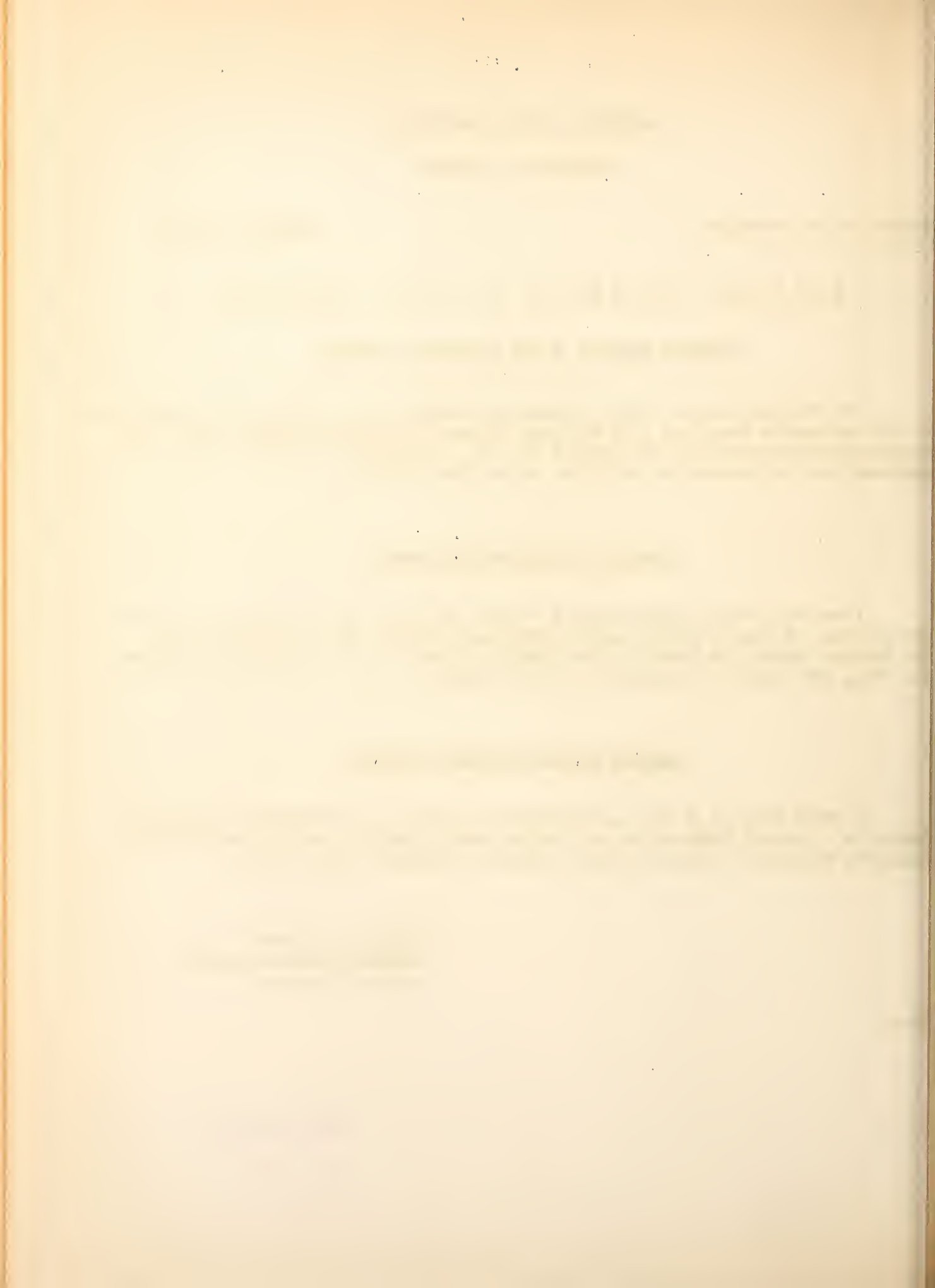
Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 4, 1951

SPECIAL BULLETIN TO THE FACULTY

University Council

The results of the balloting on the University Council were as follows:

College of Education

Ted R. Ragsdale, 1953
Willis Malone, 1952

College of Liberal
Arts and Sciences

W. B. Schneider, 1953
W. C. McDaniel, 1952

College of Vocations
and Professions

Lewis A. Maverick, 1953
C. Horton Talley, 1952

Non-College Faculty

Donald A. Ingli, 1953

Ex-officio members of the Committee are the President, who serves as chairman, the Chief Officer of Instruction, the Chief Executive Assistant, an officer of the Student Affairs Office, and the Director of Area Services. The President has named Dean I. Clark Davis as the representative of the Student Affairs office for this year; and since the Chief Executive Officer and the Director of Area Services have not been named, is asking Miss Hilda Stein and Dr. Robert H. Muller respectively, to serve in place of these officers until their positions have been filled. Additional members appointed by the President, sufficient in number to make the totals of elected and non-elected members, not counting the President, equal are the following, all named for the present school year:

Dr. J. Cary Davis
Mr. Burnett H. Shryock
Dr. Harold E. Briggs
Dr. Marshall S. Hiskey

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Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 10, 1951

SPECIAL BULLETIN TO THE FACULTY

All-School Assembly

The Student Deans have requested that the following announcements be read in all classes on October 11 and 12:

- (1) "An all-school assembly will be held on October 17, 1951, at 9:00 a.m. in the Men's Gymnasium. Undergraduate classes are to be dismissed from 9:00 a.m. to 9:50 a.m. for this assembly. This is the first Homecoming Assembly."
- (2) "A freshman assembly to elect the typical freshman man and woman will be held on Wednesday, October 24, at 4:00 p.m., in the Little Theater."

Membership in the IEA and the NEA

We have been requested to announce that faculty members who wish to join the Illinois Education Association or the National Education Association may enroll through the Business Office at any time before the close of the day on Thursday, October 18.

Since the IEA and the NEA represent the entire teaching profession both on a state-wide and a nation-wide basis, it is our hope that they will support Southern's program and that we can support theirs.

The annual meeting of the Southern Division of the Illinois Educational Association will be held on Southern's campus Friday, October 19.

Charles D. Tenney
Administrative Assistant
to the President

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1. The first group of people who are interested in the study of the history of the world are the historians. They are people who study the past and try to understand what happened and why it happened. They use a variety of sources, including books, documents, and artifacts, to reconstruct the past. They also try to understand the people who lived in the past and how they thought and felt. Historians are interested in the past for a variety of reasons. Some are interested in the past because they want to know what happened and why it happened. Others are interested in the past because they want to understand the people who lived in the past and how they thought and felt. Still others are interested in the past because they want to learn from the mistakes of the past and avoid them in the future.

[illegible]

1. 1945-1946: 1st year of the war. The war was in its final stages, and the Allies were making significant gains. The war was a global conflict that involved many countries and resulted in the deaths of millions of people.

[illegible][illegible]

SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 12, 1951

SPECIAL BULLETIN TO THE FACULTY

Ballot for Committee on Faculty Center

In accordance with the action taken at the meeting of the University Faculty on October 11, we are sending out ballots for a faculty committee of three to study the possibility of establishing a Faculty Center or Lounge. Please circle the names of three of the following nominees and return this ballot to Mrs. Iris Kohler, the Secretary of the Faculty, before Monday evening at 4:30 o'clock.

Mary Louise Barnes

Ledford J. Bischof

Frank Bridges

Albert J. Croft

John McCord

William L. Randle

Mae Trovillion Smith

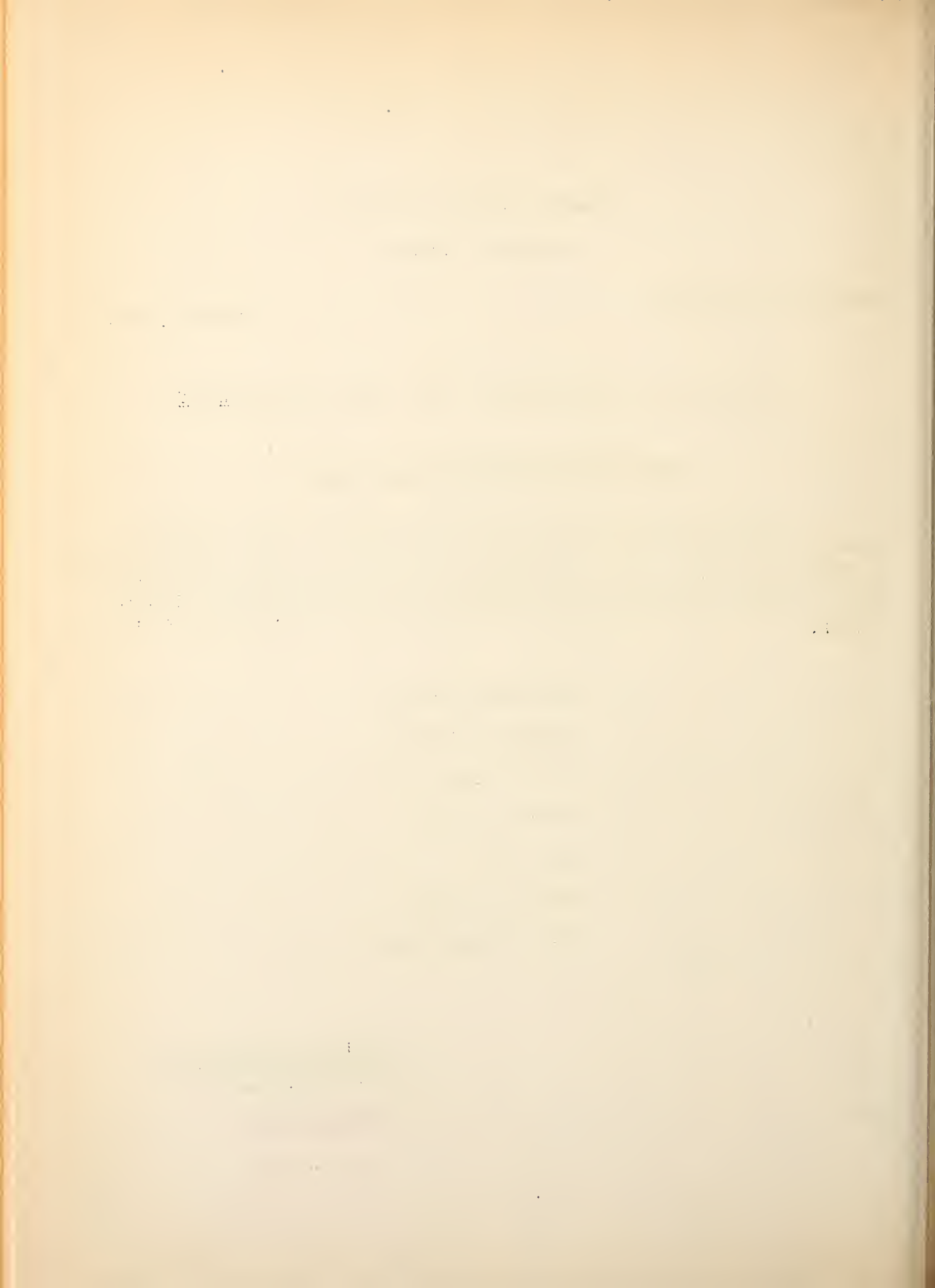
Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 15, 1951

SPECIAL BULLETIN TO THE FACULTY

Travel in University Automotive Equipment

Because of the increased costs of replacement, repairs and maintenance, it has become necessary to establish new rates to be charged for the use of University automotive equipment in order that equipment can be maintained on a self-liquidating basis. These new rates, which will be effective as of November 1, 1951, are as follows:

1. Passenger cars, 5 $\frac{1}{2}$ ¢ per mile
2. Station wagon, 8¢ per mile
3. Bus with driver, 12¢ per mile plus the additional cost of all overtime of the driver
4. Bus without driver, 10¢ per mile
5. Trucks with driver, 12¢ per mile plus the additional cost of all overtime of the driver
6. Trucks without driver, 10¢ per mile

The new rates are intended to cover such operating costs as gasoline, oil, tires, mechanical repairs, insurance, and depreciation on automobiles.

Travel on University business by University employees in their own cars is still to be reimbursed at the rate of 6¢ per mile.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 15, 1951

SPECIAL BULLETIN TO THE FACULTY

Faculty Tour

This is to remind the members of the faculty that any who have not taken conducted tours of the campus are still welcome to sign up. Also, we should be happy to arrange for faculty wives (or husbands) to go on these tours. Send the names of interested persons to Dr. Tenney at your earliest convenience.

Meeting of the Southern Division, October 19

Classes will be dismissed for the meeting of the Southern Division of the Illinois Education Association, October 19, as announced at the last University faculty meeting. University offices, however, will remain open as usual on this date.

Meeting of the Faculty Council

There will be a meeting of the Faculty Council in Parkinson 201, Thursday afternoon, October 18, at three o'clock, to continue the discussion of organization begun at the last meeting.

Meeting of Departmental Chairmen

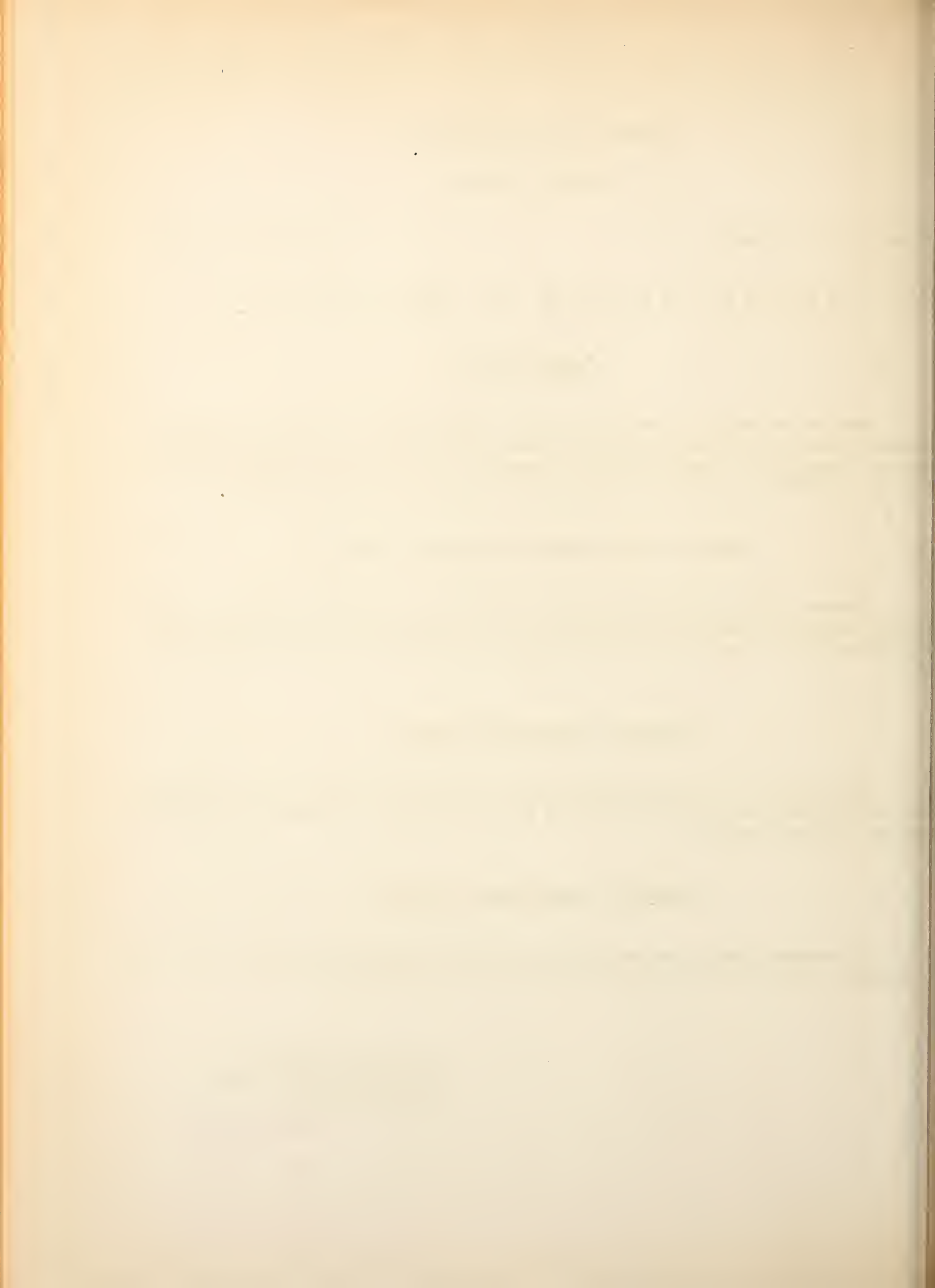
The academic deans and chairmen of the instructional departments will meet in Parkinson 201 at four o'clock, Monday afternoon, October 22.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 1, 1951

SPECIAL BULLETIN TO THE FACULTY

Electrical Disturbance Postponed Until Monday and Tuesday

The removal and replacement of the underground electric cable has again been postponed because of the weather. It is now planned to make this installation on Monday and Tuesday, November 5 and 6.

We shall appreciate your following the instructions concerning the overloading of the temporary electrical circuit at that time.

Charles D. Tenney
Administrative Assistant
to the President

DT:v

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 2, 1951

SPECIAL BULLETIN TO THE FACULTY

Campus Improvement Projects

A large number of proposed projects for campus improvement and development have been sent in for consideration by the new University Council on Campus Development. Since these are too numerous to acknowledge individually, we wish to acknowledge them with thanks in this bulletin and to assure the senders that they will be added to the list of items to be considered.

All-University Assembly

The student deans have requested that the following announcement be read in all classes on Tuesday and Wednesday, November 6 and 7:

"An All-University Assembly will be held Thursday, November 8, at 11:00 o'clock in the Men's Gymnasium. Classes will be dismissed for this hour. The I-Club, in cooperation with the Religious Emphasis Week Committee, is presenting Dr. Glenn Cunningham, who is a nationally-known speaker and was world-famous as a champion mile runner in the 1930's. The University Choir, under the direction of Professor Floyd V. Wakeland, will sing two numbers. Religious Emphasis Week activities will be held during the week of November 4 - 9".

Charles D. Tenney
Administrative Assistant
to the President

CDT:v

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THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

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PROFESSOR J. H. HARRIS

CHICAGO, ILLINOIS

Dear Professor Harris:

I have just received your letter of the 10th and am sorry that I cannot reply more fully at present. I am at present very busy with my other work, but I will try to get back to you as soon as possible. I am sure that you will understand my position.

Sincerely,
J. H. HARRIS

The student named in your letter is a very capable person and I am sure that he will do well in his work. I am sorry that I cannot give you more information at present, but I will try to get back to you as soon as possible. I am sure that you will understand my position.

Very truly,
J. H. HARRIS

Yours truly,
J. H. HARRIS

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

November 7, 1951

SPECIAL BULLETIN TO THE FACULTY

Advisement Week

The student deans have requested that the following announcement be read in all classes on Thursday and Friday, November 8 and 9:

"Advisement Week for the winter quarter, 1951-52, will be held on Monday, November 12, through Saturday, November 17, for undergraduate and graduate students at Southern. Students should consult the bulletin boards for details."

Newcomer Faculty Women's Club Meeting

The Newcomer Faculty Women's Club will meet Friday, November 9, at the home of Mrs. Loren Slentz, 1010 West Sycamore. The speaker will be Mr. Carlton Ball, nationally known ceramicist, who is a member of the Southern Illinois University art staff. Anyone wishing transportation should call Mrs. Sallie Harper, telephone OK.

Additional Telephone

Mr. Robert Gallegly, Assistant Business Manager, informs the faculty that a telephone has now been installed for the Psychology Department, Dial 285.

Directory File for the University Library

It has been suggested that those individuals on the campus engaged in regional or local research might benefit greatly from a centralized collection of business or occupational and telephone or city directories. At present, such directories are scattered over the campus, and the information they contain is difficult to run down.

The University Library has agreed to maintain a central file of directories. Any individual, department, or office having useful directories of this type and wishing to benefit by the exchange of such information should send them to Miss Ruby Kerley in the Reference Department of the University Library.

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Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

November 9, 1951

SPECIAL BULLETIN TO THE FACULTY

Electrical Disturbance Postponed Until Tuesday and Wednesday

The removal and replacement of the underground electric cable has again been postponed because of the weather. It is now planned to make this installation (weather permitting) on Tuesday and Wednesday, November 13 and 14.

We shall appreciate your following the instructions concerning the overloading of the temporary electrical circuit at that time.

Please note also that there will be a disconnection of electrical current on Sunday, November 11, at 5:00 a.m. which will last fifteen minutes, and at 1:00 a.m., Monday, November 12, which will last forty-five minutes. These interruptions will be caused by the C.I.P.S. Company's work on the line at those times.

Charles D. Tenney
Administrative Assistant
to the President

CDT:v

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 9, 1951

SPECIAL BULLETIN TO THE FACULTY

Faculty Committee on the Faculty Center

Mrs. Mary Louise Barnes, Assistant Professor of Home Economics, Mr. Ledford J. Bischof, Assistant Professor of Guidance and Special Education, and Mr. William Randle, Instructor in the Vocational-Technical Institute, received the highest number of votes in the mail balloting for membership on a Faculty Committee on a Faculty Center. President Morris has asked Mrs. Barnes to serve as the chairman of the committee, and any suggestions concerning a Faculty Center should be addressed to her.

Faculty Council Sub-Committee on Committees

One of the duties of the Faculty Council is to study the faculty committee structure of the University and to nominate members for the various faculty committees. In order to begin to fill this function, the Faculty Council has elected from among its own elected representatives a Sub-Committee on Committees as follows:

Orville Alexander
Ledford J. Bischof
I. Clark Davis
Robert D. Faner
Vernon G. Morrison
Julia Neely
Ted R. Ragsdale
William O. Winter

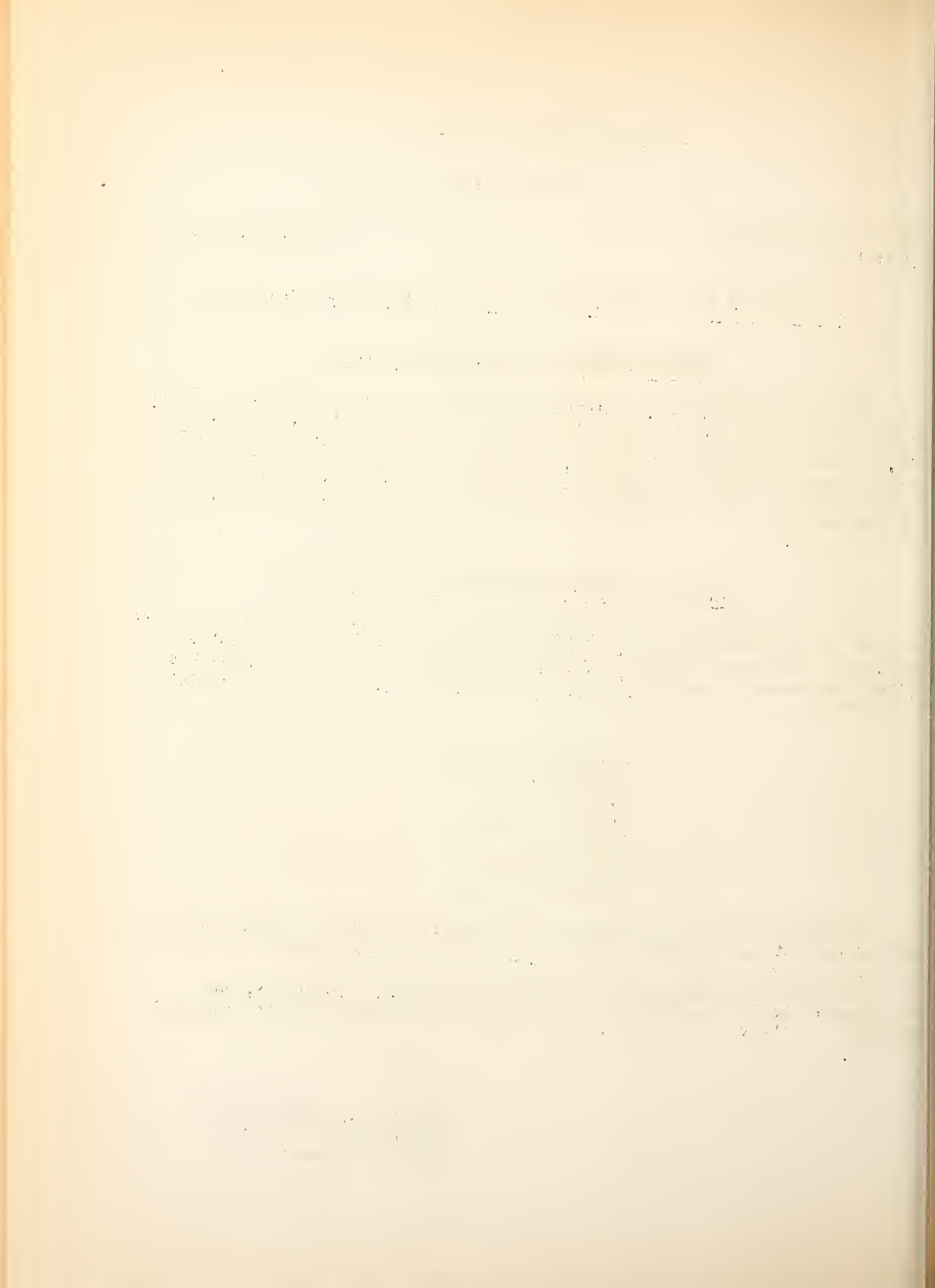
President Morris, as Chairman of the Faculty Council, is asking Professor Ragsdale to serve as chairman of this Sub-Committee on Committees.

Those who have suggestions concerning the make-up, functions, and activities of the various faculty committees should address them to Professor Ragsdale.

Charles D. Tennes
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 14, 1951

SPECIAL BULLETIN TO THE FACULTY

November Meeting of the University Faculty

The November meeting of the faculty will be held in the Little Theatre at 3:30 o'clock, Friday afternoon, November 16. The Sociology Department will be hosts for the tea with which the meeting begins.

The chief item on the agenda for this meeting will be the introduction of the members of the Board of Trustees to the members of the faculty.

Charles D. Tenney
Administrative Assistant
to the President

CDT:v

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

November 14, 1951

SPECIAL BULLETIN TO THE FACULTY

Carbondale Community Chest

Dr. Orville Alexander, general chairman of the campus drive for the Community Chest, has provided data for the following announcement:

"It is time once again for the faculty and employees of the University to be solicited for contribution to the Carbondale Community Chest Fund. We have always had a creditable showing and undoubtedly will do so again. The drive will start Wednesday, November 14, and will close November 21. Checks should be made payable to the Carbondale Community Chest.

"The goal set by the general committee for the Carbondale fund is \$11,531, including the following: Salvation Army \$1,200; United Defense Fund, \$710; Hogan Center, \$1,425; Girl Scouts, \$1,700; Boy Scouts, \$3,596; aid to children, \$600; and expenses, \$500.

"Very shortly you will be visited by one of the long-suffering, ever-faithful members of the Community and Regional Services Committee. The assignments of these persons are listed below. You may prefer to send your check to this person and thereby help him with his assignment.

Old Main (1st floor)	William Pitkin
Old Main (2nd floor)	John Wright
Old Main (3rd floor)	W. C. McDaniel
Old Science Building	Hilda Stein
Auditorium	Minnie Pitkin
Allyn Building	Violet Trovillion
Parkinson Laboratory	John Allen
Anthony Hall, Gymnasium	Abe Martin
Library	Esther Shubert
Music House, Music Annex, Foreign Language Building	Floyd Wakeland
Geography and Geology, Canteen	Leland Lingle
Audio-Visual Aids, Speech House, Vocational-Technical Institute	Claude Dykhouse
University School	
Grades 1-6	Marjorie Stull
Grades 7-12	Elbert Fulkerson
Education and Guidance and Special Education	William Neal Phelps
Cafeteria, Placement Office, Business Administration	Van Buboltz
Agriculture, Architectural Services, Veterans Administration, Information - Alumni Offices	John Hosner
Journalism Building, Personnel Deans, Student Center, Industrial Education	Loretta Ott
Post Office, Health Education, Academic Deans' Barracks,	Jim Cannon
Health Service, 215 Harwood, Physical Plant	

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS
JUL 13 1953

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Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 15, 1951

SPECIAL BULLETIN TO THE FACULTY

CORRECTION ON NOVEMBER MEETING OF THE UNIVERSITY FACULTY

Because all campus chairs will be in use for the University School Open House, it has been necessary to change the location of the November meeting of the faculty from the Little Theatre to the University School Auditorium. As stated earlier the meeting will be held at 3:30 o'clock, Friday afternoon, November 16, with the Sociology Department as hosts for the tea.

The members of the Board of Trustees will be introduced to the members of the faculty at this meeting.

Charles D. Tenney
Administrative Assistant
to the President

SOUTHERN ILLINOIS UNIVERSITY
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JUL 13 1953

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 17, 1951

SPECIAL BULLETIN TO THE FACULTY

Electrical Disturbance Postponed Until Monday and Tuesday

The removal and replacement of the underground electric cable has again been postponed because of the weather. It is now planned to make this installation (weather permitting) on Monday and Tuesday, November 19 and 20.

We shall appreciate your following the previous instructions concerning the overloading of the temporary electrical circuit at that time.

This particular campus improvement project is holding up completion of the service roads and hence the use of the new Service Shops building, and so we are anxious to complete it as soon as there is a break in the weather.

General Faculty Bulletin

It is planned to issue from the President's Office a General Bulletin containing not only as many as possible of the various special bulletins now sent out but also other material of general interest to faculty members, including notices of various faculty activities.

It is therefore highly desirable that all faculty members report their activities, such as publications, speeches, special recognitions, meetings, and even personal landmarks (marriages, births, etc.) to Mr. W. H. Lyons, Director of the Information Service. He will wherever feasible use such items in news releases and will also channel them to the new General Bulletin.

Forms for reporting faculty activities are available in the Information Service Office if you care to use them.

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILL. - CARBONDALE

Charles D. Tenney

Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

December 10, 1951

SPECIAL BULLETIN TO THE FACULTY

CHRISTMAS WEEK PROGRAM

Southern's first "Christmas Week" opened last evening with the presentation of Handel's Messiah. The Christmas activities have been planned by the student Social Senate, with members of the faculty serving on various committees.

Jerry Fear, President of the Social Senate, joins with me in extending a cordial invitation to members of the faculty and their wives (or husbands) to participate in as many of the "Christmas Week" activities as possible.

The program is as follows from Monday, December 10, through Monday, December 17:

Monday 8:30 - 10:00 p.m. "Deck the Halls" party - Student Center

Tuesday 7:00 - 10:00 p.m. Christmas Religious Program - Shryock Auditorium

Wednesday 9:30 - 10:30 a.m. President's Doughnut Hour - Student Center

Thursday Christmas parties at the Student houses

Friday 7:30 - 8:30 p.m. Concert by Les Jackson's Orchestra - Shryock Auditorium
9:15 - 12:15 p.m. Christmas Dance - Men's Gymnasium

Saturday 8:00 - 11:00 p.m. Surprise party - Student Center

Monday 7:30 p.m. Christmas caroling - Meet at Student Center
9:30 p.m. Carolers return to Student Center for presentation of awards for house and campus decorations

Delyte W. Morris

President

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Vol. 100, Part 1

1970

THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE

Vol. 100, Part 1

THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE
Vol. 100, Part 1
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THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE
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Vol. 100, Part 1
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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

February 6, 1952

SPECIAL BULLETIN TO THE FACULTY

FEBRUARY FACULTY MEETING

The Legislative Commission to visit and examine institutions is to be on our campus Thursday, February 7, 1952. We have been informed that Representative W. B. Westbrook of Harrisburg, the chairman, Senator Fred J. Hart of Streator, Senator Elbert S. Smith of Decatur, Senator Russell A. Waters of Beverly, Representative August C. Grebe of Peoria, Representative Lillian Piotrowski of Chicago, and Representative William Robison of Carlinville, among others, will participate in this visit.

With this visit in mind, we are planning to hold the February faculty meeting at three o'clock in the Little Theatre, Thursday afternoon, February 7. The Zoology Department will be hosts for the tea with which the meeting begins.

Charles D. Tenney
Administrative Assistant
to the President

DT:v

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

February 13, 1952

SPECIAL BULLETIN TO THE FACULTY

PRINTED STATUTES NOW AVAILABLE

Copies of the printed By-Laws, Statutes, and Regulations approved by the Board of Trustees May 25, 1951, have been sent to all members of the University Faculty. Other members of the University staff wishing to have copies should apply to Patricia McSherry in the President's office.

CARBONDALE CENTENNIAL COMMITTEE

At a special meeting of the University Council held on February 12, President Morris appointed a faculty committee on the Carbondale Centennial, consisting of C. Horton Talley, chairman, I. Clark Davis, and John I. Wright.

This committee will serve as a contact and clearance group for the various faculty and student individuals and groups who may be requested to lend their talents to the city's Centennial program.

CHAIRS NEEDED BY INSTITUTE

Ernest J. Simon, Director of the Vocational-Technical Institute, states that both plain and tablet-arm chairs are urgently needed to conduct certain new classes now scheduled by the Institute. Any department which has on its inventory chairs not now in use could be of great help to the program by loaning or temporarily transferring them to the Institute. Please call Mr. Simon, City 1196.

FEBRUARY MEETING OF FACULTY COUNCIL

The regular monthly meeting of the Faculty Council will be held in Old Science 201, Thursday afternoon, February 21, at three o'clock.

Charles D. Tenney
Administrative Assistant
to the President

CDT:ac

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Carbondale, Illinois

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Office of the President

February 15, 1952

SPECIAL BULLETIN TO THE FACULTY

The Egyptian Chapter of the Friends of the Land is extending a cordial invitation to all faculty members and wives to attend its annual banquet meeting on Friday evening, February 22, at 7:00 p.m., in the Canteen.

The speaker of the evening will be Mr. Donald L. Henry, Agricultural Economist, Federal Reserve Bank of St. Louis, St. Louis, Missouri. Mr. Henry's subject will be, "Financing and Rehabilitation of Marginal Lands."

Will you please make your reservations by detaching the Reservation Blank below and forwarding it to Mr. Marshall G. Clark, Department of Agriculture, by Tuesday, February 19, at the latest?

Reservation Blank

I will attend the Friends of the Land banquet on February 22. Please make _____ reservations for me.

Signed _____

(Please send to Mr. Marshall G. Clark, Department of Agriculture, S. I. U.)



SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

February 18, 1952

SPECIAL BULLETIN TO THE FACULTY

SPECIAL ASSEMBLY

The Office of Student Affairs has requested that the following announcement be read to all classes Monday and Tuesday, February 18 and 19:

"An all-University assembly will be held Thursday, February 21, at ten o'clock in Shryock Auditorium. Classes will be dismissed for this hour. This assembly is in observance of Brotherhood Week, and the program will climax a full week of events. The celebration on our campus, which is sponsored by the Student Council, is being held in conjunction with National Brotherhood Week sponsored annually by the National Conference of Christians and Jews. The purpose of Brotherhood Week, which extends from February 17 to February 24, is to promote understanding among religious bodies and political groups.

"The program will be opened by President Morris. The University Music Department will provide special music.

"The moving pictures 'The House I Live In', starring Frank Sinatra, and 'Boundary Lines' will be shown at the following times in Main 203A:

Monday	-	11 o'clock
Tuesday	-	1 o'clock
Wednesday	-	9 o'clock
Thursday	-	2 o'clock"

Charles D. Tenney
Administrative Assistant
to the President

CDT:v

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

February 29, 1952

SPECIAL BULLETIN TO THE FACULTY

SCHEDULING OF VEHICLES FROM TRANSPORTATION POOL

Attached to this bulletin is a copy of a form prepared by the Physical Plant for scheduling vehicles from the University's transportation pool. These forms can be obtained from the Physical Plant office and should be filled out in triplicate by all members of the staff who wish to schedule University vehicles. Please note that such requests must be authorized by the fiscal officer of the department in whose behalf the trip is being taken.

MARCH FACULTY MEETING

The March meeting of the faculty will be held in the University School Auditorium at 3:30, Thursday afternoon, March 6. Since it is being held during examination week, we shall not take the time for the usual tea. The chief subject of discussion at the meeting will be the University's promotion policy.

MEETING OF FISCAL OFFICERS

The fiscal officers of all departmental accounts aside from student activity and agency funds are requested to meet in the Little Theatre at four o'clock, Tuesday afternoon, March 4. At this time the request forms for next year's internal operating budget will be distributed and certain necessary explanations will be made. The budget request forms for both academic and non-academic personnel will be distributed at a later date.

Charles D. Tenney
Administrative Assistant
to the President

CDT:v

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Signature

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Fiscal Officer

Scheduled _____
Physical Plant



SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

March 3, 1952

SPECIAL BULLETIN TO THE FACULTY

POLICY ON PROMOTIONS

At the February 14, 1952, meeting of the Board of Trustees, the administration was requested to obtain the points of view of the various committees working on promotion policy and to submit these, together with its complete statement of an adequate promotion policy, before the next meeting of the Board, which will be held March 21.

On Thursday, February 28, President Morris called a meeting of the members of the Faculty Council, the Advisory Committee on Standards for Merit Increases and Promotions, the Committee on Promotions and Tenure, the Committee on the Study and Recommendation of University Procedures, and the Committee for the Study of Salary Schedule. Some of these committees have largely finished their studies and recommendations, while others are still active. At this joint meeting, it was agreed that a historical statement of promotion policies at Southern Illinois University should be prepared and submitted to the faculty.

The chairmen of the various committees concerned have been at work preparing such a statement. Because of the complexity of the assignment and the comparatively short time available to work on it, the historical report, which is attached, is only now being mailed out to the faculty. This report, plus certain new materials recommended for consideration by the Advisory Committee on Standards for Merit Increases and Promotions and the Committee for the Study of Salary Schedule, will be discussed at the March 6 Faculty Meeting, which has already been announced for 3:30 o'clock in the Little Theatre.

University School Arch.

Charles D. Tenney
Administrative Assistant
to the President

CDT:b

SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS
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MAR 5 - 1952

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THE UNIVERSITY OF CHICAGO
PRESS

CHICAGO, ILL. 60607

U.S. \$12.00

A SUMMARY OF POLICIES ON PROMOTIONS AND SALARY INCREASES

AT SOUTHERN ILLINOIS UNIVERSITY

From July 1943 to January 1952

The policies governing promotions and salary increases at Southern Illinois University since 1942 have been based upon statements and recommendations found in five main sources: (1) Salary Schedules, (2) Annual Notices of Appointment, (3) Statutes of the Board of Trustees, (4) Recommendations of the Committee on Promotions and Tenure. Below is a summary of these statements and recommendations, as taken from these sources.

1. Salary Schedules

The first proposal for a salary and promotion schedule, correlating salary, rank, and qualifications of faculty members, was proposed by members of the Normal School Board in 1928. Because of the depression, the schedule was never put into operation.

On June 10, 1943, the Teachers College Board approved the "Salary Schedule for Illinois Teachers Colleges". This document represented the work and recommendations of a committee consisting of the presidents and faculty representatives from the five schools and it dealt with such conditions of faculty service as appointments, academic freedom and tenure, promotions, salary increases, leaves of absence, etc. The following statements taken from this document are relevant to promotions:

"Section B, paragraph 2.

Any teacher who is now a member of the faculty of one of the state teachers colleges and who has served as such for a period of ten years or more, may, on the recommendation of the president, approved by the Teachers College Board, be given the rank to which his past service to the institution entitles him, regardless of whether he possesses the degree called for in this schedule.

"Section B, paragraph 5.

The various classes provided under this schedule, the proportion of the faculty in each rank, qualifications for each class, and the salaries shall be as follows:

GROUP I

	\$380 - 475
Professor	\$3420 - 4275
Doctor's degree or equivalent	
Proportion of faculty:	1/8 to 1/5

GROUP II

	\$310 - 400
Associate Professor	\$2790 - 3600
Doctor's degree or equivalent	
Proportion of faculty:	1/4 to 2/5



GROUP III

	\$260 - 330
Assistant Professor	\$2340 - 2970
Two years of graduate work or equivalent	
Proportion of faculty:	1/4 to 2/5

GROUP IV

	\$200 - 270
Instructor	\$1800 - 2340
Master's degree or equivalent	
Proportion of faculty:	not over 1/5

"Section C, paragraph 1.

Faculty promotions and salary advances other than those provided by automatic increments, should be determined upon the basis of the following:

- (a) Teaching Ability: By this is meant the success of the instructor in securing interest, effort, and progress on the part of students. The primary consideration is that students are stimulated to better standards of scholarship, to keener interest in learning, to greater professional understanding, and to more effective effort toward self-improvement.

Possible methods of evaluation of teaching ability may include classroom visitation, canvass of faculty and student opinion, and the survey of records of students after leaving the institution.

- (b) Professional Growth: This is essentially a matter of scholarship of a live and progressive character, manifested by such things as continued study, scholarly interests, research and productive and creative work, and professional participation and performance. The essential test of such growth is the teacher's success in holding the respect and esteem of his students and his colleagues within his special field of study and in maintaining professional standards in keeping with those generally approved by the teaching profession.
- (c) General Educational Service: This refers to the acceptance and fulfillment of educational responsibilities outside the classroom. It may be shown by service in professional organizations of state-wide or national scope, identification with community movements of genuinely educational character outside the classroom, or by similar types of service by which the college comes to have greater prestige and usefulness in the community, state, and nation.

"Section C, paragraph 2.

Promotion from one class in the schedule to another shall not follow automatically when a faculty member shall have raised his qualifications to meet the requirements of the class above, but rather shall be made upon the written recommendations of the president to the Teachers College Board.



"In appraising the claims of any individual to faculty promotion and/or salary advances other than the automatic increments, it is recommended that the presidents consult department heads, deans, and duly constituted representative faculty bodies."

At the time this Salary Schedule went into effect, promotions were recommended to the President by a committee of full professors. In 1944-45, however, recommendations were made by the Acting President directly to the Board. In the fall of 1945, the college deans were appointed, and promotions were based partly on their recommendations to the president and partly on the president's recommendations.

On May 16, 1946, the Teachers College Board adopted a revision of the "Salary Schedule for Illinois Teachers Colleges" which had been in force since 1943. With only two exceptions, the statements on promotions and salary increases in the 1946 revision were identical with those in the original document. One change was the lifting of the floors and ceilings of the salary brackets in all four groups, while the other dropped the words "or equivalent" from the statement giving the qualifications for professorial rank, and substituted the words "B. S. in L. S." for "equivalent" in the statement on qualifications for instructor.

The 1946 revision of the salary schedule was in force until July 1, 1948, at which time a second revision was approved and put into operation, Paragraph 2, Section B, of the original document did not appear in this revision, since it was no longer necessary to give status to those faculty members who were in the schools at the time of the adoption of the original document. The floors and ceilings for the salary brackets in all four groups were again moved up, and the qualifications for a professor included an "earned doctor's degree" while those for an instructor were changed back to "a master's degree or equivalent". All the essential statements concerning promotions and salary increases remained the same as they were in the original document.

In the fall of 1948, the present president was appointed. He called for recommendations from both the chairmen and the deans as the basis for making his own recommendations to the Board. Until the new Statutes were approved (May 25, 1951), the chairmen and the deans continued to make recommendations, and discussed with each other modifications of the forms and criteria used.

Through legislative enactment in the Sixty-sixth General Assembly, the control of Southern Illinois University was transferred on July 1, 1949, from the jurisdiction of the Teachers College Board to that of an independent Board of Trustees. At its first meeting on July 18, 1949, the new Board affirmed all rights which the University staff members had held under the previous Board. Consequently, the provisions of the salary schedule in force at that time - the 1948 revision - continued to operate under the affirmation by the new Board. This Board also gave the administration authority to exceed the ceilings if this should be necessary to secure or retain properly qualified personnel.



2. Statutes of the Board of Trustees

The official policy of the University for recommending promotions and increases is covered by the following excerpts from the Statutes of the University, adopted by the Board of Trustees May 25, 1951:

Part III, Article II, Section 2, J.

Subject to the approval of the Board of Trustees, the President shall set up and maintain an equitable and consistent salary scale for staff members of the University, based upon training, experience, and service to the University.

Part IV, Article III, Section 3.

Recommendations for increases in salary shall ordinarily be made when the annual budget is prepared; such recommendations will be based on the nature of the services rendered.

Part IV, Article III, Section 2.

The University recognizes that academic rank may be granted for teaching in the classroom; for informal teaching such as is accomplished in the library, in a personnel office, or in extension work; and for research.

Part IV, Article III, Section 3.

Recommendations for promotions in rank shall normally be initiated by the immediate administrative superior of the person named and subsequent procedures shall be substantially in accord with those followed in initial appointment.

Part III, Article V, Section 7, D, 2.

After consultation with the members of his department who hold continuing tenure, (the Chairman) shall recommend to the Dean appointments, promotions, dismissals, salary increases.

Part III, Article V, Section 6, D, 1.

(The Dean shall) recommend appointments, promotions, leaves, dismissals, and acceptance of resignations of the members of the staffs of departments within his college.

Part III, Article III, Section 3, C, 2, b.

(The Chief Officer of Instruction) shall be responsible for maintaining and supervising the faculty personnel system of the University. In this capacity, it shall be his duty to review the recommendations of the deans and advise the



President with regard thereto, and to cooperate with the deans, directors, or other heads of schools, colleges, and other educational units in making recommendations to the President with respect to appointments, dismissals, resignations, promotions, leaves of absence, assignments, and salaries of members of the faculty and of special service personnel whose appointment or other disposition has not been specifically assigned to another University authority.

Part III, Article II, Section 2, H.

The President shall ... recommend to the Board dismissals, acceptance of resignations, promotions, leaves of absence, and retirement of members of the staff.



3. Annual Notices of Appointment

Since July 1, 1945, the Annual Notice of Appointment to positions on the University faculty have carried on the back certain statements of policy, some of which concern promotions and salary increases. Below are listed the statements which bear directly upon promotion policies.

Academic

<u>Year</u>	<u>Statements</u>
1945-46	<ol style="list-style-type: none">1. At Southern, appointments are made in conformity to <u>Salary and Tenure Schedule</u> as presented to the State Teachers College Board by faculties and presidents.6. No requirements for off-campus graduate work are operative until after the war emergency, with individual adjustment as then found advisable.
1946-47	<ol style="list-style-type: none">1. At Southern Illinois Normal University, appointments are made in conformity to the <u>Salary and Tenure Schedule</u> as approved by the State Teachers College Board and by the faculties and presidents.9. Faculty members who might be restricted from further advancement under the provisions of the Salary Schedule are to take steps to qualify for the higher ranks and brackets.
1947-48	<ol style="list-style-type: none">1. At Southern Illinois University, appointments are made in conformity to the <u>Salary and Tenure Schedule</u> as approved by the State Teachers College Board and by the faculties and presidents.9. Faculty members who might be restricted from further advancement under the provisions of the Salary Schedule are to take steps to qualify for the higher ranks and brackets. All members of the faculty must deposit complete official transcripts of their undergraduate and graduate credits in the President's Office for use in determining ranks and promotions.
1948-49	<ol style="list-style-type: none">1. (Same as in 1947-48)9. (Same as in 1947-48)
1949-50	<p>(No statement parallel to No. 1 in each of the above)</p> <ol style="list-style-type: none">9. (Same as in two previous years)
1950-51	<p>(Same as in 1949-50)</p>
1951-52	<ol style="list-style-type: none">15. Faculty members who might be restricted from further advancement under the provisions of the Statutes and Regulations of the University should take steps to qualify for the higher ranks and brackets.16. All members of the faculty must deposit complete official transcripts of their undergraduate and graduate credits in the President's Office for use in determining ranks and promotions.

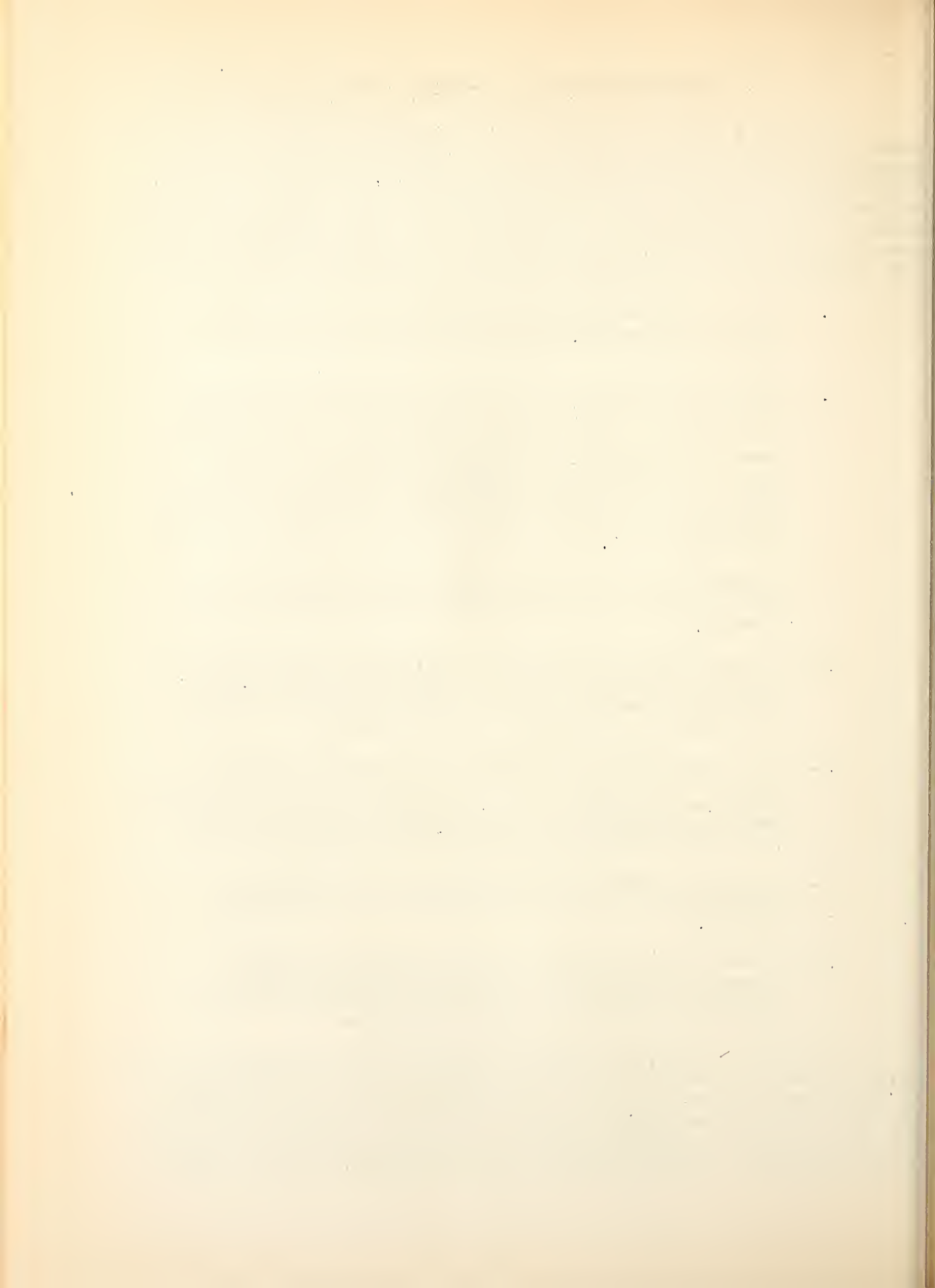


4. Recommendations of the Committee on Promotion and Tenure

On May 2, 1949, the President of the University called a meeting of the non-doctoral members of the faculty for the purpose of considering certain questions relating to qualifications, ranks, promotions, salaries, and tenure. At this meeting a committee was set up which became known later as the Committee on Promotions and Tenure. After about two years of study in which policies and practices at this University and at some forty other colleges and universities in mid-western and southern states were surveyed, the Committee sent its final report to the President in the nature of a set of recommendations which follow:

1. With all possible speed the University should move toward a more nearly equal distribution of faculty among the four ranks.
2. Insofar as practicable, for initial appointment, especially above the rank of instructor, faculty members should possess the doctorate, or an equivalent preparation. The Committee, however, recognizes the difficulty encountered in meeting these requirements, especially in the employment of staff members in certain specialized fields. It therefore recommends any modification of this policy necessary to obtain acceptably qualified personnel.
3. For members already on the faculty, promotions to all ranks should be made on the basis of the value of service to the University.
4. For the purpose of determining promotions and merit increases, the University should establish a committee proportionally representative of the staff as a whole to recommend criteria for evaluation of services of faculty members.
5. It is very strongly recommended that all faculty members acquire an acceptable amount of additional training at reasonable intervals. As a matter of general policy, persons under 45 who have been in the service of the University less than fifteen years should be encouraged to secure the doctorate.
6. In general, tenure should be granted to conform with the recommendations of the American Association of University Professors.
7. In view of the fact that a special committee is already concerned with matters involving salaries and automatic increments, we wish to go on record as endorsing the recommendations of the Salary Schedule Committee.

On April 16, 1951, the President replied to the final report by means of a letter in which his reactions on each recommendation were clearly stated. He accepted recommendations 2, 4, and 6 without qualifications. He felt that the first recommendation was good, but putting it into effect should be made contingent upon a distribution of preparation and experience which actually follows such a distribution of ranks, and also upon the availability of State funds to



to meet the additional costs. In the third recommendation, the President suggested the addition of a clause to the effect that the value of a person's services to the University is often directly related to his training and experience. Concerning the fifth recommendation, he believed that persons under 45 should be encouraged but also ordinarily expected to secure the doctorate. Since only one faculty member came within this classification, and he was already working toward the doctorate, the qualification was not significant. In commenting on the seventh recommendation, the President said he was not opposed to this, but that he would not wish to endorse it until he had seen the new recommendations of the Salary Schedule Committee.



SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

March 6, 1952

SPECIAL BULLETIN TO THE FACULTY

SUPPLEMENTARY RECOMMENDATIONS ON PROMOTION POLICY

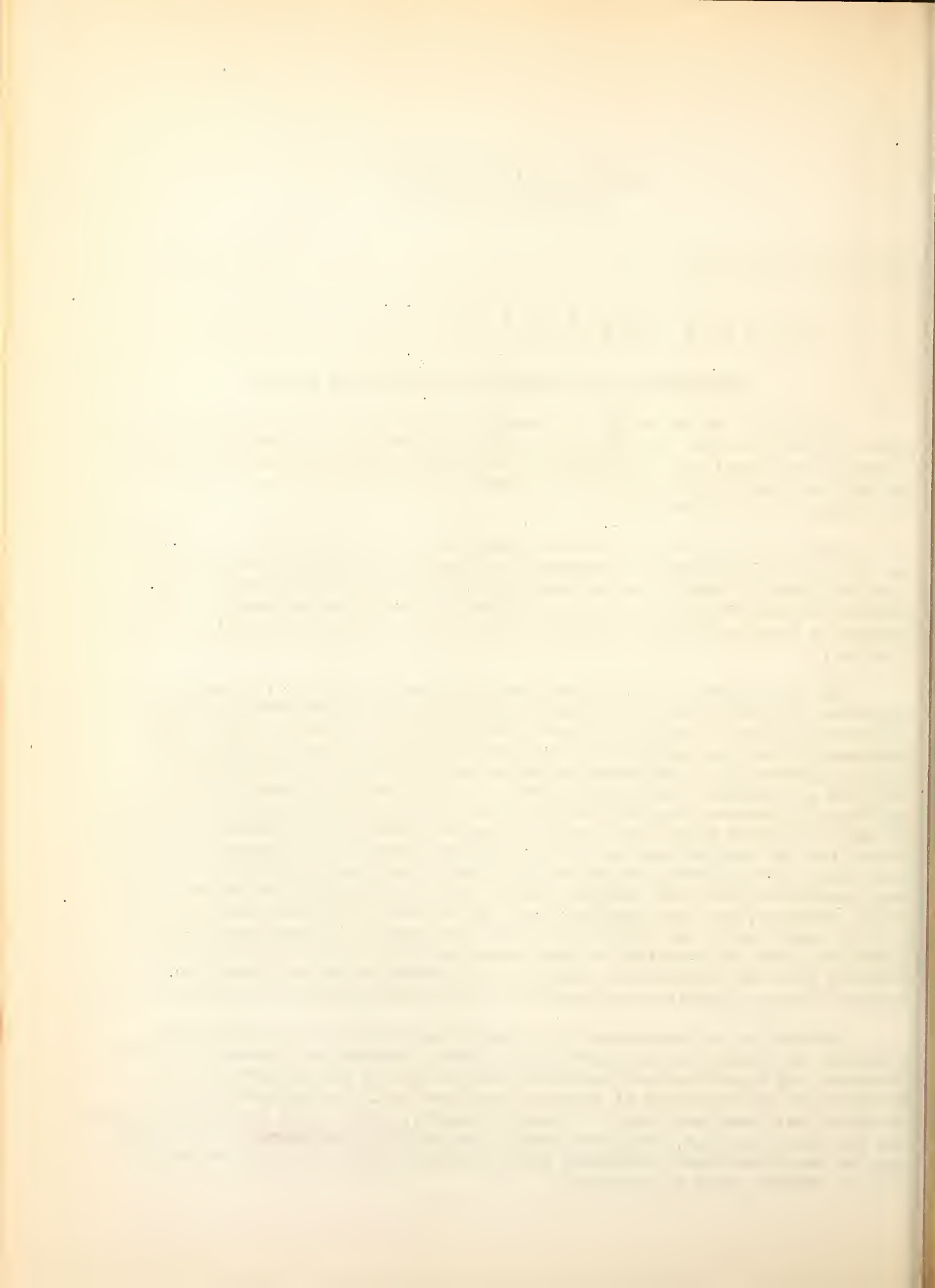
On March 3, we mailed to the faculty a historical statement on promotion policy prepared by the chairmen of the Advisory Committee on Standards for Merit Increases and Promotions, the Committee on Promotions and Tenure, the Committee on the Study and Recommendation of University Procedures, and the Committee for the Study of Salary Schedule.

Two of these committees -- the Committee for the Study of Salary Schedule and the Advisory Committee on Standards for Merit Increases and Promotions -- have now turned in additional recommendations which the faculty may wish to consider as supplementary to those contained in the historical report. First, however, a brief historical statement of the work of these two committees may be in order.

At the suggestion of the administration, the faculty at its meeting of September 22, 1949, provided for the establishment of a Committee for the Study of Salary Schedule to study the salary schedule then in effect, with a view to recommending any improvements which seemed feasible. On March 2, 1950, the faculty approved the committee's tentative report which contained floors and ceilings and automatic salary increments. At its meeting of March 27, 1950, the Board of Trustees accepted the report with the understanding that recommendations concerning promotions, salary increases, tenure, etc., would be submitted after time had been allowed for a more thorough study of the problems involved. Inasmuch as the proposed By-Laws and Statutes of the Board of Trustees contained many provisions which had formerly been a part of the various revisions of the salary schedule, the Committee for the Study of Salary Schedule postponed making a final report until the Statutes had been approved. This postponement gave an opportunity for the committee to make minor revisions in line with the most recently obtained information. Certain recommendations of the Committee for the Study of Salary Schedule were presented to the administration on February 5, 1952.

Meanwhile, in accordance with a suggestion made by the non-doctoral Committee on Promotions and Tenure, an Advisory Committee on Standards for Merit Increases and Promotions was projected, and as soon as the machinery in the Statutes for the selection of faculty committees could be implemented, this committee was named and began its work in January, 1952. Thus far, this committee has had three meetings, which were mainly devoted to a consideration of possible ways in which the staff evaluation sheets hitherto used in rating and ranking faculty members could be improved.

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Both the Committee for the Study of Salary Schedule and the Advisory Committee on Standards for Merit Increases and Promotions have developed certain recommendations concerning promotion policy and procedure. In order to be sure that these recommendations were consistent with each other and that they provided a workable program, the two committees have met several times during the past week, and their chairmen have presented the following joint recommendations concerning promotion policies. At a later time they will also wish to present recommendations concerning salary ranges, merit increases, etc.

"Promotion Policies Recommended Jointly by the Committee for the Study of Salary Schedule and the Advisory Committee on Standards for Merit Increases and Promotions"

Conditions of Employment

"The method of appointment and conditions of employment, involving academic freedom, tenure, academic ranks, faculty service, leaves, salaries, and retirement, shall conform to Part IV of the Statutes of the Board of Trustees Dealing with Conditions of Faculty and Staff Service.

Qualifications for Rank

"A doctor's degree is the usual formal qualification to be considered in recommending persons for the rank of professor, associate professor, and assistant professor. A master's degree is the usual formal qualification to be considered in recommending persons for the rank of instructor. These degrees are not required, however, in cases where training and experience clearly indicate the person's ability to do effectively the quality of work commensurate with the prestige and salary of the rank.

"Promotions from one rank to another shall not follow automatically when a faculty member shall have raised his formal qualification to meet the requirements of a higher rank, but shall be based on merit and made according to the procedure outlined in Part IV of the Statutes of the Board of Trustees Dealing with Conditions of Faculty and Staff Service.

Proportions in Rank

"Although the distribution of the faculty among the various ranks must be determined by many factors and cannot be the same at all times, it is desirable that the number of faculty members in each of the ranks shall be approximately equal.



Promotions

"It is recognized that recommendations for promotions, as well as for initial appointment and merit increases, ultimately depend upon the judgment of the administrative officers concerned. In making such recommendations, administrative officers shall present evidence that the individual has, in addition to the usual formal qualifications, superior qualifications in terms of one or more of the following criteria:

1. Achievement in research.
2. Growth in scholarship.
3. Effectiveness in teaching.
4. Effectiveness in major assignment other than research or teaching.
5. Service to the University through effective participation in University, community, and/or regional activities.

"It is understood that these criteria are not to be given equal weight in the evaluation, but that the weighting will depend upon the nature of the work which is being done by the person who is being evaluated.

Evaluation Procedure

- "1. The Evaluation Sheet should start at the level of the chairman or office head, go from there to the dean of the college concerned, thence to the conference of academic deans, and finally to the President's office. If changes in the recommendations made take place at any administrative level, the proposed changes should be discussed wherever possible, with the administrators concerned at the lower levels.
2. The Evaluation Sheet should provide for the rating of a staff member as excellent, good, fair, poor, or very poor, with respect to each criterion applicable to his particular work or assignment.
3. The rankings of the faculty members of a given department or office of the University by its chairman or head should be based on a percentage distribution in which 100 percent would be the total for the department or division concerned."

In order to have something definite from the faculty to report to the Board of Trustees at its next meeting, as the Board has directed, the following propositions seem to be indicated as requiring action:



1. Does the faculty agree that the historical statements constitute an accurate and objective report of promotions policy as developed by the faculty, administration, and Board over the years?
2. Does the faculty desire that the joint recommendations of the Committee for the Study of Salary Schedule and the Advisory Committee on Standards for Merit Increases and Promotions, as stated above, be passed on to the Board with the endorsement of the faculty; does it wish to endorse these recommendations as tentative and subject to further study by the Committee for the Study of Salary Schedule and the Advisory Committee on Standards for Merit Increases and Promotions; or does it wish the administration to attempt to formulate from the materials now at hand a statement of promotion policy for the March 21 meeting of the Board?

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

March 25, 1952

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

SPECIAL ASSEMBLY

The Student Council has requested that the following announcement be read to classes:

"An auction will take place in an all-school assembly sponsored by the Student Council Thursday, March 27, 1952, at 11 a.m. in Shryock Auditorium for the purpose of raising funds for Anatolia College in Thessaloniki, Greece. Classes will be dismissed for this hour."

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

April 18, 1952

SPECIAL BULLETIN TO THE FACULTY

TALK ON THE UNITED NATIONS

Mr. Clark Eichelberger, Director of the American Association for the United Nations, will speak on the topic "The United Nations in 1952" in Shryock Auditorium at 2:55 o'clock, Thursday afternoon, April 24. Mr. Eichelberger is appearing in conjunction with the District Rotary Conference, but this session will be open to the general public.

The Student Council and the Office of Student Affairs have at the request of the student International Relations Club requested that faculty members have their three o'clock classes attend Mr. Eichelberger's talk if possible. Please announce to your students that those who do not have three o'clock classes on Thursday, April 24, are also cordially invited to hear Mr. Eichelberger. The International Relations Club will sponsor a tea for Mr. Eichelberger at the Student Center at four o'clock, April 24.

AIR FORCE ROTC INSPECTION AND REVIEW

On Monday afternoon, April 21, at four o'clock, Southern's Air Force Reserve Officers Training Corps will have its annual federal inspection.

In view of the fact that all cadets will be required to participate in the review, ROTC students who are enrolled in four o'clock classes or laboratories should be given the opportunity to make up any work missed.

All students and faculty members are cordially invited to see this review, which will be held in the stadium, weather permitting.

SABBATICAL LEAVES

Any faculty members who wish to apply for sabbatical leaves effective at any time through the 1952-53 school year should obtain application forms and return them through their chairmen and deans to the President's Office at the earliest possible moment, and in any event not later than May 10.

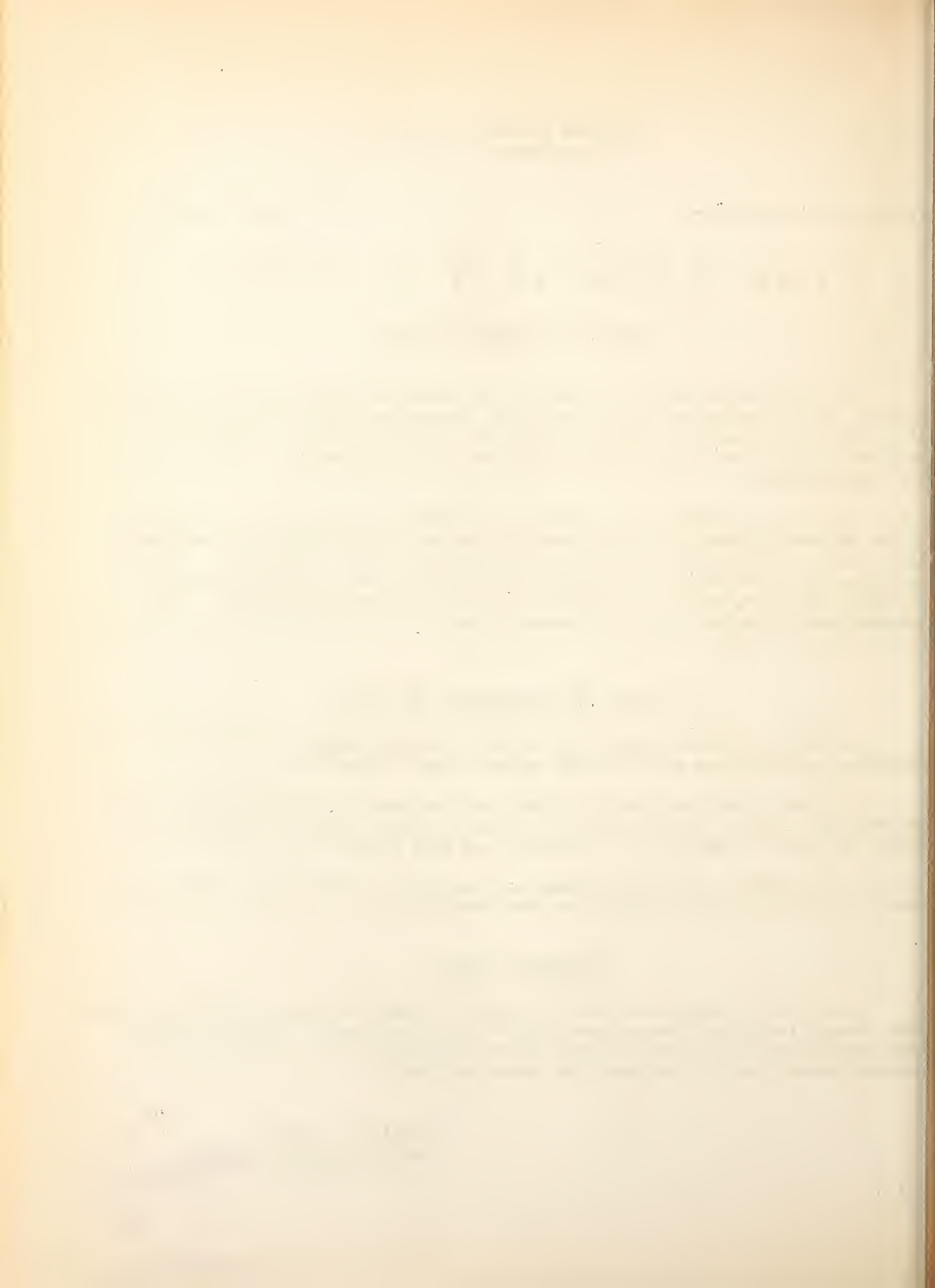
Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

April 28, 1952

SPECIAL BULLETIN TO THE FACULTY

SPECIAL SPRING FESTIVAL ASSEMBLY

The Student Council has requested that an assembly be held at nine o'clock, Thursday morning, May 1, in Shryock Auditorium to present the Miss Southern contestants for Spring Festival. Will you please announce this to all your classes before Wednesday, April 30? Nine o'clock classes will be dismissed for this special assembly.

SCHEDULING, PICKING UP, AND RETURNING
OF SCHEDULED UNIVERSITY AUTOMOTIVE EQUIPMENT

At the request of Mr. William A. Howe, Director of the Physical Plant, we are inserting the following announcement:

Because of difficulties in handling the pick-up of automotive equipment during the hours when the Physical Plant office is not open, the following procedure will be effective May 1, 1952.

1. All cars, trucks or buses must be authorized on the automotive schedule form.
2. Cars, trucks, or buses will be released only to a person or persons when they present blue copy of automotive schedule form properly signed by the individual picking up, the fiscal officer of department, and the Physical Plant person assigning cars.
3. All mileage pads and keys for scheduled car will be available at the Boiler House during hours when the Physical Plant office is closed.
4. Drivers of all cars being returned after working hours of Physical Plant will return mileage and keys to the operator on duty at Boiler House.
5. Automotive equipment will be scheduled only on the automotive schedule form. No car can be scheduled by telephone except in emergencies and then the form must be presented when car is picked up by driver.
6. Night emergencies can be handled by calling W. A. Howe at 647K.
7. All automotive equipment must be returned by specified time as shown on automotive schedule form because the equipment schedule may be less than 30 minutes between return time and leaving time.
8. Automotive scheduling forms are available at Physical Plant office.

CDT:v

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

April 30, 1952

SPECIAL BULLETIN TO THE FACULTY

NATIONAL SOPHOMORE COLLEGE TESTING PROGRAM
OF THE COLLEGE OF LIBERAL ARTS AND SCIENCES

At the request of Dean T. W. Abbott, we are inserting the following announcement:

"The College of Liberal Arts and Sciences will again participate in the National Sophomore College Testing Program on May 1, 1952, from 8 a.m. to 12 p.m. and 1 p.m. to 4 p. m. All sophomores in the College of Liberal Arts and Sciences are required to take the three examinations.

"The cooperation and assistance of the instructional staff is requested in the carrying out of this testing program. When at all possible, you are requested not to schedule any hour examinations on Thursday, May 1, in classes made up largely of sophomores in the College of Liberal Arts and Sciences.

"It is our hope that the staff will emphasize the value of the testing program and encourage students to do their best on the various examinations. It is felt that it is important to measure objectively how effectively these students have learned to read and write English, and how much of a general cultural background they have achieved, and how alert they are to current developments in various fields.

"It is hoped to make use of this objective evidence of achievement and interest in various fields to assist the students in their educational and vocational planning. It is also felt that the effectiveness of instructions can often be increased with the aid of research studies of the relative standing of various groups of sophomores."

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Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

May 10, 1952

S P E C I A L B U L L E T I N T O T H E F A C U L T I Y

There will be a special meeting of the University faculty at
4 p. m., Monday, May 12, in the Auditorium of the University School.

Charles D. Tenney
Administrative Assistant
to the President

CDT:b

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Carbondale, Illinois

Office of the President

May 29, 1952

SPECIAL BULLETIN TO THE FACULTY

RECEPTION FOR BOARD MEMBERS, SENIORS AND THEIR PARENTS

This year the annual reception for the June and August graduates and their parents will also honor the members of the Board of Trustees. Hosts and hostesses for the reception are President and Mrs. Morris and members of the faculty and their wives or husbands. Although formal invitations will come to you through the campus mail, the Social Committee has asked that this explanatory notice attempting to answer questions which are being asked also be sent out.

Reception

Date: Thursday, June 5, 1952

Time: 8 - 10 p.m.

Place: Lawn between Anthony Hall and Parkinson Laboratory,
weather permitting. Anthony Hall in case of rain.

Dress: Formal dress optional. Please do not stay away because it is not convenient for women to wear long dresses or men tuxedos or dark business suits.

It is hoped that department chairmen will encourage members of their staffs and their senior students to attend. The Social Committee is requesting certain people to serve in special capacities, but every faculty member is urged to be present to serve in his special capacity as a member of the host group.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

June 20, 1952

SPECIAL BULLETIN TO THE FACULTY

COKE HOUR

President and Mrs. Morris will greet the summer faculty and students at a "Coke Hour" on the Library lawn Wednesday morning, June 25, from 9:30 to 11:00 a.m. In case of rain, it will be held at the Student Center.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

July 18, 1952

SPECIAL BULLETIN TO THE FACULTY

JULY FACULTY MEETING

The July meeting of the faculty will be held in the University School Auditorium at 2:30 o'clock, Thursday afternoon, July 24. The chief subjects on the agenda of the meeting will be discussion of the proposed Faculty Center, a report on the Internal Budget for 1952-53, and a consideration of the policy for convention travel policy during the new fiscal year.

No tea will be served, but Principal Mees advises us that the Auditorium is sufficiently air-conditioned so that coats and light wraps may be required.

PREPARATION OF NOTICES OF APPOINTMENT

The President's Office is currently at work on the notices of appointment for 1952-53. These will be mailed out during the next few days.

In general, the level of faculty salaries for the new year was established April 1, 1952, so that most of the notices will show the same monthly rate of pay as is now in effect.

Certain individuals who received no increases in April and certain others whose increases were temporarily reduced will, however, receive notices of changes in their monthly rates of pay. Final salary increases for the year 1952-53 conform closely to Plan II-a, approved by the Board of Trustees at its March, 1952, meeting. This plan provided for adjustments suggested by the Consumer Price Index and the prevailing ranges of pay at other state-supported institutions of higher learning in Illinois. There were also adjustments growing out of our usual annual evaluation of the staff.

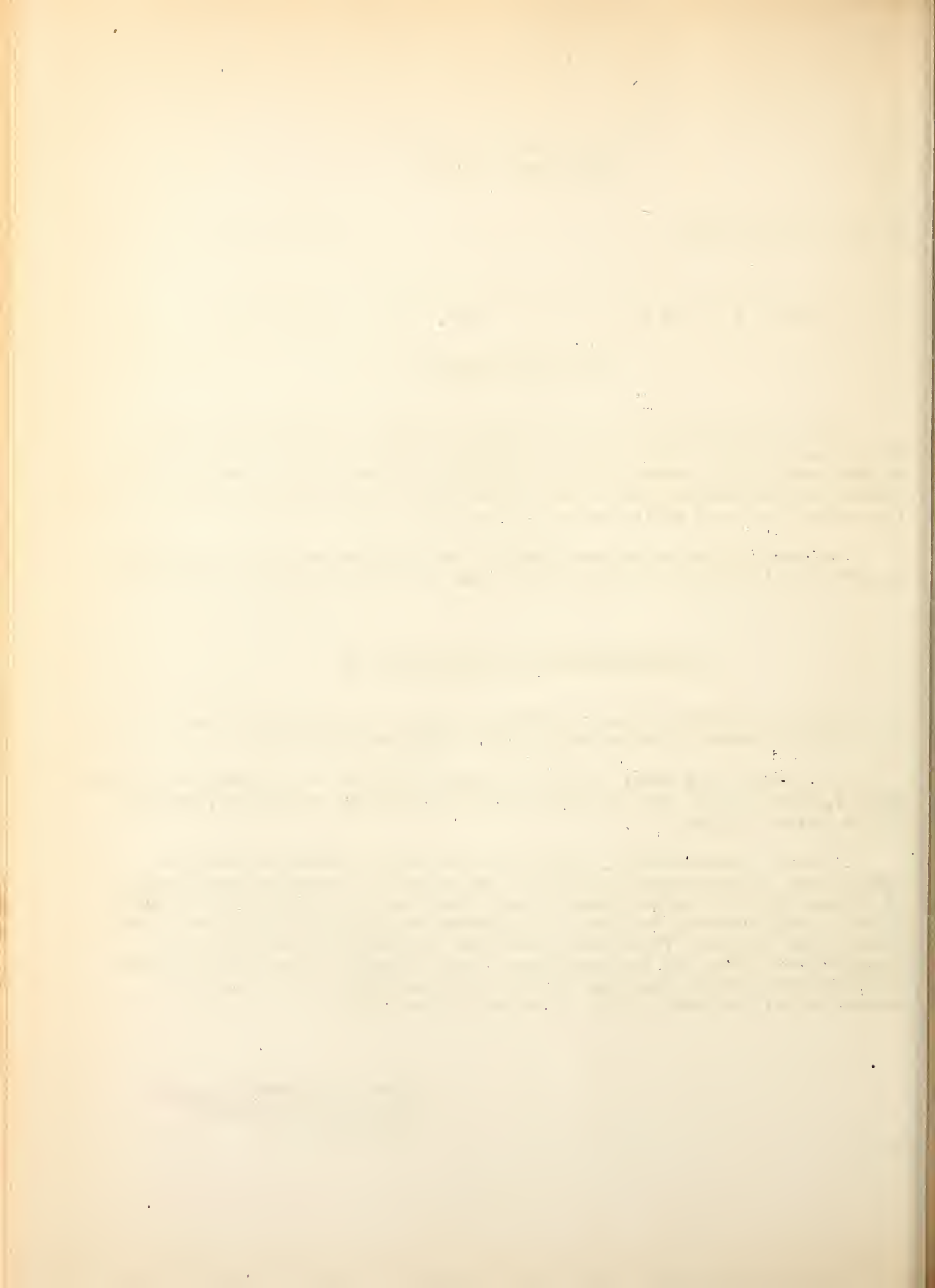
Charles D. Tenney
Administrative Assistant
to the President

CDT:v

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

August 2, 1952

SPECIAL BULLETIN TO THE FACULTY

FINAL EXAMINATION SCHEDULE, SUMMER SESSION 1952

The Registrar's Office has prepared the following schedule and instructions for final examinations for the summer session of 1952:

Thursday, August 7

7:30 classes.	7:30
10:20 classes	10:30
1:10 classes.	1:30

Friday, August 8

8:55 classes.	7:30
11:45 classes	10:30
2:35 classes.	1:30

All examinations will begin at the hours scheduled above and will run for two clock hours, except for classes that meet only one or two hours a week. Examinations for these will begin at the end of the two-hour examinations and will run for one clock hour. This arrangement is necessary to dovetail three, two, and one-hour courses that meet at the same period.

In case more than one class meets in a room, the one meeting three or four days a week should have priority on the room for the final examination. Any instructor without a room for a particular class is requested to check with Norma Melton for assignment, in case a notice of meeting place is not received.

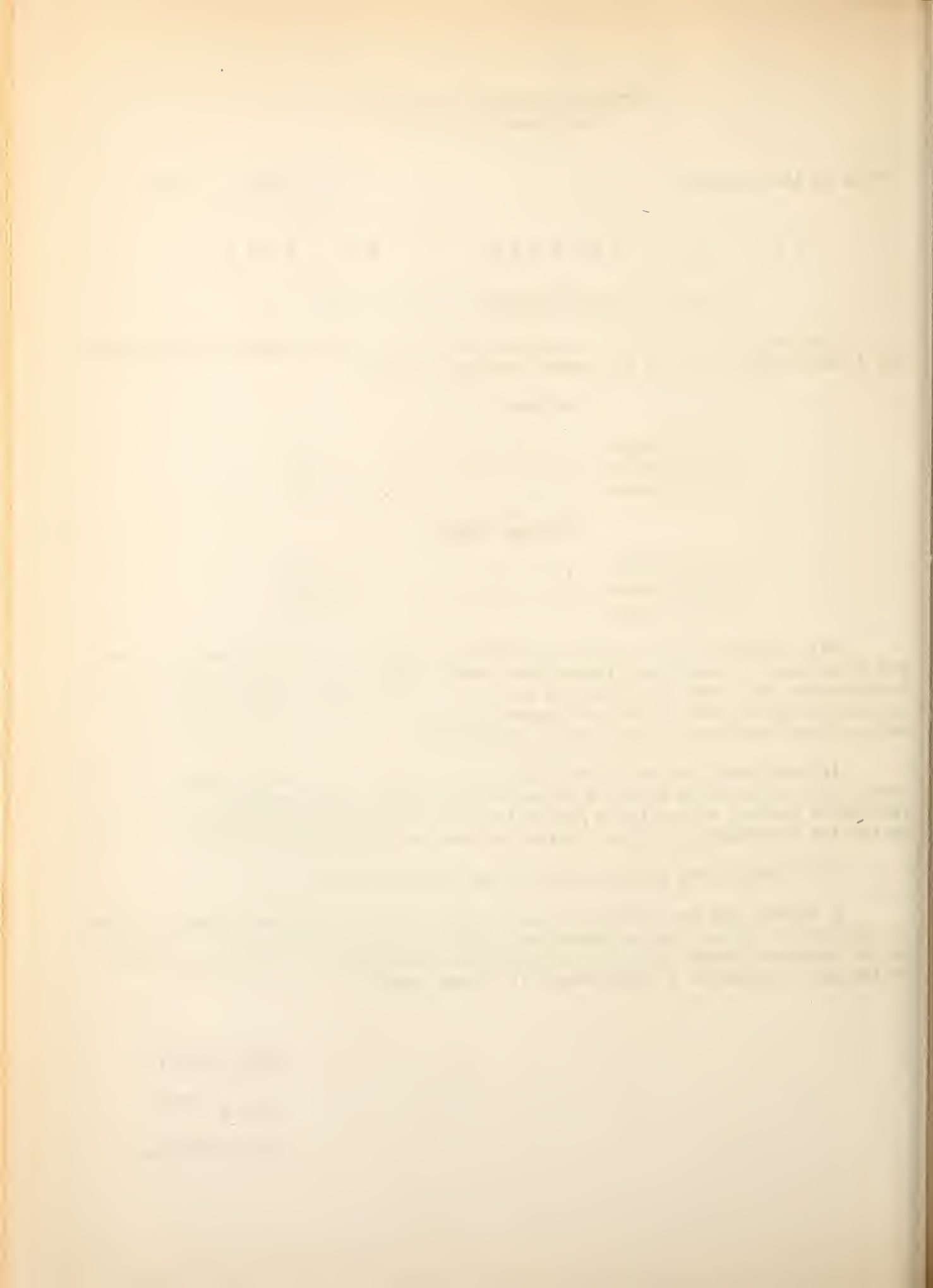
ALL EXAMINATIONS MUST BE GIVEN AT THE TIME SCHEDULED.

A student who for some reason must miss the final examination may not take an examination before the one scheduled for the class. In this case, "W", followed by the tentative grade, should be recorded by the instructor. The final examination may be given at a later date, within one year.

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IN CASE OF RAIN

Professor Orville Alexander, chairman of the Commencement activities, has requested the insertion of the following statement correcting the original instructions for commencement:

"Instructions have been given to the faculty concerning graduation exercises planned for McAndrew Stadium Friday, August 8, at 7:00 p.m. These instructions stated that in case of rain they would be held in Shryock Auditorium. Shryock Auditorium is not available for this purpose, and if we have rain it will be necessary to hold the exercises in the gymnasium of the University School. In case of rain the faculty will assemble in the auditorium of the University School. All other instructions contained in the previous notice should be followed."

TO OUR FOLKLORE SPECIALISTS

The Committee on Research in Folklore of the American Folklore Society annually publishes in the Journal of American Folklore a list of folklore projects newly undertaken or in progress. Listed are books, monographs, special studies, library and museum research, and field collecting. For previously reported projects only specific progress, completion, or discontinuation will be noted. Notices for "Work in Progress: 1952" should be sent to Tristram P. Coffin, Denison University, Granville, Ohio, by October 15.

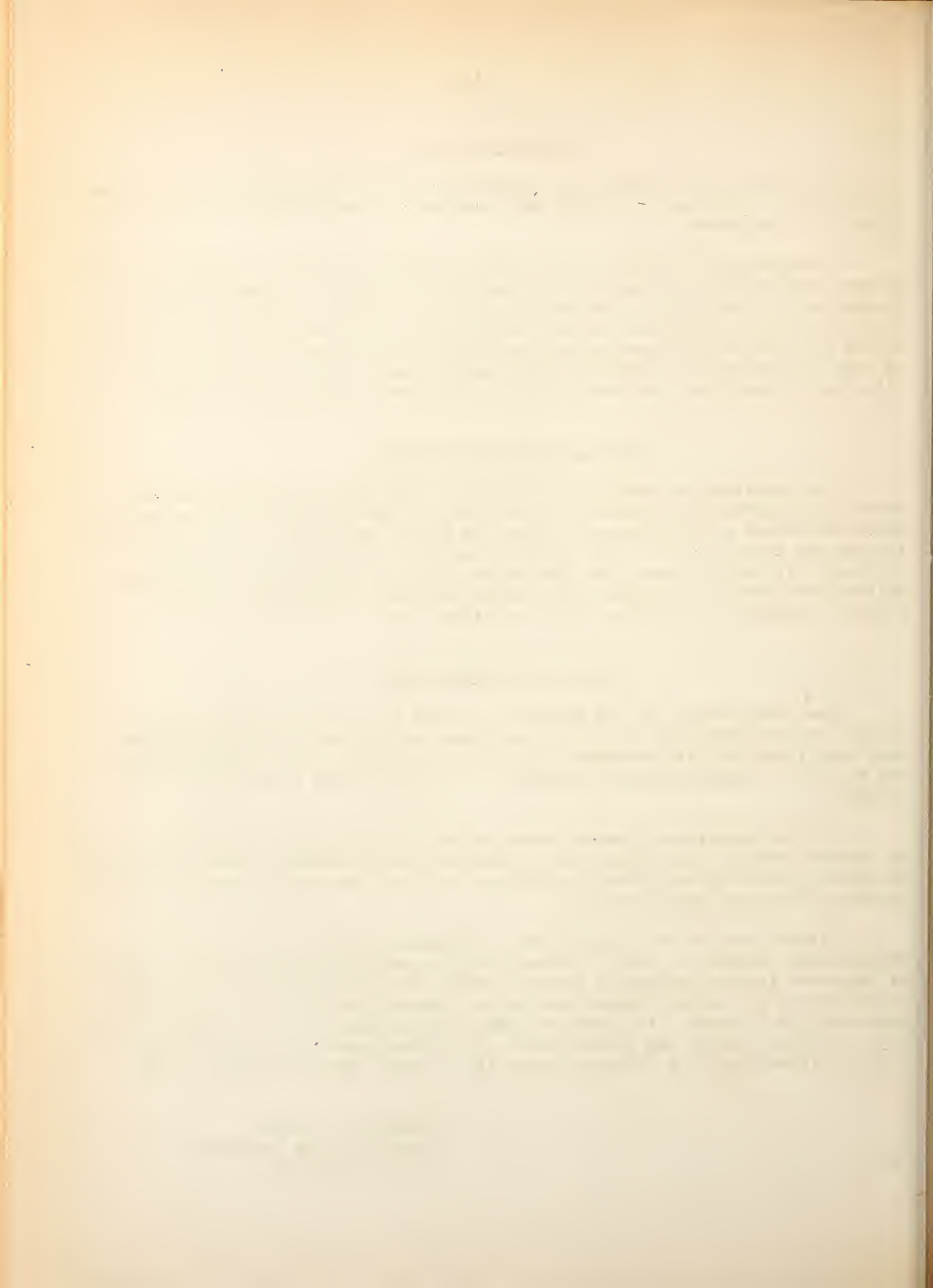
ESSAYS ON THE HUMANITIES

The Warshaw Award in the Humanities offers a cash prize of five hundred dollars for the essay not previously published and not over 5,000 words judged most significant in its treatment of the problems which confront the humanities and which best suggests how the humanities may be made more effective in human affairs.

By the Humanities is meant those studies and those arts specifically devoted to the sympathetic understanding and enhancement of the humane values: literature, philosophy, anthropology, history, religion, and the fine arts - painting, architecture, sculpture, music, theater.

Closing date of the competition is September 1, 1952. Winner will be announced by November 1, 1952. Professional and amateur alike may enter. Terms of the award require permission from the author for publication of the winning manuscript in The Western Humanities Review. Manuscripts should be typed double space on 8½ x 11 paper. The author's name should appear only on a separate title page. Address entries and communications to Warshaw Award, The Utah Humanities Research Foundation, 101 Library, University of Utah, Salt Lake City 1, Utah.

Charles D. Tenney
Administrative Assistant
to the President



502278

SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

August 5, 1952

SPECIAL BULLETIN TO THE FACULTY

NEW PLAN FOR ACADEMIC ADVISEMENT

At a recent meeting of the Board of Trustees, plans for a new program of academic advisement were approved. These changes carry out the provision in the University Statutes which places the responsibility for academic advisement in the hands of the academic deans or their delegated representatives. It is the intention of the new program to reduce the number of students on academic probation by assisting them to find their proper place in the University, to reduce the number of students who drop out of school, and to provide improved academic advisement to students in general.

Under the new program, a small group of advisers in the College of Education and of Liberal Arts and Sciences will care for advising students enrolled in those colleges. Five advisers have been named for the College of Education and three for the College of Liberal Arts and Sciences. In the College of Vocations and Professions, the departmental chairmen will handle advisement.

For each college a chief academic adviser has been named. These chief academic advisers, together with a representative from the Graduate School and a representative from the Office of Student Affairs, will constitute an informal committee to discuss methods of coordinating advisement activities in the various colleges.

The placing of advisement in the hands of a small number of people will require a pre-registration program extending throughout the entire term. Since pre-advisement will not be possible for this fall, it has been decided to deviate from the proposed procedure slightly so that the September registration can be completed in two days. For the fall of 1952, only those students who were advised by departmental chairmen last spring will continue to be advised by them. For the most part, these students will be seniors and second and third term juniors. All other students will be advised by the new advisers designated by the academic deans. Wherever necessary, letters are being sent out by each of the colleges to the students registered therein last spring, informing them of the change in the advisement program and telling them the names of their new advisers.

The University wishes to thank those members of the faculty who have acted as advisers in the past. It is hoped that you will continue to have opportunity to advise students through your classroom contacts, and that you will also be able to work quite closely with the academic advisers in your college.

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THE HISTORY OF THE

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CHARLES THE FIRST

BY

JOHN BURNET

OF THE UNIVERSITY OF OXFORD

IN TWO VOLUMES

LONDON

Printed by J. Streater, at the Sign of the Gun, in St. Dunstons Church-yard, near St. Dunstons Church

1679

THE SECOND VOLUME

OF THE

REIGN OF

CHARLES THE FIRST

BY

JOHN BURNET

OF THE UNIVERSITY OF OXFORD

SC2278

SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

August 14, 1952

SPECIAL BULLETIN TO THE STAFF

ELECTRICAL DISTURBANCE

The electricity from the substation at the Power Plant will be disconnected August 14 to 22, inclusive, to allow for work at the substation.

A temporary connection will be made to provide electricity for the University during this time. Since this temporary service will take only a limited load, it is requested that all offices, laboratories, and shops hold their use of electrical appliances to a minimum from August 15 to 22, inclusive. It is especially necessary that the use of motors of 1/4 H.P. or more be discontinued during this week.

Failure to cut electrical load during this period will result in the blowing of fuses on the temporary service to the C.I.P.S. line, so that the entire University will lack electrical power until a service crew can replace the fuses.

George H. Hand
Chief Executive Assistant

CDT:v

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IN TWO VOLUMES

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Vol. I.

THE HISTORY OF THE
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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

September 15, 1952

SPECIAL BULLETIN TO THE MEMBERS OF THE STAFF

P O L I O

Dr. R. F. Sondag, Public Health Officer of Jackson County, has kindly provided the following statement concerning polio. We should appreciate it if the members of the staff would acquaint their students and other persons concerned with Dr. Sondag's statement.

"One or two cases of polio does not make an epidemic. The seasonal occurrence or expectation of polio is usually anticipated at three per 10,000 population. To date there have been only two cases of polio in Jackson County. One of these cases was the fatality just recorded during the past week-end of a student from this campus. It is the general belief of polio experts today, that most of us have at some time or other been exposed to polio and therefore we are immune to subsequent attacks. It is in this belief that the U. S. Public Health Service and the State of Illinois have removed all restrictions on contacts to a polio patient. The State of Illinois Regulations are as follows: CONTROL OF CONTACTS - 'No restrictions. It is recommended that individuals in direct contact to a case be kept under medical observation for two weeks from date of last exposure. Voluntary limitation of physical activities to reduce severity of disease if it should develop is also recommended.'

"Anyone, then, who may have been exposed to a case of polio should be ever watchful for signs of polio. These include: headache, fever, sore throat, upset stomach, tenderness and stiffness of neck and back.

"If you should develop any of the above signs which might be suggestive of polio, it would be best to call your doctor at once and pending his arrival go to bed away from others or any member of your family.

"Since the incidence of polio is very low in Jackson County, there is no reason for undue alarm or fear of contracting polio at this time."

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

September 19, 1952

SPECIAL BULLETIN TO THE FACULTY

President's Convocation for New Students

The Office of Student Affairs has requested that the following announcement be read in all undergraduate classes on September 22 and 23, 1952:

"All new students (freshmen and transfer students) are requested to attend the President's Convocation for New Students in the Men's Gymnasium at ten o'clock on Thursday morning, September 25, 1952.

"100 and 200 courses will not meet during this hour. 300, 400, and graduate courses will be expected to meet as scheduled, but to excuse for attendance at the Convocation any new students registered in them."

Open House for New Students

President and Mrs. D. W. Morris will hold an open house for new students at the President's house on Thompson Avenue from three to five o'clock, Thursday afternoon, September 25. All new students are cordially invited to attend, and we should appreciate it if faculty members would call the attention of their students to this event.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

October 3, 1952

SPECIAL BULLETIN TO THE FACULTY

SPECIAL FACULTY MEETING ON FACULTY CENTER

As indicated by President Morris at the regular October faculty meeting, there will be a special meeting of the faculty Tuesday afternoon, October 7, at four o'clock in Shryock Auditorium for the purpose of discussing the proposed Faculty Center. The Faculty Lounge Committee, consisting of Mrs. Mary Louise Barnes, Chairman, Mrs. Mae T. Smith, and Mr. W. L. Randle, has turned in the following report for consideration by the University faculty:

Any plan of financing and operation will need to meet the approval of the majority of both the Faculty and the University Board.

The University Board considered a preliminary report of this committee and moved to authorize an expenditure up to \$5,000 for furnishing and alterations on the property at 909 South University, contingent upon the Faculty's organizing and assuming responsibility for the management and operation of the center. The Board moved further that the Faculty submit a complete plan of operation and management, proposed remodeling and furnishing to the Board. At this same meeting the Board agreed to assume the cost of the office of the Faculty Secretary, who was to be located in this property.

Estimated Costs

Cost of remodeling (including the enclosing of downstairs porch and extension of heat to it and to the upstairs porch, and repair of basement ceiling and walls. \$1,000

Furnishing Costs

Rugs, draperies, and furniture for a general lounge, a ladies lounge, dining or coffee room with adjoining porch, kitchen, conference rooms, and a recreation room. \$3,458 \$4,458

Operation Costs (annual)

Labor-one janitress @ \$125 a month for 11 months \$1,375
Redecoration of interior, small repairs, services such as telephone, newspapers, magazines, and other incidentals \$2,050

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Proposed plan of operation

That the Faculty Center be governed by a Committee or board of nine members selected as follows:

Three elected members from the faculty women, three from the faculty men, and three from non-teaching faculty and full-time office staff.

The terms of these to be staggered as follows: The person receiving the highest number of votes in each category to serve a three-year term; second highest, two years; and the other, one year.

Each year a new member to be elected from each of the three categories.

When the nine-member Board is elected, they shall elect from their number a Chairman, Vice-Chairman, Secretary, and Treasurer. These officers to hold office for one year.

The functions of this committee or board would be to set up the policies for the use of the Faculty Center, appoint the committees necessary for its inception and operation, to employ and discharge labor, collect fees from the faculty, etc.

Financial Costs

1. Estimated Income.

An estimate of the annual profit from sale of coffee, soft drinks and snacks. \$750.00

2. Fees.

The remainder of the operating costs would be assumed by the faculty:

Plan A - Each member of the faculty and full-time office staff to pay (at rate of \$1.00 per term) \$3.00 annually.

Plan B - On a club membership basis.

For example - assuming 50% (or 200 persons) of the faculty and full-time office staff would participate, the annual operating cost of \$2,050 less \$750 anticipated income, or \$1200, would necessitate that the dues be assessed at \$6.00 a year. If 150 members were secured, \$8.00 a year. With 100 members, \$12.00 a year.

The Committee would much prefer that the Center be open to all and not on a membership or club fee basis.

Since the Faculty Secretary is there, anyone would have access to that office. Since conference rooms are planned, all should be free to use those.

The practicability of using the same house for an organized club and yet of having it available for general faculty use is questionable.



The Committee realizes the difficulty in operating such a lounge without a fixed income. If Plan A were adopted, the \$3.00 annual fee would legally and necessarily be on a voluntary basis.

We wish to recommend:

- (a) That the University Board supply heat, water, and electricity.
- (b) That they assume the cost of repair and decoration of the exterior and plumbing and electrical repairs as needed from time to time.

We recommend that this report, as it may be amended by the faculty, be presented at the next meeting of the University Board, for their consideration.

/s/ Mary Louise Barnes, Chairman
W. L. Randle
Mae T. Smith

SPECIAL ASSEMBLIES

The Student Council and the 1952 Homecoming Committee have arranged for two convocations in Shryock Auditorium as follows:

Thursday morning, October 16, at 9:00 o'clock

Thursday morning, October 30, at 11:00 o'clock

Classes will be dismissed at these hours and all students are urged to attend the programs. We shall appreciate it if faculty members will announce these assemblies to their classes.

MEMBERSHIP IN THE IEA AND THE NEA

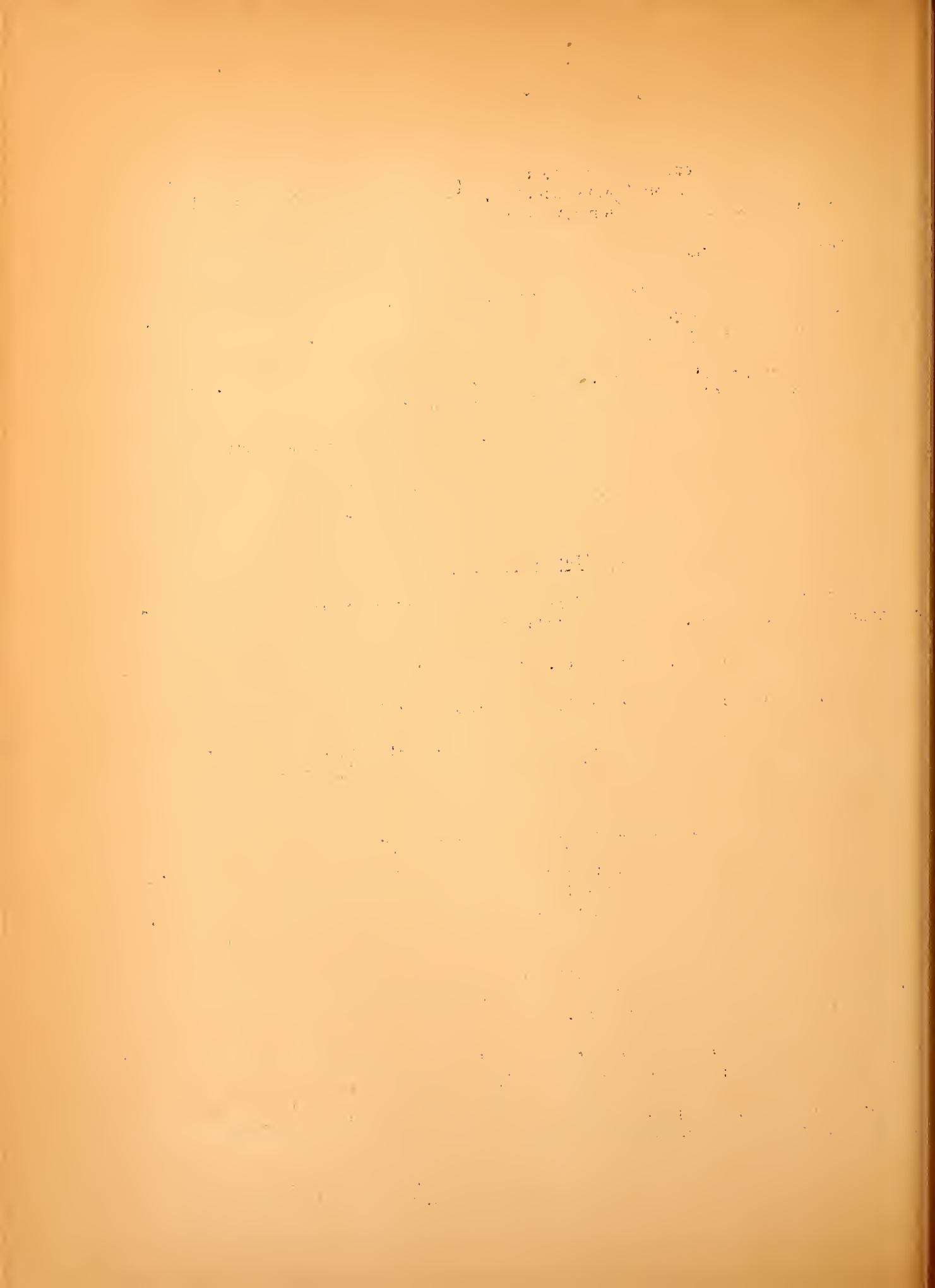
We have been requested to announce that faculty members who wish to join the Illinois Education Association or the National Education Association may enroll through the Business Office at any time before the close of the day on Thursday, October 23.

Since the IEA and the NEA represent the entire teaching profession both on a state-wide and a nation-wide basis, it is our hope that they will support Southern's program and that we can support theirs.

The annual meeting of the Southern Division of the Illinois Educational Association will be held on Southern's campus, Friday, October 24.

Day-time on-campus classes will be excused for this meeting, and both students and faculty members are invited to attend.

Charles D. Tenney
Administrative Assistant
to the President



502277

SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

October 8, 1952

SPECIAL BULLETIN TO THE FACULTY

LEADERSHIP CONFERENCE

The Leadership Conference Committee, the Student Council, and the Office of Student Affairs have requested that the following announcement be read in all classes Thursday and Friday, October 9 and 10, 1952:

"All students are invited to attend the Leadership Conference being held on campus Friday and Saturday, October 10 and 11. A mixer will be held at the University School at 1:30 p.m. on Friday, October 10. All students are urged to attend the kick-off meeting at 3:00 o'clock Friday, with the featured speaker being Dean Robert Chaffer of Indiana University. There will be a picnic Friday at 6:30 p.m. (meet at the Student Center, 50¢ charge) and a luncheon Saturday noon at Anthony Hall (\$1.00 charge)."

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

October 13, 1952

SPECIAL BULLETIN TO THE FACULTY

We regret that the University and the community has lost a beloved member in the death of Mrs. Julia Neely.

The body will lie in state at the Huffman Funeral Home
after 2 p.m. Tuesday.

7:00 a.m. Wednesday, Requiem Holy Communion Services at
St. Andrews Episcopal Church, at which
anyone who wants to may attend.

2:00 p.m. Wednesday, Funeral Services, followed by burial at
the Oakland Cemetery.

The family has requested that no flowers be sent, but contributions may be made to the church for a memorial for Mrs. Neely.

The English Department will close in time for the two o'clock services and will not meet two and three o'clock classes.

George H. Hand
Chief Executive Assistant

GHH:v

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SOUTHERN ILLINOIS UNIVERSITY
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Office of the President

October 15, 1952

SPECIAL BULLETIN TO THE FACULTY

MEETING OF THE SOUTHERN ILLINOIS HISTORICAL SOCIETY

Mr. Norman Caldwell, President of the Southern Illinois Historical Society, has requested that the following announcement be made:

"The fall meeting of the Southern Illinois Historical Society will be held here on the campus on Saturday, October 25. There will be an all-day session in the Little Theatre, University School, with luncheon at the Cafeteria at 12:15. The main paper will be delivered by Professor J. T. Dorris of East Kentucky State College on General Michael K. Lawler and the Lawler Papers under the title 'Michael Kelly Lawler, Irish-American Soldier - Hero'. General Lawler is one of Southern Illinois' most noted soldiers. There will also be a display of Mexican War papers and relics in the Tilton Library.

"We cordially invite faculty and students to the meeting. Reservations for the luncheon should be made with Mr. W. S. Burkhart, Secretary of the Southern Illinois Historical Society, Marion, Illinois, not later than October 24. Persons willing to display Mexican War relics or artifacts should bring them to Tilton Library by noon on Saturday, October 25, so that they can be put into the display to be opened in the afternoon. All items should be tagged to designate ownership."

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

October 24, 1952

SPECIAL BULLETIN TO THE FACULTY

SPECIAL MEETING

It has been requested by the Future Teachers of America and Pi Lambda that the following announcement be read in all classes Monday, October 27, or Tuesday, October 28:

"The Future Teachers of America and Pi Lambda are jointly sponsoring a meeting of timely interest concerning (1) 'The Work of the League of Women Voters in an Election Year' - Mrs. Stanley Harriss; and (2) 'Proposed Amendments to the Illinois Constitution' - Mrs. L. J. Bischof. This meeting will be held Tuesday, October 28, at 7:30 o'clock in the Little Theatre of the Old Science building. All students and faculty members are cordially invited to attend."

Charles D. Tenney
Administrative Assistant
to the President

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Volume 100, Part 1

January 2000

THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 4, 1952

SPECIAL BULLETIN TO THE FACULTY

November Faculty Meeting

The November meeting of the University Faculty will be held in the University School Auditorium on Thursday afternoon, November 6, at three o'clock.

The Art Department will be hosts at the tea with which the meeting begins.

Faculty Flower Fund

Mr. Elbert Fulkerson, Secretary of the Faculty, has asked us to call the attention of the Faculty to the following matter:

"Some time ago the faculty voted to assess each of its members one per cent of one month's salary to provide a fund for sending flowers in the name of the faculty to bereaved faculty families. Since this fund now needs replenishment, each member of the faculty is asked to pay to the Bursar's Office after November 5 his assessment for the current year."

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 5, 1952

SPECIAL BULLETIN TO THE FACULTY

ARMISTICE DAY PARADE

All faculty members and students are urged to participate in the annual Armistice Day observance, which will be held in McAndrew Stadium Tuesday morning, November 11th. The Air Force R.O.T.C., the University band, and the Veterans organizations of Carbondale are cooperating in a parade which will begin downtown about ten-thirty o'clock, and end in the Stadium. Promptly at eleven o'clock a moment of silence will be observed, and there will be a brief ceremony.

In order to make it possible for the students in the Air Force R.O.T.C. to participate in the parade and to permit others to take part in the eleven o'clock ceremony at the Stadium, a short schedule of classes will be in effect Tuesday morning as follows:

8 o'clock classes - 8:00 to 8:25
9 o'clock classes - 8:30 to 8:55
10 o'clock classes - 9:00 to 9:25
11 o'clock classes - 9:30 to 9:55

The regular class schedule will prevail during the afternoon, since Armistice Day is not one of the University holidays selected by the students as an all-school holiday.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

November 10, 1952

SPECIAL BULLETIN TO THE FACULTY

ARMISTICE DAY PROGRAM

The following outline of the Armistice Day program announced in the Special Bulletin of November 5, 1952, has been presented by Lt. Col. Oliver K. Halderson, Professor of Air Science and Tactics:

"There will be a parade from downtown Carbondale to the stadium on Armistice Day. Air Force R.O.T.C. Corps of cadets plus a color guard composed of members of the Carbondale Chapter of the Veterans of Foreign Wars and American Legion led by the Southern Illinois University marching band will participate in the parade.

"The parade will step off promptly at ten-thirty from the corner of Jackson and Poplar Streets. It will proceed south on Poplar to Main Street, east on Main Street to Illinois Avenue, south on Illinois Avenue to Harwood Avenue and west on Harwood to the stadium.

"When the cadets and color guard have formed upon the football field, they will face east and observe one minute of silence. During the period of silence, taps will be sounded.

"Following the moment of silence, the troops will face to the west. A guest speaker, Lt. Col. Paul C. McCandless will give a ten minute address. Lt. Col. McCandless is the Wing Chaplain, Scott Air Force Base, Illinois. The address by Col. McCandless will conclude the program.

"Faculty members, students and guests are encouraged to participate in the celebration and hear the address. They are requested to sit in the west stands. The speaker's rostrum and microphone will be located on the 50-yard line directly in front of the west stands."

LEONARDO DA VINCI FESTIVAL

The 500th anniversary of the birth of Leonardo da Vinci is, as you probably know, being celebrated here at Southern Illinois University during the coming week. The University is hoping that a large number of faculty members and other persons will wish to attend the meetings and see the exhibits in connection with this Festival.

Please note that classes will be dismissed for the assembly Thursday morning, November 13, at ten o'clock, so that all students and faculty members can attend.

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G. K. Plochmann, chairman of the committee planning the Festival, has provided the following summary of activities and events:

"1. There will be lectures and music for three days, November 12, 13, and 14. These lectures will be addressed to the general public, and will be delivered by members of the Southern Illinois University Faculty from nearly a dozen departments. Some special lectures will be given by three distinguished visitors to our campus, Dr. A. Didier Graeffe, a writer, teacher (at the University of Florida), and humanist, Mr. Harry J. Hahn, an expert in the authentication of the paintings of da Vinci and one-time owner of the highly controversial Hahn version of the famous La Belle Ferronniere, and Dr. H. S. M. Coxeter, mathematician, a Fellow of the Royal Canadian Society, who will speak both to the Festival audience and also to a group under the auspices of the Department of Mathematics. The music will be performed by members of the faculty and student body, and will be played at the time of the three evening lectures by visiting speakers.

"2. There will be a special assembly for the students, at which Mr. John Bremer, formerly a graduate student here, will speak. This will be Thursday morning, November 13.

"3. Saturday, November 15, will be High School Day, and the Festival Committee has encouraged teachers in the area to bring their students to see the exhibits. Two talk-demonstrations will be given Saturday morning, beginning at ten o'clock, especially for the interest of persons of high school age. Posters to publicize this have been sent to forty schools, but promotional help from other instructors connected with Southern Illinois communities is solicited.

"4. The chief exhibits will be in Allyn building from November 12 through 25. These will consist of prints of nearly all Leonardo's paintings, including La Belle Ferronniere, scale models of over a dozen of Leonardo's chief inventions, one of them being an especially beautiful and elaborate water pump built on this campus, a skeleton arranged to show da Vinci's great discoveries in anatomy, costume figures, and a LIFE exhibit to show life in Florence and Venice, and so forth.

"All lectures and exhibits are free, and everyone is welcome. Two brochures on da Vinci will be distributed free at the exhibit.

"5. In addition, several traveling exhibits, consisting of sets of large placards illustrating the life and works of da Vinci are about to be sent around to the high schools of Southern Illinois. This is a separate exhibit, and of course far smaller than the one which will occupy two floors of Allyn building; but with it we hope to reach and interest the maximum number of young students. For a few days, a set of these placards will be on view in Old Main, opposite the Government Office, and another set at the Training School. The larger high schools have been circularized about these exhibits, and thus far about 95 per cent of those replying have indicated that they are eager to display the materials. But instructors who know of other institutions in the area that might be interested would be doing a favor if they were to let Miss Esther Bennett, University Museum, telephone 309, know of any such places so that final scheduling can be arranged soon. For some of the nearby schools, we have secured the services of student speakers to introduce the materials."

Charles D. Tenney
Administrative Assistant
to the President



SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 22, 1952

SPECIAL BULLETIN TO THE FACULTY

CLASSES ON DECEMBER 1

This is to be sure that all faculty members know that our new pre-registration system makes it possible to start University classes for the winter quarter at the beginning of the quarter, namely, on Monday, December 1. Consideration should be given, however, to all new students and those making program changes on that day.

Charles D. Tenney
Administrative Assistant
to the President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

December 20, 1952

SPECIAL BULLETIN TO ALL OFFICES AND DEPARTMENTS

Vacation Office Hours

In accordance with our customary policy, all offices will remain open during the vacation period except on Christmas Day and New Year's Day.

Those working in the various offices, however, may be released from their duties for all or part of the vacation period on the following bases: first, to make up for accumulated overtime; secondly, as a part of their vacation time during the current fiscal year; thirdly (for fairly long periods), on a leave without pay basis.

Those offices whose staff members take advantage of these provisions should attempt to retain at least a skeleton staff during regular office hours.

George H. Hand

Charles D. Tenney

CDT:v

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

January 6, 1953

SPECIAL BULLETIN TO THE FACULTY

January Faculty Meeting

The January meeting of the University Faculty will be held in the University School Auditorium on Thursday afternoon, January 8, at three o'clock. Presumably the faculty will wish to consider the reports of the Advisory Committee on Standards for Merit Increases and Promotions and of the Pay Plan Committee. It is suggested that faculty members bring to the meeting their copies of the December 9, 1952, and January 5, 1953, General Bulletins to the Faculty, which contain these reports.

Also on the agenda is action on the semester-versus-quarter-system issue.

Charles D. Tenney

Vice President and Provost

CDT:cb

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

January 21, 1953

SPECIAL BULLETIN TO THE FACULTY

MARCH OF DIMES DRIVE

The Office of Student Affairs has requested that the following announcement be read to all classes on Monday, January 26.

"Alpha Phi Omega, Service Fraternity, will sponsor the 'Line of Dimes' for the 'March of Dimes Drive' beginning at nine-fifty o'clock on Tuesday, January 27, 1953.

"Students and faculty members may place their dimes on the boards which will extend from the main entrance of the University to the steps of Old Main."

SPECIAL ASSEMBLIES

The Student Council and the Office of Student Affairs have arranged for two convocations in Shryock Auditorium as follows:

Monday, February 2, 1953, at ten o'clock. This assembly is on behalf of the Theta Xi Variety Show.

Tuesday, February 10, 1953, at nine o'clock. This convocation will be the "kick-off" for the second Careers Conference and will feature an address by Mr. Ernest H. Reed, Educational and Personnel Director, International Harvester Company of Chicago.

Classes will be dismissed at these hours and all students are urged to attend the programs. We shall appreciate it if faculty members will announce these assemblies to their classes.

Charles D. Tenney
Vice President and Provost

CDT/v

-2278

SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

February 4, 1953

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

February Faculty Meeting

The February meeting of the University Faculty will be held in the University School Auditorium on Thursday afternoon, February 5, at three o'clock. Items on the agenda will include information on pay checks, the pay plan of the University of Illinois, and the report of the Advisory Committee on Standards for Merit Increases and Promotions.

The Economics Department will be hosts at the tea with which the meeting begins.

Charles D. Tenney
Vice President

vs

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CONTINUATION OF SESSION



SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

February 9, 1953

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

CAREER CONFERENCE

The Office of Student Affairs has requested that the following notice be called to the attention of the students:

"All students are urged to attend the most important all-school conference of the year, the Career Conference, which is to be held tomorrow and Wednesday, February 10 and 11, at Southern Illinois University. Many outstanding men and women who will talk on their respective careers, will be featured as the main speakers at the meetings. Special sessions concerning more than 60 vocations will be represented for students who are undecided about a career, students who desire more information about their chosen field, and those students seeking jobs.

"A general assembly will be held on Tuesday, February 10, in the Auditorium where programs will be distributed with a detailed schedule for all sessions. Students are to be excused from regular classes if they attend the meetings of the Career Conference. Cards may be secured at the end of each session, and these cards must be presented to the instructors of the classes missed. Check the Egyptian for further information about Career's Day."

Charles D. Tenney
Vice President

CDT/v

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

February 14, 1953

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

SPECIAL ASSEMBLIES

The Student Council and the Office of Student Affairs have arranged for two convocations in Shryock Auditorium during February as follows:

Tuesday, February 17, 1953, at eleven o'clock. This assembly is in connection with Brotherhood Week.

Thursday, February 26, 1953, at eleven o'clock. Mr. Sydnev R. Montague, who was formerly a Royal Canadian Mounted Policeman, a rancher in Western Canada, and an engineer with Canadian Vickers, Ltd., will speak.

Mr. Montague is a nationally famous lecturer and has appeared before the Egyptian Dinner Club in Carbondale this season. Faculty members and students are invited to hear Mr. Montague's address.

DEPARTMENTAL REPORTS

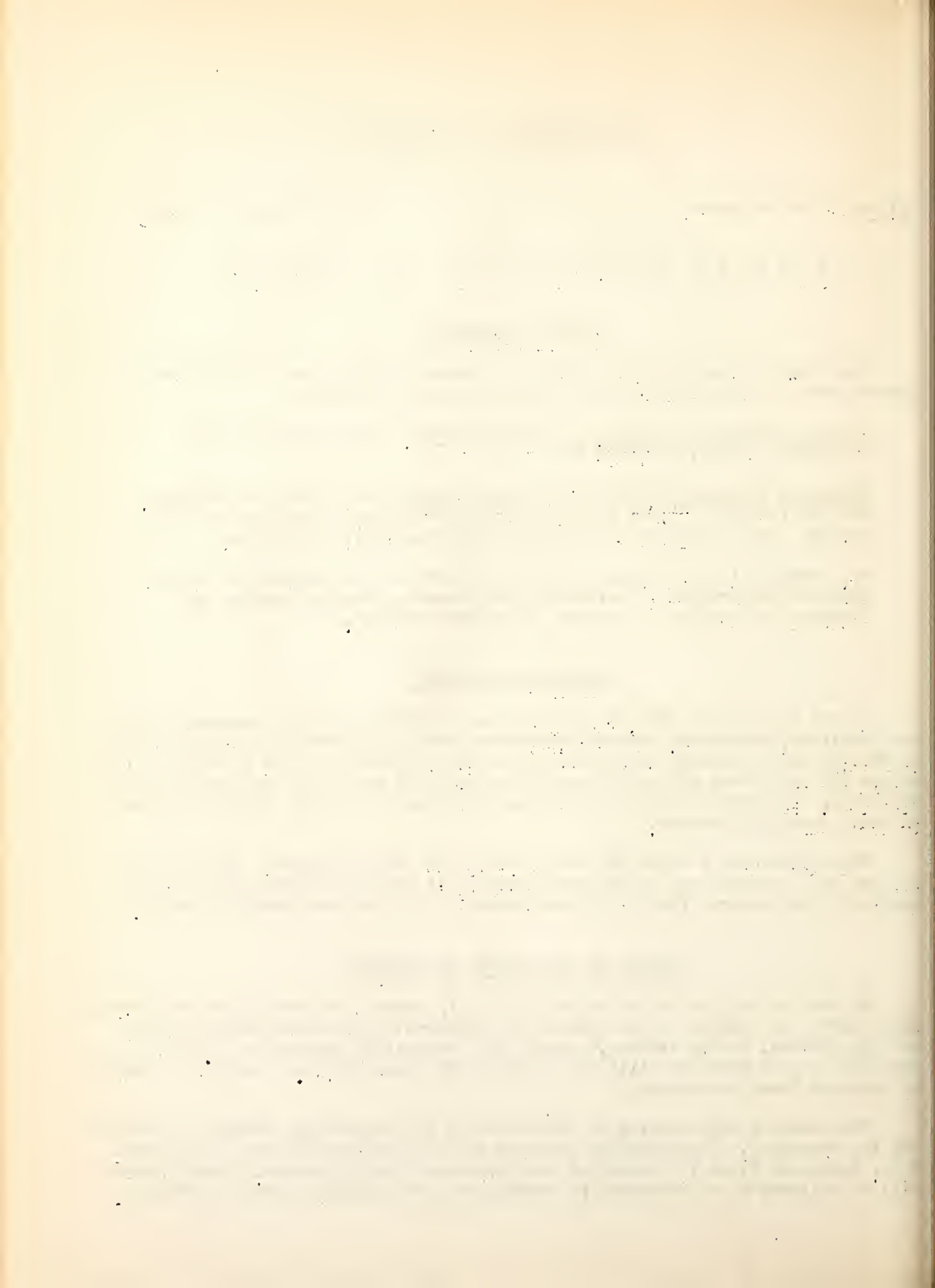
At the November 6, 1952, faculty meeting, President Morris requested department chairmen, directors, and administrative heads of University divisions to put in writing their thinking about what they would recommend or need in order to help attain the objectives of the University and of their respective departments or divisions. He stated that it was his hope that such statements would be prepared by early January or sooner.

Only about half a dozen of these reports have been received. Since we are already well into the new legislative session, it would be helpful to President Morris to have reports from other departments at the earliest possible moment.

MEETING OF THE CHAMBER OF COMMERCE

We wish to call to the attention of faculty members the meeting of the Carbondale Chamber of Commerce to be held at the Southern Illinois University Canteen at 6:30 o'clock, Friday evening, February 20. Reservation tickets at \$1.75 are available at the Southern Illinois University Business Office, as well as a number of downtown banks and stores.

The theme of this meeting is the impact of our educational system on business and the community. The principal speakers will be President Morris, and Messrs. N. A. Rosan and Clyde V. Winkler of the Carbondale Public Schools. Their remarks will be followed by a forum-type of discussion with questions from the audience.



FINAL EXAMINATION SCHEDULE

Winter Quarter, 1952-53

The Registrar's Office has prepared the following schedule and instructions for final examinations for the winter quarter, 1952-53:

Monday, March 2

English 102 4:00

Tuesday, March 3

8 o'clock classes	8:00
Government 101 and 231.	11:00
1 o'clock classes	1:30
Freshman P. E. for Women and AS&T 102	4:00

Wednesday, March 4

9 o'clock classes8:00
History 102 and 202	11:00
2 o'clock classes	1:30
AS&T 202	4:00

Thursday, March 5

10 o'clock classes8:00
Physics 107	11:00
3 o'clock classes1:30

Friday, March 6

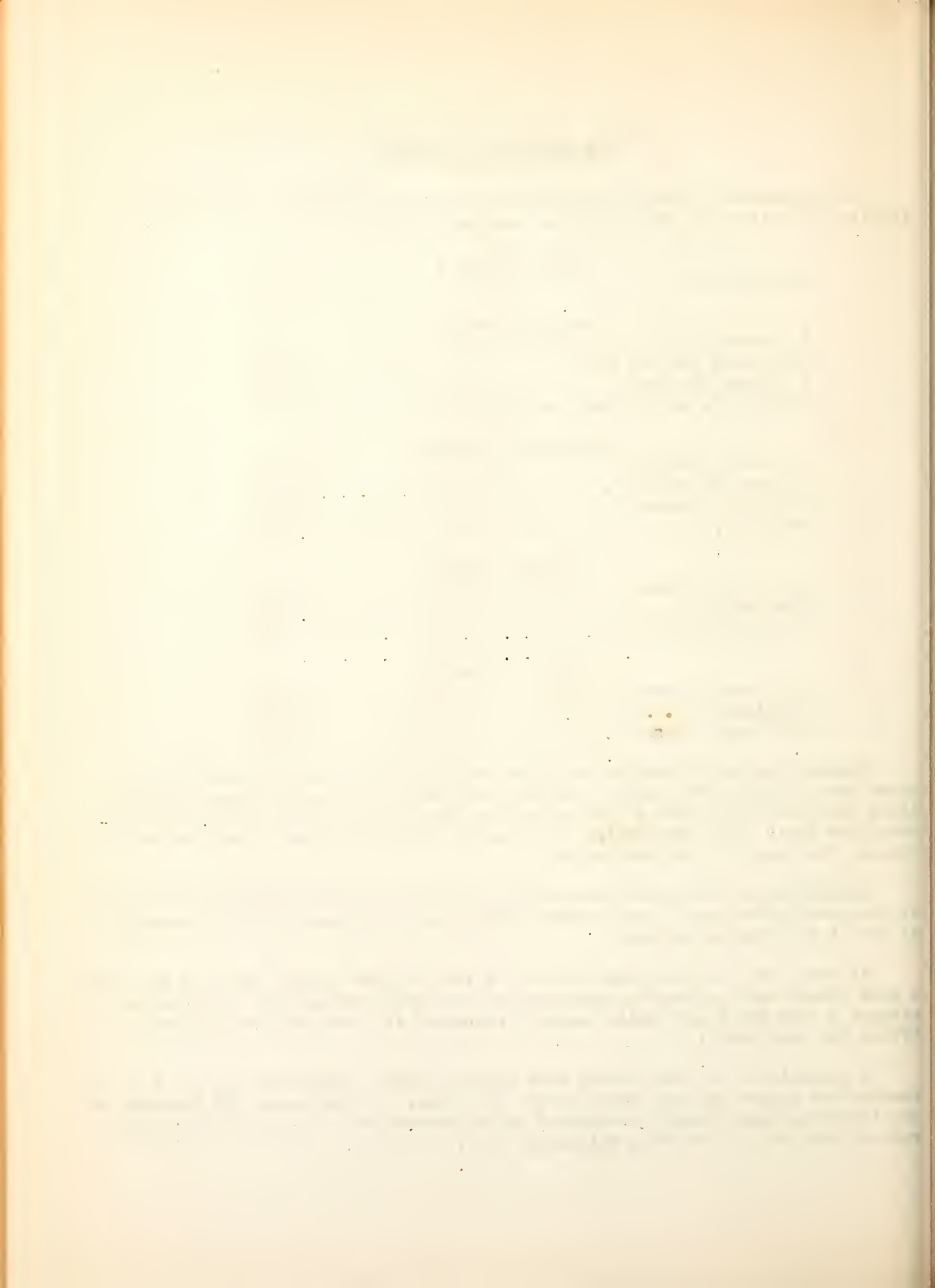
11 o'clock classes.8:00
Sociology 101	11:00
12 o'clock classes1:30

Examinations will begin at the hours scheduled above and will run for two clock hours, except for classes that meet only one or two hours a week. Examinations for those will begin at the end of the two-hour examinations and will run for one clock hour. This arrangement is necessary to dovetail three, two, and one-hour classes that meet at the same period.

Examinations in evening classes will be held at the last meeting of the class in the examination week. Four o'clock classes may be arranged by the instructor at one of the regular periods.

In case more than one class meets in a room the one meeting three or four days a week should have priority on the room for the final examination. Any instructor without a room for a particular class is requested to check with the Registrar's Office for assignment.

A student who for some reason must miss the final examination may not take an examination before the one scheduled for the class. In this case, "W" followed by the tentative grade should be recorded by the instructor. The final examination may be given at a later date, within one year.



PROFESSOR EINSTEIN ON GENERAL EDUCATION

According to a recent article in the New York Times, Professor Albert Einstein opposes premature specialization for the college student. At an interview in his office at the Institute for Advanced Study, he emphasized the importance of training in independent critical thinking as follows:

"It is not enough to teach man a specialty. Through it he may become a kind of useful machine, but not a harmoniously developed personality. It is essential that the student acquire an understanding of and a lively feeling for values. He must acquire a vivid sense of the beautiful and of the morally good.

"Otherwise he -- with his specialized knowledge -- more closely resembles a well-trained dog than a harmoniously developed person. He must learn to understand the motives of human beings, their illusions and their sufferings in order to acquire a proper relationship to individual fellow men and to the community.

"These precious things are conveyed to the younger generation through personal contact with those who teach, not -- or at least not in the main -- through textbooks. It is this that primarily constitutes and preserves culture. This is what I have in mind when I recommend the 'humanities' as important, not just dry specialized knowledge in the fields of history and philosophy.

"Overemphasis on the competitive system and premature specialization on the ground of immediate usefulness kill the spirit on which all cultural life depends, specialized knowledge included.

"It is also vital to a valuable education that independent critical thinking be developed in the young human being, a development that is greatly jeopardized by overburdening with too much and too varied subjects (point system). Overburdening leads to superficiality. Teaching should be such that what is offered is perceived as a valuable gift, and not as a hard duty."

Charles D. Tenney
Vice President



SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

February 16, 1953

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

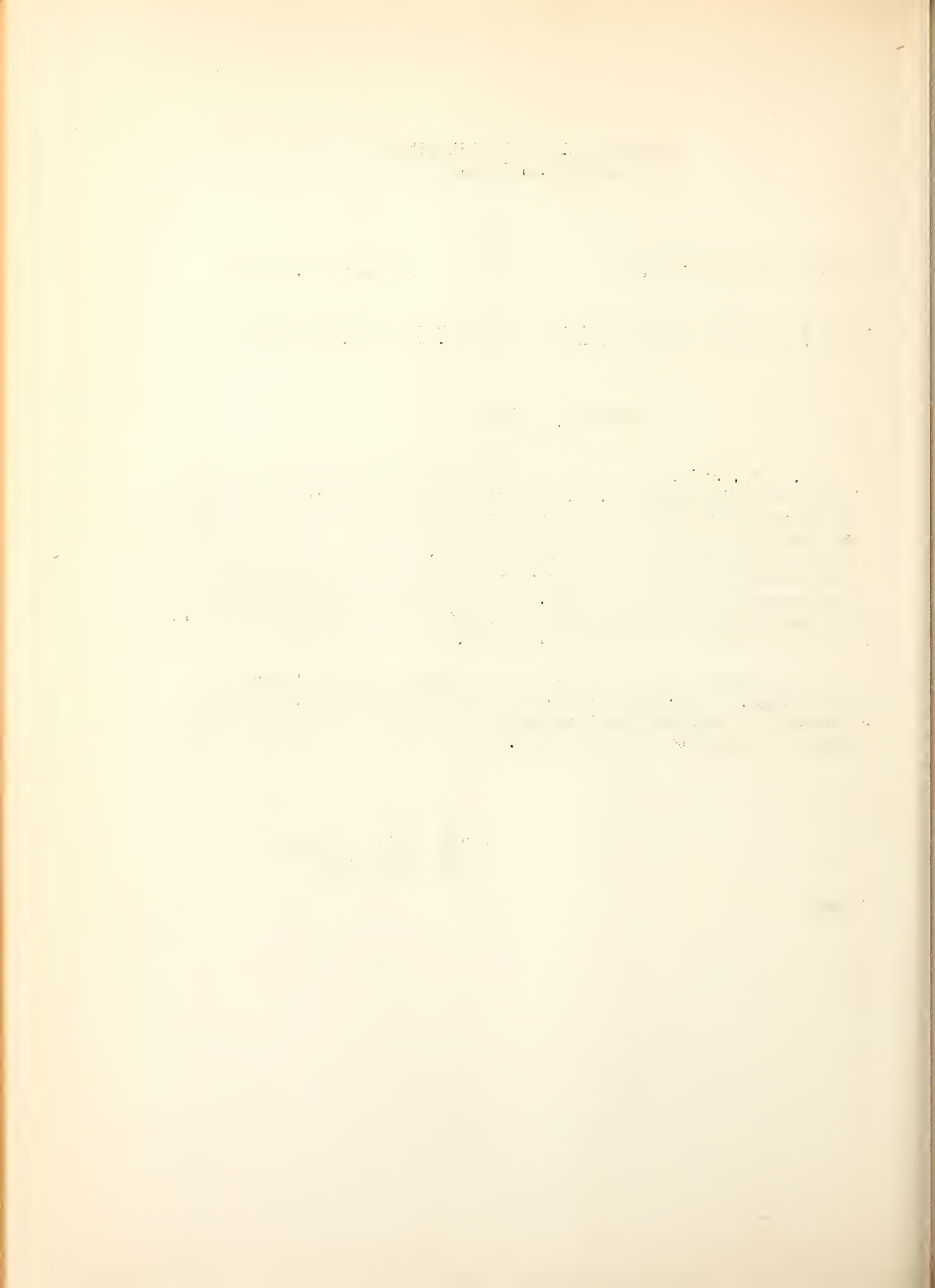
LECTURE ON INDIA

Dr. P. T. Raju, visiting professor of philosophy at the University of Illinois this year, is presenting a talk entitled "Renaissance in Modern India" at the Studio Theater, University School, on Thursday evening, February 19, at seven-thirty o'clock. Professor Raju has his Doctor's degree from Calcutta University and is University Professor of Philosophy and Dean of the Faculty of Arts at the University of Rajputana in India. He has been a frequent visitor to this country, having taught not only at the University of Illinois but also at the University of California.

All members of the staff are cordially invited to attend this lecture. It is possible that certain faculty members whose classes are concerned with international affairs will wish to recommend this lecture to their students.

Charles D. Tenney
Vice President

CDT/v



SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

March 16, 1953

SPECIAL BULLETIN TO THE FACULTY

MARCH FACULTY MEETING

The March meeting of the University faculty will be held in the University School Auditorium on Thursday afternoon, March 19, at three o'clock. The chief item on the agenda will be a continuation of the discussion of the report of the Advisory Committee on Standards for Merit Increases and Promotions. If any of the recommendations of the committee are to be put into effect for the review of staff for next year they must be approved by the faculty and the administration almost immediately.

The Home Economics Department will be hosts at the tea with which the meeting begins.

TEA FOR PROFESSOR AND MRS. BRIGGS

We have received the following note from the University Library staff:

"You are cordially invited to attend a tea given by the library staff in honor of Professor and Mrs. Briggs upon the publication of their new book, Nancy Hanks Lincoln.

"The tea will be given in the Tilton-Lincoln Library, second floor of Old Main, from 2:30 - 4:30 p.m. on Wednesday, March 18."

MARCH MEETING OF CURRICULUM SUB-COMMITTEE

The Curriculum Sub-Committee of the Faculty Council will meet in the President's Office at three o'clock, Thursday afternoon, March 26.

There will be a report from Professors Davies and Welch and Dean Swartz on the grouping or distribution of subjects into general areas of study.

Charles D. Tenney
Vice-President

CDT/v

SOUTHERN ILLINOIS UNIVERSITY
LIBRARY CARBONDALE

MAR 16 1953

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

March 24, 1953

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

WORK DAY

We have received the following announcement from the Department of Physical Education for Women:

"The Women's Physical Education Professional Club is having a Work Day Saturday, March 28, at eight o'clock to four o'clock to raise funds to attend the Midwest Convention of the American Association of Health, Physical Education, and Recreation in Madison, Wisconsin, April 28 to May 1. You can take advantage of this opportunity by getting your yard raked, your car washed, your windows washed, and other odd jobs at your own price. Call University extension 239 or come to the women's gymnasium any time between eight and four, Saturday, March 28.

"The members of the Professional Club are also baby sitting from March 23 to April 23. Call 717-L or 1311 to schedule a baby sitter."

COLLEGE OF EDUCATION FACULTY MEETING

A College of Education faculty meeting will be held in the Studio Theatre Wednesday, April 8, at four o'clock.

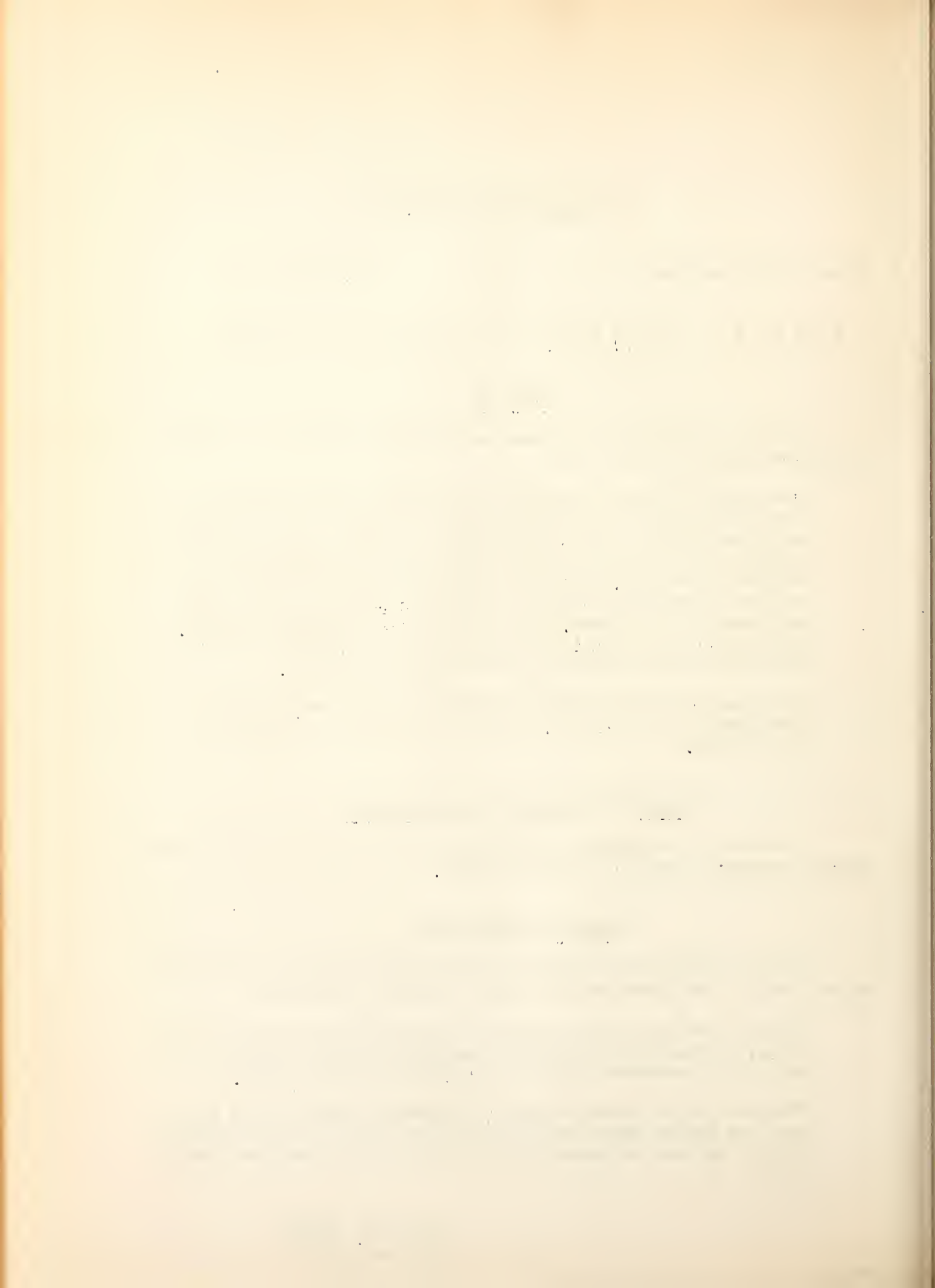
OVERSEAS TEACHER FUND

We have received the following announcement from Doris Scwinn and Evelyn Rieke of the Kappa Delta Pi honor society in Education:

"Many of you have read the appeal made in the March issue of the N.E.A. Journal for help for the teachers of Korea. Twenty dollars will buy a ready-made suit for a teacher in that country.

"Kappa Delta Pi, honor society in Education, urges you to contribute any amount which you think that you can give to this cause. We will be glad to forward your donation to the Overseas Teacher Fund."

Charles D. Tenney
Vice-President



SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

March 30, 1953

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

SPECIAL ASSEMBLY

The Interfaith Council responsible for Religious Emphasis Week, the Student Council, and the Office of Student Affairs have arranged for an assembly in Shryock Auditorium at nine o'clock, Thursday morning, April 2, 1953. Classes will be dismissed during this assembly for Religious Emphasis Week. The program will consist of a dramatic reading of "The Terrible Meek" by Paul Hunsinger, Georgia Winn, and Jesse Kennedy, a number by John Wharton, violinist, and singing by the Baptist Chapel Choir.

GOOD FRIDAY HOLIDAY

According to a policy adopted several years ago and reflected in the University calendar for this year, Good Friday is an all-University holiday. Therefore, classes do not meet, and the offices of the University are closed.

The University Civil Service System, however, does not recognize Good Friday as a holiday for civil service employees. Since this is a year of transition, and since the Good Friday holiday has already been announced in the calendar, President Morris has authorized continuing the former University policy for at least this year. Therefore all offices will be closed on Good Friday, April 3, 1953. They will be open for business as usual on Saturday, April 4.

CONGRATULATIONS ON CARBONDALE CENTENNIAL

Members of the faculty will be pleased to know that the House of Representatives of the 68th General Assembly recently passed a resolution commending and congratulating Mayor John I. Wright, the City Council, and the citizens of Carbondale for the effective community spirit shown in its Centennial Celebration last fall. The resolution, adopted February 10, 1953, states that "throughout its long and colorful history Carbondale has played an important part in the political, social, and educational life of Illinois and has made a significant contribution to the welfare of the State".

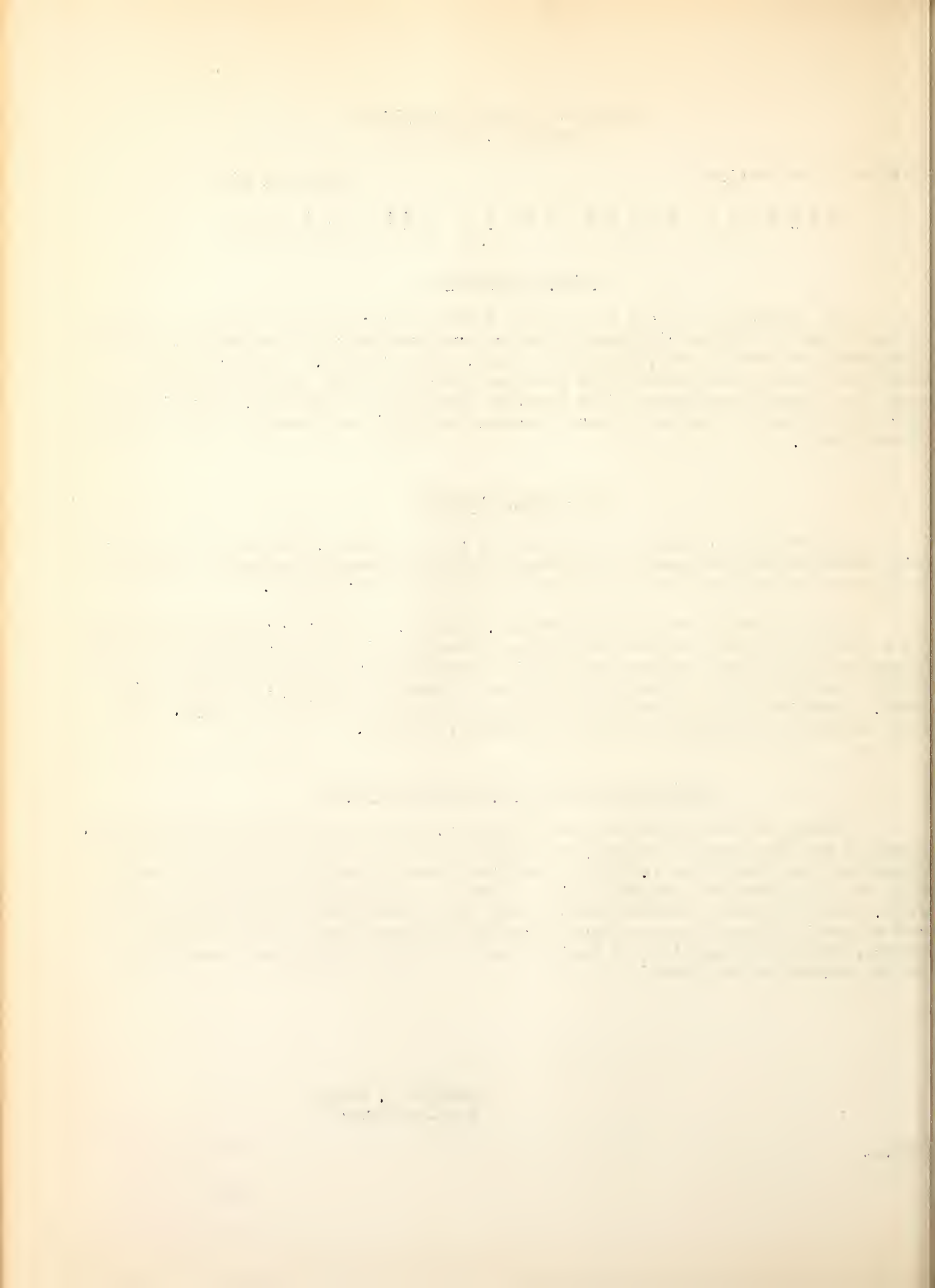
Charles D. Tenney
Vice-President

CDT:vs

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

April 11, 1953

SPECIAL BULLETIN TO THE FACULTY

STUDENT ASSEMBLIES, 1953-54

President Morris has recently appointed a committee to work out a program for assemblies to be held each week during the year 1953-54 as part of the regular program of each freshman. This committee consists of three faculty members, Robert D. Faner, Donald A. Ingli, and C. Horton Talley as chairman, together with three students appointed by the Student Council. These assemblies will be planned in such a way as to be a regular part of the education of our freshmen and will bring to the campus speakers, musicians, dramatic artists, and other celebrities carefully chosen to supplement the work of the instructional departments. Members of the departments are invited to submit suggestions immediately to Professor Talley for the consideration of the committee.

Since skeleton schedules for next year have already been worked out and since our advisement and preregistration program for next fall is due to begin next week, considerable thought has been given by the University Council, the Registrar, the chief academic advisers, and the President's office to the problem of revising the schedule to include this program with the fewest modifications. A large number of transitional plans have been proposed and considered, but the one which seems to offer the fewest obstacles is outlined below. It should be pointed out that because of the preregistration and advisement system, changes in already scheduled courses cannot readily be made once students have been signed up for them. Any rescheduling, therefore, must be as much as possible by formula, and while additions to the schedule can be proposed, changes in already scheduled classes must be kept to an absolute minimum.

It is recognized that changing the schedule at this time may well inconvenience certain people. It should be pointed out, however, that these inconveniences will be for the fall term only, since schedules for winter and spring of 1953-54 can be revised in a more extensive and leisurely way. Some inconveniences would result at any time a schedule change is made. It is planned to experiment with the new system for one year, during which its virtue and disadvantages can be explored and any necessary modifications made thereafter.

The following formula for minimum rescheduling for next fall has been worked out:

1. All eight and nine o'clock classes remain as scheduled.
2. All ten and eleven o'clock classes are advanced one hour.
3. All classes from one o'clock on remain as scheduled.
4. All twelve o'clock classes are to be rescheduled. There are a comparatively small number of these.
5. Certain classes that bridge the nine and ten o'clock hours and certain other classes that bridge the twelve o'clock hour may need to be rescheduled.



In order to make the formula workable, no time readjustments other than those mentioned in the above formula can be permitted for the next fall term. In those courses where several sections are being offered, no attempt need be made at this time to reschedule them into the present list of offerings, since the academic advisers can proceed to fill up the other sections first. Furthermore, many of the departments will wish to add sections later on when their staffing problems for next year are settled and when a clearer picture of student needs emerges from the advance registration. It is proposed, therefore, that the rescheduling of such sections be delayed until data for the revised schedule are called for.

As indicated above, however, certain classes will need to be rescheduled almost immediately. The Registrar will get in touch with those chairmen who need to make such early revisions. An examination of the schedule for this term has revealed that not more than twenty-five classes for all of the departments will require immediate handling.

Meanwhile, the academic advisers are prepared to adapt the schedules of pre-registering students to such changes.

The five hours released at ten o'clock will be used as follows:

1. One day each week for the freshman programs.
 2. One day each week (presumably Tuesday) for R.O.T.C. drill. This will free students from scheduled drill at other hours during the day.
 3. Three hours for ten o'clock class sections to be added to the schedule later. Such class sections, however, would need to be added with the understanding that their off-days would shift as the program dates shift, and that there will be occasional interruptions for all-University assemblies called by the Student Council and for other purposes.
- During the winter and spring terms the plan will be tried of reserving an additional hour for University Faculty, Faculty Council, college faculty, and other meetings at ten o'clock. The effect of this will be to reduce the number of hours available for classes to two but to permit full scheduling of the three o'clock period which has hitherto had the Thursday hour out for faculty and council meetings.

Charles D. Tenney
Vice-President



SPECIAL BULLETIN TO FACULTY

Meeting State Chapters A.A.U.P.
Saturday, April 11

1. Morning session--9:30 a.m.--University School Auditorium.
Welcome to delegates: President D. W. Morris
Address: "Academic Freedom and the Cold War", by Dr. Kurt V. Schuschnigg, former chancellor of Austria.
2. Panel: "The Functioning of the Committees on Democratic Administration in the State Colleges"--11:30 a.m., Studio Theater.
Main Speaker: Dr. Richard G. Browne, executive officer, Teachers College Board, Springfield.
Panel members from Western Illinois State College, Eastern Illinois State College, Illinois State Normal University, Southern Illinois University, University of Illinois(Urbana), and University of Illinois(Navy Pier, Chicago).
3. Luncheon and business meeting--12:30, University Cafeteria.
4. Afternoon session--2:00 p.m., University School Auditorium.
Panel: "Channels of Communication between AAUP and the Administration".
Panel members from Augustana College, Bradley University, James Millikin University, Northwestern University, Southern Illinois University, University of Illinois.

All members of the faculty are invited to attend all the sessions. Anyone desiring to attend the luncheon should get in touch with Miss Ruby Kerley at the Library immediately. At the close of the afternoon session there will be Open House at President Morris' home for the delegates, and campus and area tours.

THE UNIVERSITY OF CHICAGO

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 as the first American university to be organized as a corporation. The university is known for its research and academic excellence, and is one of the leading universities in the world. It has a long history of producing world-class scholars and researchers, and is a member of the Ivy League. The university is also known for its commitment to social justice and public service.

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 as the first American university to be organized as a corporation. The university is known for its research and academic excellence, and is one of the leading universities in the world. It has a long history of producing world-class scholars and researchers, and is a member of the Ivy League. The university is also known for its commitment to social justice and public service.

SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

April 13, 1953

SPECIAL BULLETIN TO THE FACULTY

SPECIAL ASSEMBLIES

The Student Council and the Office of Student Affairs have arranged for three assemblies in Shryock Auditorium to be held during the remainder of the term. They are as follows:

Friday, May 1, 1953, at nine o'clock. The candidates for Miss Southern will be presented at this Spring Festival assembly.

Thursday, May 21, 1953, at ten o'clock. This is the Honors Day assembly, about which further information will be given at an early date.

Wednesday, May 27, 1953, at nine o'clock. This assembly will be held in connection with the Activities Recognition Day.

JUNIOR-SENIOR PICNIC

This year the juniors voted to have a Junior-Senior Picnic in place of the Junior-Senior Prom. The Student Council and the Office of Student Affairs have requested that the juniors and seniors be dismissed from classes at two o'clock on Thursday, April 23. Since classes are over at three o'clock on Thursday, it appears that this will affect only a few students.

JOINT CONCERT

Madrigal singers from Indiana State Teachers College, Terre Haute, will visit the campus Thursday evening, April 16, for a joint concert with Southern's madrigal singers. Ruthann Harrison is director of the Indiana singers, and Lloyd V. Wakeland directs Southern's madrigal group of fifteen voices. Both groups will join in singing two numbers after which the Indiana singers will render seven selections and the Southern group will offer five.

The joint concert will begin at eight-fifteen o'clock in the University School Auditorium.

Charles D. Tenney
Vice-President

DT:v

APR 15 1953

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

April 23, 1953

SPECIAL BULLETIN TO THE FACULTY

MAY FACULTY MEETING

The May meeting of the University faculty will be held in the University School Auditorium on Thursday afternoon, May 7, at three o'clock. The chief item on the agenda will be a discussion of possible contributions which our staff members might be able to make to the University's program of assisting in various regional projects.

The Industrial Education Department will be hosts at the tea with which the meeting begins.

CIVIL DEFENSE ORIENTATION CONFERENCE

On Tuesday, May 12, 1953, the University is sponsoring a one-day Civil Defense Orientation Conference. Among those present will be Merle G. Moore, State Office of Public Instruction and Coordinator of Civil Defense for the public schools of Southern Illinois; General Robert M. Woodward, Director of the Illinois Civil Defense Agency; General J. L. Homer, Executive of the Illinois Civil Defense Agency and mayors, civil defense workers, police and foremen groups, county commissioners, superintendents, and other interested civic leaders.

Frank Bridges, assistant professor of Health Education, is responsible locally for the program and faculty members and students interested in further details should get in touch with him.

R.O.T.C. REVIEW AND PARADE

It is planned this year that at the Music Festival which takes place at seven-thirty o'clock, Saturday evening, May 9, the Air Force R.O.T.C. will again hold a review, with the entire unit participating. Accordingly, Lt. Col. O. K. Halderson wishes to announce that all cadets will participate in the review, excusing only those who of necessity cannot participate, such as those who have to be at work on regular jobs and the like.

Air Force R.O.T.C. students will also participate in the one-day Civil Defense Orientation conference which is to be held at the University, Tuesday, May 12. Those in three o'clock classes will need to be excused for this activity.

SPECIAL ASSEMBLY

The Student Council and the Office of Student Affairs have arranged for their fifth and final assembly for the spring term to be held Wednesday, May 6, at eleven o'clock in Shryock Auditorium. This is to be their Annual Anatolia College Drive Assembly.

CDT:v

Charles D. Tenney
Vice-President

SOUTHERN ILLINOIS UNIVERSITY
APR 23 1953
CONFIDENTIAL



SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

May 8, 1953

SPECIAL BULLETIN TO THE FACULTY

MAY FACULTY MEETING RESCHEDULED

The May faculty meeting which was announced in the Special Bulletin under date of April 23 was postponed for lack of a quorum. The meeting will be held in the University School Auditorium Thursday afternoon, May 14, at four o'clock. As announced previously, the chief item on the agenda will be a discussion of possible contributions which our staff members might be able to make to the University program of assisting in various regional projects. President Morris is also planning to report some of his impressions from his meetings with the staffs of the various departments and offices.

Sorry, but there will be no tea. The Industrial Education Department has already taken care of its obligations in that regard.

We wish to thank the College of Vocations and Professions and the Beta Association of Phi Beta Kappa for rearranging their programs to accommodate this faculty meeting.

TALK BY DEAN LARSEN

Dean Henning Larsen of the College of Liberal Arts and Sciences at the University of Illinois will be on our campus Thursday, May 14. He will speak at the Student Union at three o'clock that afternoon. Faculty members and students are cordially invited to hear him.

Dean Larsen's talk will be preceded by a brief tea in his honor. His talk will end in time for faculty members to attend the postponed May faculty meeting.

HOME ECONOMICS STYLE SHOW

The Home Economics Department has requested that we call to the attention of the faculty the Coronation Style Show in Shryock Auditorium, eight o'clock, Thursday evening, May 21. Garments to be modeled have all been made under the direction of Mrs. Ruth Adams. Tickets are 50¢ and are available in the Home Economics office.

PROGRAMS FOR FRESHMAN ASSEMBLIES

The Freshman Assemblies Program Committee, of which Professor C. Horton Talley is chairman, is beginning its search for talent for assembly programs next year and would very much appreciate receiving from faculty members or other persons suggestions concerning the names of lecturers and artists of various kinds who would be suitable for the purpose in mind; namely, to broaden the educational and cultural opportunities of our freshman students. The committee would also be glad to receive suggestions concerning campus and area talent which would be of sufficiently high quality to make a definite contribution to this program. All suggestions should be addressed through the campus mail to Professor Talley.

Charles D. Tenney
Vice-President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

May 18, 1953

SPECIAL BULLETIN TO THE FACULTY

CANCELLATION OF ASSEMBLY

We have been notified by the Office of Student Affairs that the Activities-Recognition Assembly originally scheduled for May 27, 1953, has been cancelled.

SUMMER ADDRESSES

Faculty members who will be off-campus this summer are requested to send their summer addresses to Patricia McSherry in the Personnel Office in order that their June checks and personal mail may be forwarded to them.

WORK DAY

We have received the following announcement from the Alpha Eta Sorority:

"The Alpha Eta Sorority will sponsor a Work Day May 23, 1953. This is the time to get your yards cleaned, windows washed, etc. The proceeds of this day will be used in furnishing the new sorority house.

"Call University extension 307 Friday, May 22, in the afternoon and Saturday, May 23, between eight and four o'clock."

FINAL EXAMINATION SCHEDULE

We have received from the Registrar's Office the following schedule of the final examinations for the spring quarter, 1953:

Monday, June 1

8 o'clock classes	8:00
History 103 and 202	11:00
1 o'clock classes	1:30
English 103	4:00

Tuesday, June 2

9 o'clock classes	8:00
Physics 108	11:00
2 o'clock classes	1:30
Freshman P. E. for Women and AS&T 203	4:00

SOUTHERN ILLINOIS UNIVERSITY
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MAY 20 1953

LIBRARY AND
RECORDS



(Final Examination Schedule continued)

Wednesday, June 3

10 o'clock classes8:00
Sociology 101	11:00
3 o'clock classes1:30
AS&T 1034:00

Thursday, June 4

11 o'clock classes8:00
Government 101 and 231	11:00
12 o'clock classes1:30

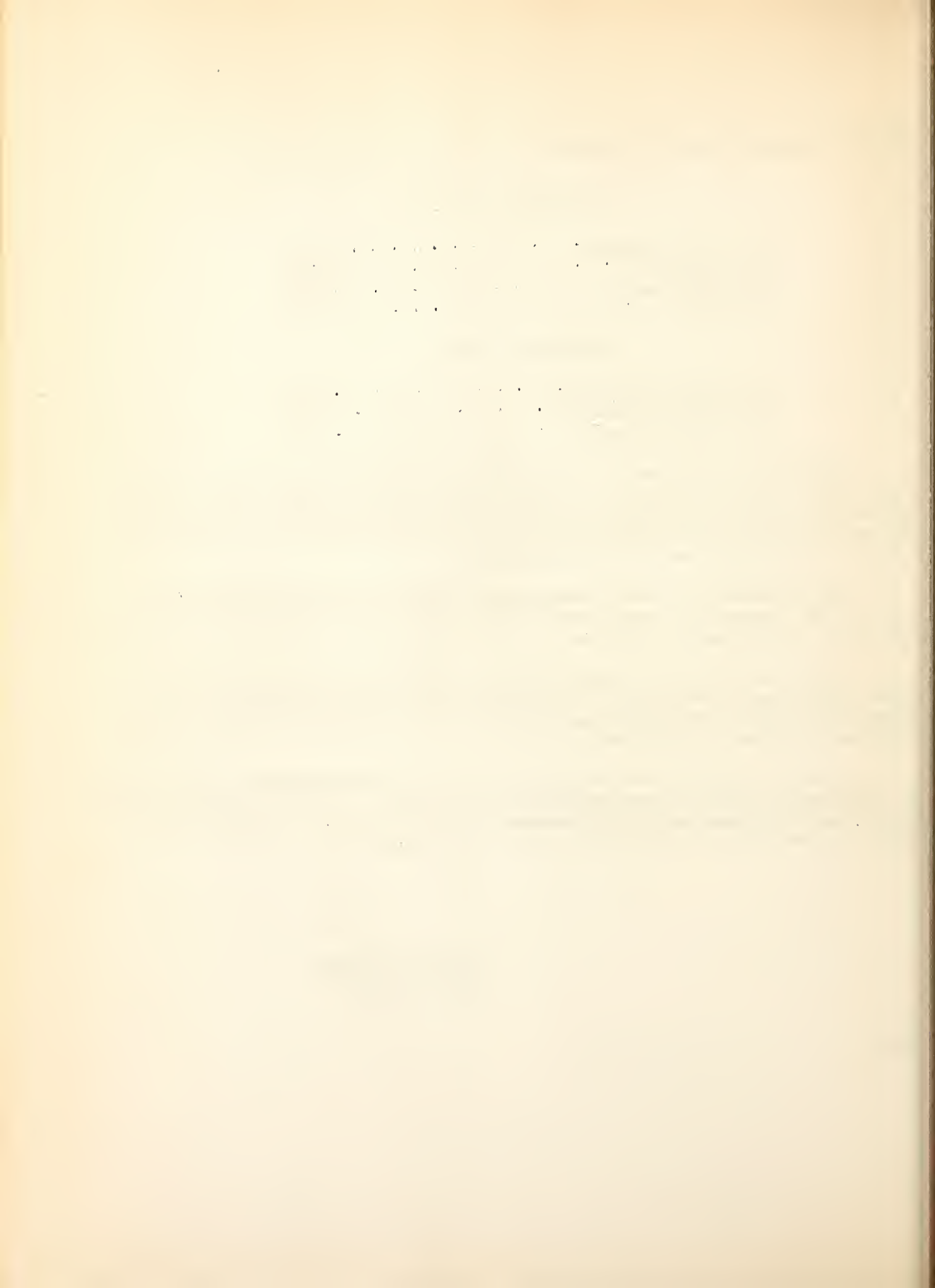
"Examinations will begin at the hours scheduled above and will run for two clock hours, except for classes that meet only one or two hours a week. Examinations for those will begin at the end of the two-hour examinations and will run for one clock hour. This arrangement is necessary to dovetail three, two, and one-hour classes that meet at the same period.

"Examinations in evening classes will be held at the last meeting of the class in the examination week. Four o'clock classes may be arranged by the instructor at one of the regular periods.

"In case more than one class meets in a room the one meeting three or four days a week should have priority on the room for the final examination. Any instructor without a room for a particular class is requested to check with the Registrar's Office for assignment.

"A student who for some reason must miss the final examination may not take an examination before the one scheduled for the class. In this case, "W" followed by the tentative grade should be recorded by the instructor. The final examination may be given at a later date, within one year."

Charles D. Tenney
Vice-President



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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

July 8, 1953

SPECIAL BULLETIN

Starting immediately, it will be the policy of Southern Illinois University to operate the University offices on Saturday mornings on a skeleton staff basis. This means that it will be necessary to have not more than one person on duty to keep each office open on Saturday mornings, although more than one can work if desirable or necessary. Of course, all people will be expected to be on duty forty (40) hours per week. This policy will be in effect the year round. It is not to be considered a summer policy only.

Charles D. Tenney
Vice President

George H. Hand
Vice President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

July 21, 1953

SPECIAL BULLETIN TO THE FACULTY

TEA FOR DEAN DOUGLAS E. LAWSON

Robert H. Muller, director, and Elizabeth O. Stone, assistant director of the University Library, have arranged for a tea and reception in honor of Dean Douglas E. Lawson, whose book on school administration has recently been published. The tea will be held in the University School Library on Tuesday, July 28, 1953, from two-thirty to three-thirty o'clock, and all members of the faculty are invited to come, as are graduate students in the College of Education.

CURRICULUM COMMITTEE MEETING

All members of the Curriculum and Degrees Committee are reminded to attend the July meeting, to be held in the President's Office on Thursday, July 23, at three o'clock. Reports will be given by members of the committee who attended the meeting on General Education of the National Education Association at the University of Miami, June 29.

PUBLIC SCHOOL STANDARDS

The State Office of Public Instruction has prepared a revision of the Guide to Supervision, Evaluation, and Recognition of Illinois Schools. This revision contains a statement of standards which will become effective in September, 1954. Certain changes in present standards have been made, including college course requirements for teachers of particular subjects.

At present the revision is in rough tentative draft, and the State Office is seeking recommendations for improvement of the Guide before final publication. Faculty members may obtain a copy of the Guide for inspection by calling Dilla Hall, Extension 202. Recommendations of individual faculty members or of departments will be welcomed.

Charles D. Tenney
Vice-President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

August 4, 1953

SPECIAL BULLETIN TO THE FACULTY

Notice to the Fiscal Officers
of all Departments and Offices

We are sending out the following announcement at the request of the Business Office. Please let both the Business Office and your dean or director know about any temporary arrangements for fiscal officers during the vacation periods:

"You are all aware that our summer session ends this Friday, August 7th. Many of you will be off-campus during the next few weeks and will not return until the opening of the fall term. During your absence there will be shipments coming in for your departments on purchase orders for supplies and equipment. Some of these will consist of items chargeable to the appropriations of the past biennium which must necessarily be cleared and invoices vouchered for payment by September 1st. It is for this reason we are asking that all fiscal officers who expect to be away from the campus during the period from August 7th until September 15th make arrangements for someone in your department to receive and sign for shipments which are received during this period.

"Your cooperation will be appreciated."

Library Hours

The following hours will be observed by the University Library during the vacation period:

August 10 through September 5: Nine o'clock until twelve noon; 6 days a week.
September 7 through 11: Eight o'clock until five o'clock
September 12: Nine o'clock until twelve o'clock noon.

Charles D. Tenney
Vice President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

August 17, 1953

S P E C I A L B U L L E T I N T O T H E S T A F F

ELECTRICAL DISTURBANCE

The electricity from the substation at the Power Plant will be disconnected Wednesday, August 19th from 8 A.M. until 12 Noon, to allow for work at the substation.

All permanent buildings on underground distribution system will not have electric service during this period. Residences and barracks buildings served by overhead distribution system will have electric service during this period.

George H. Hand
Vice President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

August 28, 1953

S P E C I A L B U L L E T I N T O A L L S T A F F M E M B E R S

OLD MAIN IS OFF-LIMITS

The County Health Department is this weekend releasing cyanide gas in the attic of Old Main for the purpose of further reducing the bat population.

All student employees and faculty members should avoid entering the building for any reason until the warning signs have been removed since the gas is extremely dangerous.

Charles D. Tenney
Vice President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

September 10, 1953

SPECIAL BULLETIN TO THE STAFF

CHANGE IN PAYROLL SCHEDULES

We have been informed that through an agreement with the State Auditor it will be possible to reschedule the processing of our payrolls so that salary checks from Springfield will arrive on the first of the month. Members of the staff will recall that a committee of the faculty investigated this matter and gave a lengthy report on it some time ago. Thanks are due to Mr. Orville Hodge, the new State Auditor, and to the members of his staff, whose courtesy and cooperation have made this new schedule possible.

CHANGE IN WORKING HOURS

During the summer months, office hours have been from 7:30 to 4:30 o'clock in order that offices would be open at the beginning of summer school classes, i.e., 7:30 o'clock. Now that the fall quarter is beginning, the office hours will change back to 8:00 to 5:00 o'clock, effective September 14. Offices will continue to operate on Saturday mornings with a skeleton force, as set forth in the Special Bulletin of July 8.

Charles D. Tenney
Vice President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

September 25, 1953

SPECIAL BULLETIN TO THE FACULTY
IEA MEETING

We have been requested to announce that the annual meeting of the Southern Division of the Illinois Educational Association will be held on Southern's campus, Friday October 23.

Day-time on-campus classes will be excused for this meeting, and both students and faculty members are invited to attend.

FACULTY BROCHURE

We have today distributed in the Post Office boxes copies of the brochure on staff taken from the plates of last year's OBELISK. It is our plan that each faculty member receive a copy, so if for any reason anyone is missed, please call the President's Office for a copy.

Charles D. Tenney
Vice President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 5, 1953

SPECIAL BULLETIN TO THE FACULTY

SPECIAL ASSEMBLY

The Student Council and the Office of Student Affairs have arranged for an all-campus assembly to be held in Shryock Auditorium at ten o'clock, Wednesday, October 7, 1953. The assembly is being held in connection with Fire Prevention Week, October 5 - 10, and will feature a fire prevention demonstration and lecture.

Charles D. Tenney
Vice President

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

October 13, 1953

SPECIAL BULLETIN TO THE FACULTY

PARENTS DAY

The fourth annual Parents Day will be held Saturday, October 17, 1953, and is an all-University event this year rather than an event sponsored by the Office of Student Affairs as has been the custom in the past. The parents of all students have been invited to be with us and to become better acquainted with the University's program and facilities. The schedule of events includes visiting with professors from one to three o'clock, and a convocation program in Shryock Auditorium from three to four o'clock.

Since this is an excellent opportunity for the parents and faculty members to become better acquainted, it will be appreciated if each department chairman will arrange to have at least one member of his department on hand to receive callers in the departmental office from one to three o'clock. Other members of the departmental staffs are also urged to be on campus during these visiting hours if at all possible.

REYNOLDS FARM INSTITUTE DISPLAY COACH

We have received the following announcement from Mr. F. W. Roth of the Agriculture Department:

"On Friday, October 16, the Reynolds Metals Company is bringing its Farm Institute Display Coach to Southern's campus. Displayed in the coach are all of the building products manufactured by the company, including several scale models of farm buildings.

"Anyone interested in building materials is invited to see the free exhibit, which will be parked in front of the cafeteria during most of the day."

IEA AND NEA

We have been notified that the Bursar's Office has now received membership cards for the I.E.A. and the N.E.A. and is ready to serve any members of the faculty who wish to join at this time.

Charles D. Tenney
Vice President

CDT/v

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 15, 1953

S P E C I A L B U L L E T I N T O T H E F A C U L T Y

ASSEMBLIES IN OCTOBER

The Homecoming Committee, the Student Council, and the Office of Student Affairs have arranged for the following all-campus assemblies in Shryock Auditorium during the month of October:

Wednesday, October 21, at ten o'clock

Friday, October 30, at ten o'clock

The regular freshman convocations will be held at ten o'clock on October 22 and 29. These assemblies will also be devoted to Homecoming activities, and all students are invited to attend.

Charles D. Tenney
Vice President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 19, 1953

SPECIAL BULLETIN TO THE FACULTY

Mechanics of Scheduling Space and Time for Classes:

As a result of certain scheduling difficulties, it appears desirable to state the policy governing the scheduling of space and time for classes. According to Part III, Article IV, Section 14, a, 2, b of the Revised University Statutes, the Registrar's Office is responsible for "scheduling the time and place of classes and examinations in accordance with University policy." In accordance with that responsibility, that office has been asked to complete a physical inventory of all classroom space on the campus during this fall term and to prepare a master classroom scheduling book.

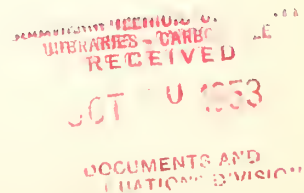
Departments will continue to prepare their schedule of classes for each term as they now do. These departmental schedules will continue to indicate the same information as at present, including preferred rooms. The Registrar's Office will respect those preferences as far as is possible. Such cannot be done in all cases, however. In cases where a change from the preferred room is made, the classroom assignments made by the Registrar's Office prevail.

Whenever the official schedule for a term has been prepared, there can be no changing of classroom assignments of the time of class meetings without prior clearance from the Registrar's Office. In addition, whenever a class is listed on the class schedule on a "to be arranged" basis, the Registrar's Office is to be notified as to the time finally agreed upon and a request for space assignment is to be made of that office. This arrangement will involve those classes which operate on a class basis rather than on an individual student basis.

Hereafter, any change of classroom space altering its use, seating capacity, etc., must be approved by the Registrar's Office, so that its master classroom scheduling book may be maintained in a current status; unless such alterations are made by the Physical Plant on instructions from the President's Office. In the latter case, the Physical Plant will be responsible for notifying the Registrar's Office of such changes.

Whenever a classroom has been made temporarily unusable through the removal of chairs for a party, conference, etc., or through work being done therein by the Physical Plant, the Registrar's Office will be notified of that fact by the Physical Plant. The department affected will, in turn, be notified by the Registrar's Office of such fact. Such notification to the department will indicate the classroom to be substituted during the temporary period.

Charles D. Tenney
Vice President



UNITED STATES DEPARTMENT OF THE ARMY

OFFICE OF THE CHIEF OF STAFF

MEMORANDUM FOR THE CHIEF OF STAFF
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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

October 28, 1953

S P E C I A L B U L L E T I N T O M E M B E R S O F T H E
U N I V E R S I T Y S T A F F

NEW PARKING RULE

Dean I. Clark Davis, secretary of the Parking Committee, has requested that the following announcement be made in behalf of the committee:

"Effective Monday, November 2, 1953, the campus circle drive is to be closed to all vehicle traffic at all times except for special occasions and for service to buildings.

"Entrance to the Anthony Hall parking lot may be gained from Harwood Avenue.

"Some of the reasons for closing the circle drive are as follows:

- "1. The circle drive presents a hazard to pedestrians, day or night.
- "2. The opening of the new highway eliminates the need of the Grand Avenue entrance.
- "3. Since Thompson Avenue has been closed, traffic on the circle has increased.
- "4. The through traffic on the circle has increased the dangers at the circle drive-Harwood Avenue intersection."

George H. Hand
Vice-President

Charles D. Tenney
Vice-President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 13, 1953

S P E C I A L B U L L E T I N T O F A C U L T Y A N D S T A F F

Although the University calendar lists Friday, November 27, as a holiday, this does not apply to personnel on twelve months appointment. This means that all University administrative offices are to be open on this day with at least a skeleton staff. The dismissal of classes will make it possible for office staffs to catch up with accumulated overtime.

Charles D. Tenney
Vice President

George H. Hand
Vice President

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SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

Office of the President

November 25, 1953

SPECIAL BULLETIN TO THE FACULTY AND STAFF

The electricity will be turned off in all buildings from the Business Office to the Baptist Foundation on the west side of Thompson Street, Friday, November 27, from 8:00 AM to 1:00 PM.

George H. Hand
Vice President for
Business Affairs

GHH:aag

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SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois

Office of the President

December 3, 1953

SPECIAL BULLETIN TO THE FACULTY

DECEMBER FACULTY MEETING

The December faculty meeting has been postponed from the first Thursday of the month because of the examination schedule. The meeting will be held instead Wednesday afternoon, December 9, at four o'clock in the University School Auditorium.

Because of the late starting time, the tea which customarily precedes the meeting will not be held. President Morris wishes to review with the faculty a number of matters of general concern.

STEAM SHUTOFF SATURDAY

The following announcement is being made at the request of Professor George Hand, Vice-President for Business Affairs, and William A. Howe, Director of the Physical Plant:

"It is necessary to shut off all steam on the campus Saturday, December 5, to make repairs on a leaking flange in the steam header at the boiler plant. The minimum time needed for this repair will be between the hours of 2 a.m. to 8:00 p.m., Saturday. This means there will be no steam for heating, cooking, or hot water."

A.A.U.P. CHRISTMAS DINNER

The officers of the local chapter of the American Association of University Professors wish to make the following announcement:

"The local chapter of the A.A.U.P. will have its Christmas guest dinner on December 14 at six o'clock in the University Cafeteria. Following the dinner, Fred H. Denker of the Music Department will present an organ recital of Christmas favorites in Shryock Auditorium beginning about seven forty-five. Mr. Denker will also conduct the group in carol singing. Mr. Norbert Mayr of Austria will tell the story of "Silent Night, Holy Night". The Christmas story from St. Luke will also be read."

CHAUTAUQUA NURSERY SCHOOL OPEN HOUSE

We have received the following announcement from Mrs. Forrest Tyler, chairman of the Chautauqua Nursery School Board:

"The Chautauqua Nursery School will hold open house at its new location at apartment 35A, Chautauqua Street Veterans Housing Project, from three to five o'clock on Sunday, December 13. The nursery school is now permanently located, and the Board wishes to extend a cordial invitation to everyone to visit the new quarters."

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Charles D. Tenney

Vice-President for Instruction

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